

CORPORATION OF THE MUNICIPALITY OF CALVIN

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November 19, 2020

NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held electronically at 7 p.m. on Tuesday November 24th, 2020.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance.

Thank you.

Best regards;

Cindy Pigeau
Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

AGENDA
REGULAR COUNCIL MEETING
Tuesday November 24, 2020 at 7:00 p.m.
ELECTRONICALLY

1. **CALL TO ORDER**
2. **WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**
3. **PETITIONS AND DELEGATIONS** Mrs. Chelsey Grant – Permission to hold a Santa Walk/Run on December 12, 2020 at 1pm starting and ending at the Municipal Grounds in support of the Calvin Social Group and the Calvin Firefighters Association
4. **REPORTS FROM MUNICIPAL OFFICERS** Jacob Grove – Recreation/Landfill/Cemetery/By-Law
5. **REPORTS FROM COMMITTEES** None
6. **ACTION LETTERS**
 - A) Minutes of Regular Council Meeting Adopt Minutes of Tuesday, October 27/20
 - B) Municipality of Calvin and Mr. Glenn Tunnock, Tunnock Consulting Inc. Further Discussion regarding DRAFT Official Plan and DRAFT Zoning By-Law including:
 - i) Request to Change Zoning of Properties on Stewarts Road from Limited Service Rural to Rural (Kevin and Cindy Grant)
 - ii) Making the Public Meeting Available by Zoom as well as having a second Feedback Webinar to Provide Update (Rosanne Van Schie)
 - iii) Email Notification of Meetings and an adoption of item ii) as well (John Richardson)
 - iv) Multiple Questions from Councillor Grant further to the questions originally asked by Papineau-Cameron Township regarding the Official Plan (Response File P-2800 from Glenn Tunnock)
 - v) Addition to File P-2800 from Glenn Tunnock
 - C) Report from Clerk-Treasurer 2020CT53 Report to Council –Calvin Social Group Walk/Run on December 12, 2020
 - D) Calvin Social Group Request for Use of Municipal Grounds for Santa Walk/Run
 - E) Calvin Fire Department Authorization for Fire Department to provide Traffic Control for the Calvin Social Group Walk/Run
 - F) Report from Clerk-Treasurer 2020CT52 Report to Council – Emergency Control Group Meeting Summary – November 11, 2020
 - G) Report from Clerk-Treasurer 2020CT54 Report to Council – Formal Complaint Policy
 - H) Councillor Dean Grant Further Discussion regarding Formal Complaint Policy

- I) By-Law 2020-025 Amendment to Fees and Charges By-Law
- J) Councillor Cross Report on Universal Broadband Funding
- K) Municipality of Calvin – Educational Strategically saying “no”... or at least “not now” – Article from Municipal World, November 2020, Written by Mark Mullaly, Interthink Consulting
- K) Municipality of Calvin – Educational <https://www.youtube.com/watch?v=PPVW3-YQ1d4&list=PLQXpjZB0TXxkhe9C6GsGILX-CPSOFy44r&index=8>

7. INFORMATION LETTERS

- A) Association of Municipalities of Ontario Support The City of Brampton on their first-ever virtual Economic Empowerment and Anti-Black Racism Conference
- B) Association of Municipalities of Ontario Policy Update - \$1.75 Billion Announced for Broadband Across Canada
- C) Ontario Clean Air Alliance You’re Now Helping to Pay the Electricity bills of Ontario’s biggest companies
- D) City of Hamilton Amending the AGCO Licensing and Application Process for Cannabis Retail Stores to Consider Radial Separation from Other Cannabis Locations
- E) Municipality of Meaford Bill 218, Supporting Ontario’s Recovery and Municipal Elections Act
- F) Township of Amaranth Bill 218, Rescind the proposed changes regarding Ranked Ballot Voting and the Nomination Period included as part of Bill 218
- G) Association of Municipalities of Ontario The “Echo” Pandemic – Mental Health in the Wake of Covid 19 and Digital Solutions to Support your Municipality
- H) Ministry of Natural Resources and Forestry Review of Proposed Operations–Algonquin Park Forest 2021-2031
- I) Ministry of Heritage, Sport, Tourism and Culture Industries Inclusive Community Grants
- J) City of Belleville Bill 218 - Proposing Changes to the Municipal Elections Act – Extension of Nomination Period
- K) Township of East Garafraxa Assessment Methodologies for Aggregate Resource Properties
- L) Ontario Clean Air Alliance City of Hamilton Call for the Phase-out of Ontario’s gas-fired Power Plants by 2030
- M) City of Brantford Bill 218 – Ranked Ballots for Municipal Elections

N)	Honourable Anthony Rota, MP	Connecting all Canadians to high-speed Internet and Cell
O)	Association of Municipalities of Ontario	AMO Policy Update – COVID-19 Framework Updated
P)	Government of Ontario	Covid-19 Response Framework – Keeping Ontario Safe and Open
Q)	North Bay Parry Sound District Health Unit	News Release – Act Now to Prevent the Spread of COVID-19
R)	Ministry of Municipal Affairs and Housing	Enforcement of Orders Under the Reopening Ontario Act, 2020
S)	Town of Fort Erie	Support for City of Hamilton – Request to the Premier and Minister of Attorney General – Amending the AGCO Process to Consider Radial Separation from other Cannabis Locations
T)	Town of Fort Erie	Support for Township of Asphodel-Norwood – Enact Legislation to Support Local Governments with Land Use Management and Enforcement Issues regarding Bill C-45 – Cannabis Act
U)	Town of Fort Erie	Support for Town of Grimsby – Amendment to Bill 108 – More Homes, More Choice Act, 2019, which amended Ontario Heritage Act – Request for more powers provided to the Local Planning Appeal Tribunal, Retain Authority for Hearing Certain Appeals by the Conservation Review Board, and Return the Authority for Final Decisions to Municipal Councils
V)	Association of Municipalities of Ontario	AMO Policy Update – Covid 19 Resiliency Infrastructure Stream Intake Open, Expanding Mental Health Services, and AODA Compliance Report Deadline Extended
W)	Ministry of Finance	Proposed Property Tax and Assessment Measures for 2021
X)	The Federation of Northern Ontario Municipalities (FONOM)	FONOM to hold 2021 Annual Conference Virtually
Y)	Mattawa Hospital	Tree of Lights Campaign
Z)	Municipality of Chatham-Kent	Support Resolution for Cannabis Production Regulations
AA)	Municipality of Chatham-Kent	Support Resolution for Regulations Governing Retail Cannabis Stores
BB)	Municipality of Chatham-Kent	Support Resolution for Illicit Cannabis Operations
CC)	Municipality of Chatham-Kent	Support Resolution for Cannabis Productions Facilities, The Cannabis Act and Health Canada Guidelines
DD)	Association of Municipalities of Ontario	AMO Policy Update – Bill 218 Passes, 2020 Auditor General’s Report and Clarifications of Budget Property Tax Measures

EE)	Town of Lincoln	Support Resolution from the Municipality of Norfolk County, Illicit Cannabis Operations
FF)	Howick Township	Drainage Loan Program
GG)	Ministry of Municipal Affairs and Housing	Ontario Rebuilding and Recovery Act: Accelerating Infrastructure Initiatives Municipal Engagement
HH)	Near North Crime Stoppers	January is Crime Stoppers Month

8. INFORMATION LETTERS AVAILABLE

9. OLD AND NEW BUSINESS

10. ACCOUNTS APPROVAL REPORT

11. CLOSED PORTION

12. BUSINESS ARISING FROM CLOSED SESSION

13. NOTICE OF MOTION

14. ADJOURNMENT

Join in the jolly fun and make the Calvin Social Santa Walk/Run your new tradition to kick off the holiday season! Walk or run 5K with your Santa hat that is yours to keep! This event supports the future of the Calvin Social Events and the Calvin Fire Association. After the race, stay for hot chocolate and donuts and enjoy the fresh air of Calvin.

All participants will receive a Santa hat. Remember to keep your Santa hat for the following years to receive an entry fee discount. If you have your own Santa hat you will also receive an entry fee discount.

Event includes:

Timer results

Family fun

Fresh air

Fabulous post race hot chocolate and donuts

Cost: \$10.00/adult \$5.00/child

Event Date: Saturday December 12th, 2020

1PM start!

Starting line: Calvin Municipal grounds near the washroom building

Turn around point: Corner of Donald's and Peddlers

Finish Line: Back at Calvin Municipal grounds

The Calvin Fire Department will be assisting with route path and traffic safety.

All donations will be going back evenly to the Calvin Social and the Calvin Fire Association.

To sign up for this event Contact

Chelsey at 705-358-3811

Chelsey_grant@hotmail.com

Pam at 519-938-1731

pamela_payette@hotmail.com

**MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
Recreation, Cemetery, Landfill JG2020-16**

REPORT DATE: 19/11/2020
 PREPARED BY: Jacob Grove; Landfill, Cemetery, Recreation Superintendent
 Municipal Enforcement Officer
 SUBJECT: Council Report

Recreation

Ice Rink Update

Please find attached a copy of the 14 day weather forecast attached. Unfortunately, the 14 day forecast does not show the temperatures that would be required for making ice for the skating rink as recommended in our Ice Building and Maintenance Manual. We will continue to monitor the weather forecast and look for opportunities where the weather is favorable to start building the ice rink.

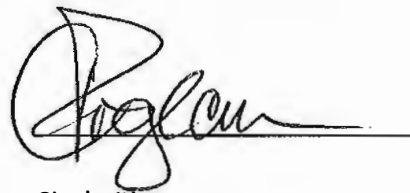
Budget

At the December 08th, 2020 regular meeting of council could Members of Council, please bring any ideas they may have for projects to be completed in 2021 so we can begin preparations for budget deliberations. They projects should also begin to align with the goals being developed in the Strategic Plan.

Respectfully submitted;



Jacob Grove
 Landfill, Cemetery, Recreation Superintendent
 Municipal Enforcement Officer
 Municipality of Calvin



Cindy Pigeau
 Clerk - Treasurer
 Municipality of Calvin

Full 14 Days Overview														
Nov 20 - Dec 3														
	Fri 11/20	Sat 11/21	Sun 11/22	Mon 11/23	Tue 11/24	Wed 11/25	Thu 11/26	Fri 11/27	Sat 11/28	Sun 11/29	Mon 11/30	Tue 12/01	Wed 12/02	Thu 12/03
Day	13°	-1°	-1°	2°	-4°	-1°	2°	4°	2°	0°	0°	-2°	0°	1°
POP	30%	30%	30%	40%	30%	70%	30%	30%	30%	30%	30%	10%	10%	10%
Night	-2°	-4°	-1°	-7°	-5°	-2°	1°	-1°	-2°	-3°	-4°	-4°	-3°	-3°
POP	60%	30%	80%	30%	70%	40%	30%	30%	30%	30%	10%	10%	10%	10%

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, NOVEMBER 10, 2020

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Dean Grant, Roads Superintendent, Chris Whalley, Fire Chief, Dean Maxwell and Recreation, Cemetery Supervisor/Landfill Superintendent, Jacob Grove and Clerk-Treasurer, Cindy Pigeau.

Regrets: 0 Guests: 0

The meeting was called to order at 7:00 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST: Deputy Mayor Sandy Cross declared a conflict of interest on Agenda Item No. 3 – Item Title: CWA Request, Reason: “I am a Member of the CWA.”

Councillor Heather Olmstead declared a conflict of interest on Agenda Item No. 3 – Item Title: Mrs. Grant, Reason: “Personal Involvement.”

Councillor Heather Olmstead declared a conflict of interest on Agenda Item No. 3 – Item Title: Calvin Women’s, Reason: “I am a member.”

Councillor Dean Grant declared a conflict of interest on Agenda Item No. 6H – Item Title: Municipality of Calvin – Admin, Reason: “My parents live on Stewarts Rd and therefore I wish to declare a conflict of interest.”

Councillor Dean Grant declared a conflict of interest on Agenda Item No. 3 and 6B – Item Title: Delegation by Mrs. Chelsey Grant and Request for Use of Hall, Reason: “Mrs. Chelsey Grant is my spouse therefore I wish to declare a conflict of interest.”

PRESENTATIONS/DELEGATIONS: Mrs. Chelsey Grant – Permission to Use the Hall for Free for a Social Networking Evening Every Wednesday Night

Calvin Women’s Association – Fundraising for a Sea Can for the Municipality for Storage

2020-328 MINUTES OF REGULAR COUNCIL MEETING

Moved by Coun Maxwell and seconded by Coun Grant that the Minutes of the regular meeting of Council held on Tuesday, October 27th, 2020 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

2020-329 SOCIAL GROUP USING THE HALL AT NO CHARGE FOR MEETINGS

Moved by Coun Cross and seconded by Coun Maxwell that Mrs. Chelsey Grant has approached Council for free use of the Calvin Community Centre, in order to host a social group to allow for a social and networking opportunity for the community of Calvin. The meetings will be held every Wednesday from 6:30pm to 8:30pm, starting Wednesday, November 11th. Further, every effort will be made to provide a minimum of seven (7) days' notice to Mrs. Chelsey Grant of any closures of the hall due to the Covid 19 Pandemic Provincial regulations, routine and unforeseen maintenance that may be required. There may be however, circumstances beyond the Municipality's control that a minimum of seven (7) days' notice may not be possible. Now therefore be it resolved that Council, for liability purposes, hereby approves of this independent use of the Community Centre.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Conflict of Interest
Councillor Grant	Conflict of Interest
Mayor Pennell	Yea

Carried

2020-321 BY-LAW 2020-023 BEING A BY-LAW TO IMPOSE AND CONSOLIDATE THE FEES AND CHARGES FOR MUNICIPAL SERVICES OR ACTIVITIES AND FOR THE USE OF ITS PROPERTY.

By-law 2020-023 being a By-Law to impose and consolidate the fees and charges for Municipal Services or Activities and for the Use of its Property. This By-law received the 3rd and final reading on Tuesday, November 10th, 2020 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2020-330 SECURITY CAMERA UPGRADE AND NEW SECURITY CAMERAS FOR RINK

Moved by Coun Maxwell and seconded by Coun Grant that Council deems it to be in the best interest of the Municipality and its ratepayers to proceed with the installation of a security camera upgrade as well as the installation of additional security cameras for the ice skating rink (Option #1 from 2020CT49 Report to Council presented at the October 27th, 2020 Council Meeting); whereas the funds of approximately \$3,500 were not included in the 2020 budget as the work was not anticipated to be undertaken in 2020, and; whereas due to Covid 19 restrictions on the number of people that will be allowed on the ice skating rink, for liability concerns and to upgrade the aging security system at the municipality, Council hereby authorizes the Clerk Treasurer to transfer funds in the amount of \$3500.00 from the Working Reserve to allow this important project to proceed in a timely manner and for the expense and revenue to be allocated into the applicable calendar year.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Nay
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Nay
Mayor Pennell	Yea

Carried

2020-331 INVESTIGATION INTO YEAR ROUND MAINTENANCE FOR STEWARTS ROAD

Moved by Coun Olmstead and seconded by Coun Maxwell that Council hereby requests the Clerk-Treasurer to further investigate the requirements of what it would cost to upgrade Stewarts Road to a year round maintained road as well as the costs involved in annual maintenance for Stewarts Road. In addition, the investigation will also include whether all of the Municipality of Calvin roads meet provincial standards and if it's legislated that the Municipality's roads are required to meet these provincial standards; the investigation will include consultation and a report from our Municipal Engineer to explore the options available to the Municipality and provide the supporting documentation of the findings. There will therefore be an unknown outside cost associated with this investigation.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross

Councillor Maxwell

Councillor Olmstead

Councillor Grant

Mayor Pennell

Deferred until Costs are known for investigation or if the investigation is necessary based on the opinion of the Municipal Engineer.

2020-334 DISBURSEMENTS

Moved by Coun Cross and seconded by Coun Grant that the disbursements dated November 5, 2020 in the amount of \$27,197.75 and November 10, 2020 in the amount of \$24,766.63 be hereby authorized and passed for payment.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea

Councillor Maxwell Yea

Councillor Olmstead Yea

Councillor Grant Yea

Mayor Pennell Yea

Carried

2020-332 CLOSED PORTION

Moved by Coun Maxwell and seconded by Coun Olmstead that this portion of the meeting be now closed under the Municipal Act, 2001, as per Section 239(2)(b) – personal matters about an identifiable individual, including municipal or local board employees, Section 239 (2)(i) – a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization and Section 239 (2)(k) – a position, plan procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (RE: Negotiations with the Canadian Ecology Centre and Calvin Fire Department Personnel Update).

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea

Councillor Maxwell Yea

Councillor Olmstead Yea

Councillor Grant Yea

Mayor Pennell Yea

Carried

2020-333 ADOPTION OF COUNCIL REPORTS

Moved by Coun Cross and seconded by Coun Grant that Council Reports:

C2020-22 Adopt Minutes of Last Closed Portion Held on Thursday, October 8th, 2020

C2020-23 Directives to Staff RE: CEC Negotiations

C2020-24 Adjourn Closed Portion

be hereby approved and adopted as presented.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea

Councillor Maxwell Yea

Councillor Olmstead Yea

Councillor Grant Yea

Mayor Pennell Yea

Carried

2020-335 ADJOURNMENT

Moved by Coun Olmstead and seconded by Coun Maxwell that this regular meeting of Council now be adjourned at 10:16 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea

Councillor Maxwell Yea

Councillor Olmstead Yea

Councillor Grant Yea

Mayor Pennell Yea

Carried

Mayor

Clerk

Planning Report – Draft East Nipissing Official Plan

Municipality of Calvin

The following provides a response to questions arising from the public meeting of October 20, 2020.

Section 4.6 – Adjacent Lands

Question arose as to who determines the setbacks (i.e. 120 m of a *significant wetland* etc.)?

The distance figures with respect to natural heritage features and areas are not 'setbacks'. These distance figures were established by the Ministry of Natural Resources and Forestry and are more fully described in the Natural Heritage Reference Manual, 2010 <https://ontario.ca/document/natural-heritage-reference-manual>. The manual is referenced on the same page as Section 4.6. The concept of Adjacent Lands is to ensure that if these lands are developed, the development will not have a negative impact on the adjacent natural heritage feature. Adjacent lands can be developed where a qualified professional (i.e. terrestrial biologist) undertakes a study to determine the potential impact of development on, say, an adjacent wetland. If there is no impact or the impact can be mitigated, then development can proceed. The distance figures are based on MNRF's science-based evidence of an area surrounding a significant natural heritage feature (i.e. wetland, fish habitat, wildlife habitat etc.) that could be affected by development.

Section 4.9.6 – Lake Capacity

Question arose as to where the 300 m shoreline setback is derived with respect to development adjacent to an at-capacity lake or lake trout lake?

The setback has a long history in Ontario dating back to around 1972 when the Dillon-Riggler study was undertaken to assess the impacts of phosphorus loading on lakes derived from sewage disposal systems and what setbacks were required to ensure that phosphorus would not reach a waterbody and increase the phosphorus loadings leading to eutrophication or 'aging' of a lake. The study eventually became embedded in the Lakeshore Assessment Handbook which sets out the protocols for assessing the impact of development on a lake whether the lake is at-capacity or not. The 300 m setback has been the subject of numerous OMB hearings over the years and has been upheld as the distance a sewage disposal system (including the septic bed or tile field) must be set back if there is to be no impact on a lake. Admittedly, the distance does not easily fit with lot sizes along a lakeshore, but the alternative of lesser distances resulting in increased phosphorus loadings will result in algae-blooms, a reduction in oxygen levels and fish die-off.

Section 6.2 – Agriculture

Question arose as to the importance of agricultural lands, notably Class 2-4 CLI?

Earlier in the official plan review, the Ontario Ministry of Agriculture and Rural Affairs asked that certain lands in the Municipality of Calvin be designated as *prime agricultural lands* a designation that is based on a combination of the presence of agriculture, a predominance of CLI Class 2-4 lands and an agricultural area of 250 ha or more. The province subsequently withdrew this request and the policies in the official plan reverted to recognizing the importance of agriculture without restricting other rural land uses in the vicinity of agricultural uses. The question appears to have been raised in reference to an older version of the draft official plan. The September 2020 version recognizes the importance of agriculture to the local economy and encourages foodland production. While other rural land uses are permitted, severances will not be granted where the proposed location of a new lot does not meet the minimum distance separation from a livestock facility (i.e. livestock barn) or manure storage area because of the odour impact. The new policies of the plan also encourage the diversification of agriculture by permitting on-farm diversified uses such as home-based businesses, farm vacation establishments etc.

Section 6.2.6 – Normal Farm Practices

Question arose as to whether reference of normal farm practices should be deleted from the plan?

The reason for this policy in the plan is two-fold. If agriculture is to be permitted and encouraged as a use in the rural area, then farming warrants protection from incompatible land uses that may disrupt farming operations. An example might be a multiple residential use located too close to a large apiary where residents are exposed to bees. This could limit the operation of the apiary. The second reason is the application of the **Farming and Food Production Protection Act, 1998**, an Act which permits normal farming practices which some people may find offensive. An example is the spreading of manure as a fertilizer. People may object to the odour, but the practice is part of the 'normal' operation of a farm. The official plan recognizes the importance of allowing farms to operate their farms using normal practices; hence the policy.

Section 6.6 – Cultural Heritage Policies

Question arose as to how these policies affect private lands?

The intent of the official plan is to protect a community's heritage which typically consists of pre-European indigenous settlements/activities and colonial or settler settlements/activities. Although not a common practice in rural municipalities in northern Ontario, a municipality may establish a Municipal Heritage Committee whose purpose would be to evaluate and recommend buildings or sites which warrant protection because of their architectural features or historical value. This may result in the designation of a private dwelling under the Ontario Heritage Act such that the exterior of the building could not be altered without the municipality's permission since an alteration could denigrate the architectural style of the building.

It is estimated that less than 1% of the archeological resources from 10,000 years of indigenous settlement have been discovered. For this reason, where development is proposed on private lands adjacent to a waterbody, a municipality may require a licensed archaeologist to conduct a study to determine if there are artifacts or human remains on the property before it is developed. If artifacts are discovered, they are typically removed for conservation purposes. The discovery of human remains, whether indigenous or non-indigenous is rare, but should it occur, there is a process to be followed under provincial legislation for reinterment in an alternative location. The

plan does not prohibit development on private lands with archaeological potential so much as requires that any heritage item is appropriately conserved before development is permitted. On a personal note, I am on the Board of Directors for the Friends of the La Vase Portages, and we are endeavouring to avoid development on private lands adjacent to a key portage on the La Vase that was probably used by Champlain, La Verendrey and other early explorers. This initiative is in line with the City of North Bay official plan as the protection of a portage on the Mattawa River would be part of the East Nipissing Official Plan.

Section 7.20 – Land Division

Question arose as to whether subsection 7.20.2 should be modified to add provision for severances for a 'farm retirement lot' and a 'dwelling surplus to a farming operation'?

The policy currently reads:

2. Up to three new lots may be created for a lot existing as of the approval date of this Plan (excluding the retained lot). Additional consents may be created under limited circumstances such as separating one or more surplus dwellings on an existing lot.

The policy as proposed would not limit Planning Board from granting a severance for either of the conditions/criteria stated in the question. That said, there is merit in providing further clarity to the Plan by making provision for these additional options provided that they fall within the 3 + 1 formula, meaning that a severance for a retirement lot would be considered as one of the three that might be permitted on the farm holding. The caution, however, is that any severances granted from a farm holding must consider the policies of section 6.2 of the plan; in other words, multiple severances on a farm operation should be discouraged or severances which do not comply with the minimum distance separation. The recommended revised policy would add a new sentence to the end of section 7.20.2 to read:

"A severance may be permitted for a retirement lot or a residence surplus to a farming operation provided that the new lot created will be limited to a minimum size need to accommodate the use and appropriate sewage and water services and that the lot creation complies with the applicable policies of Section 6.2 of this Plan."

Section 7.23 – Interpretation

The question arose as to whether a clause should be added to the Plan to indicated that in a case where there is a discrepancy between the official plan and the zoning by-law, the provision of the zoning by-law shall prevail.

The proposed wording is not appropriate since such wording would conflict with the Planning Act. The Planning Act requires that a zoning by-law comply with the official plan. That said, such a clause may also handcuff Planning Board in the granting of a consent. For example, if the Planning Board were to grant a consent for a new lot that is slightly less than the minimum lot area specified by the Plan but otherwise complies with the policies of the Plan, they could not do so if the zoning by-law establishes a specified lot size that is greater than that granted by the severance.

Appendix 1 – Definitions

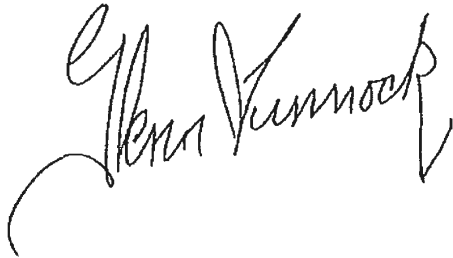
The question arose as to whether the definition for 'prime agricultural land' should be deleted?

Appendix 1 is a reference document that contains definitions used in the plan as well as others that are not. The definitions section is taken directly from the Provincial Policy Statement. Definitions which are not used in the Plan but are listed, have no effect on the application for the Plan, but are beneficial should the Plan be amended and such definitions are needed to help the reader or administrator of the Plan to understand the meaning of a particular term.

Summary

The above review is intended to clarify matters raised by the Municipality of Calvin. No changes to the Plan are recommended from this review save and except the potential addition of a land division policy (7.20.2) to clarify lot creation on agricultural land.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Glenn Tunnock". The signature is written in a cursive style with a large initial "G" and a long, sweeping underline.

Glenn Tunnock, MPA, RPP

Cindy Pigeau

Subject: FW: Site Plan Control

From: Glenn Tunnock
Sent: Wednesday, November 11, 2020 5:05 PM
Subject: RE: Site Plan Control

Cindy

Site Plan Control is another tool that can be used by municipalities where an official plan sets out the policies as to where it can be applied. The enabling authority is section 41 of the Planning Act.

A zoning by-law regulates the use of land and buildings by setting out what is permitted on a lot and what the setbacks, parking standards, height etc. are. However, zoning does not control how the land is actually developed. That is where site plan control comes in play. I often refer to site plan control as dealing with the details of development. If, for example, a seniors residence is proposed in Calvin, a legally binding site plan control agreement can specify the engineering standards for the construction details associated with the residence such as for sidewalks, walkways, parking areas including standard and barrier free parking spaces and lighting, barrier-free access, the installation of stormwater drains, the design standards for sewage and water services, the provisions for landscaping such as planting trees, shrubs and grassed areas, the installation of signs and emergency lighting, the location and signage for fire routes, pavement markings and painting, the width and construction of entrances and culverts etc. Site plan control would also control the location and design of external waste storage bins and their enclosures.

The best application for site plan control in Calvin is with respect to shoreline development; to ensure that the shore is retained or restored to its naturalized state, to provide soak away pits to avoid stormwater and sediment run-off into the adjacent waterbody/lake and to retain as much of the vegetation coverage as is possible for its ecological value. I have used this tool extensively in Townships comparable to your own. An applicant who proposes to build a new cottage or permanent dwelling would make application for site plan approval. The application fee is intended to cover the review of the application, potential circulation to other agencies such as the conservation authority, MTO and the drafting of a site plan control agreement. Typically all of this is done by your planning consultant. Council would typically pass a by-law to adopt the site plan control agreement.

Hope this provides the required explanation.

Cheers

Glenn



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
E-mail: admin@papineaucameron.ca Website: www.papineaucameron.ca

THE SPECIAL MEETING
OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON WAS
HELD AT THE MUNICIPAL COUNCIL CHAMBERS ON
October 21, 2020 AT 7:00 PM

COUNCIL PRESENT: Mayor Robert Corriveau, Deputy Mayor Shelley Belanger,
Councillor Wendy Adams, Councillor Alvina Neault,
Councillor Richard Grenier

COUNCIL ABSENT: None

STAFF PRESENT: Jason McMartin – CAO/Clerk-Treasurer

GUESTS PRESENT: Glenn Tunnock, Michelle Lahay, Roger Doucette, Sandra Therrien,
Chris Whalley, Jim Bellaire, Mark Wilkins, Daniel Mercer

The meeting was called to order at 7:02 p.m. by Mayor Robert Corriveau.

DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST - None

PRESENTATIONS

Tunnock Consulting Ltd.

Glenn Tunnock presented a power point presentation for the Draft Official Plan and Draft Zoning By-Law

Public Questions

- Mark Wilkins – What have been the changes with industrial land uses in the official plan?
Glenn Tunnock – Not a lot of changes have been made. Some issues with industrial uses beside residential uses.
- Mark Wilkins – Will the old wood planner site stay as heavy industrial or be changed to commercial?
Glenn Tunnock – May not be able to comply with separation distances, typical from the boundaries possible D1 or D6 noise studies. The official plan sets the policy work, and the zoning has the more specifics. If the industrial lands were still in operation, there is not much you can do about it.
- Chris Whalley – In your presentation it was noted the new plan promotes growth and development, but it seems that more regulations are being added that we can't meet, such as sound surveys, and adding extra costs. It is asked to not over regulate. And why would the planning board add comments to the amount of severances if the conservation authority has already determined the amount?
- Glenn Tunnock – The rules have not changed, and no additions to the evaluation. The conservation authority's role is to participate and it is incumbent for planning board to consult with conservation authority and municipalities when applications for severances are submitted. Also, the planning board is to provide more emphasis on pre-consultation for applicants to help applicants understand what would be required when applying for severances.
- Chris Whalley – Lot line setbacks, where do you measure from? And receiving mixed messages on the amount of severances allowed, some are saying 3 plus 1, or 4 plus 1 etc. is there a provincial standard that is being followed?
- Glenn Tunnock – The province does not get intrigued for more than 3 plus 1. Because you are then dealing with more of a subdivision process, usually more issues to deal with. If applicants think they can have smaller lots, they can hire a professional to submit a study. To prove the lots are sustainable for water and sewer for the next 100 years. Planning boards are making a 100 year decision.



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- Chris Whalley – It does not say anything in the provincial policy statement limiting the amount of severances, such as the 3 plus 1?
- Glenn Tunnock – That is correct.
- Chris Whalley – Who makes the decision of the 3 plus 1?
- Glenn Tunnock – We make that decision here. There is nothing in the Provincial Policy Statement that will say the amount of severances, but the Province will say that in a rural settlement area that multiple settlements are not appropriate and looking for lower density. It's been the standard here for the past 20 years.
- Chris Whalley – Why do we now have to cut the trees on a lot around your house? People like to have the trees on their lot.
- Glenn Tunnock – The province has a wildfire map. If you are located in a wildfire section, mitigation guidelines apply. It's protecting your investment. You may want to hire a professional forester to do a study on what trees should be kept or not.
- Chris Whalley – Who would be the relay authority on this?
- Glenn Tunnock – In my opinion, it would be the role of the conservation authority, they manage the natural heritage. It is up to the planning board with the municipality to approach the conservation authority to ask them to enforce this new policy in the plan.
- Jim Bellaire – Will we have to clear trees on our lot now?
- Glenn Tunnock – The zoning by-law does not specify it. It's not going to be regulated by the zoning by-law. It's a management approach in the official plan, 30 meters is what is recommended.
- Jim Bellaire – What is the rule now?
- Glenn Tunnock – There is no rule, this is where they are relying on the official plan to provide the guidance. It's a management decision you make about your own property in your own best interests. The Ministry of Natural Resources has a guideline that you can use.
- Jim Bellaire – Is there a way to complain about this?
- Mayor Corriveau – This is something that can be partially looked after during construction, such as calling the Ministry of Natural Resources and giving us a recommendation. We don't agree with cutting all of the trees just to build a house, but it is something that we have to respect provincial policies, and it's something they put in the official plan.
- Glenn Tunnock – Read the three wildfire zones in the plan. It's the official plan that sets these parameters in place, not the zoning by-law and work with the Ministry of Natural Resources as necessary.
- Jim Bellaire – Lot coverage, is it going to be stipulated on how much lot coverage you can have?
- Glenn Tunnock – It's been in place for 20 years. I do not see the existing lot coverage will prevent anyone from doing what they want.
- Mark Wilkins – The map shows a lake where there is an airport landing strip?
- Glenn Tunnock – The map must have pulled it up as a wetland.
- Mayor Corriveau – Minimum separation distances, where does the distance measure from, the source or the property line?
- Glenn Tunnock – The minimum separation distances is usually from the property line. And the reason for that is the owner of the property can use the entire property. There are properties that vary in sizes, so it is a matter of interpretation where there are cases that measure from the building itself, such as an abattoir for example, that was set in from its property line (the source), but keep in mind, industrial properties can extend.
- Mayor Corriveau – Now it says recommended separation distances. Because it is recommended, can we not reduce the separation distances to what we feel suitable to allow more residential development?
- Glenn Tunnock – Lets look back on the ministry's D guidelines. They are saying the setback. And what they are saying is whatever industry that is their might have some sort of impact in that large area. We don't know what the impact might be until you do your sound study or order study etc. and once those studies are done, that will determine the separation distance should be.



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- Mayor Corriveau – Here we have a situation where we have a heavy industrial site with residential properties all around it on Lake Chant Plein road and Neault road. And the situation is with the separation distances, no one will be able to further develop. And what do we do with the existing buildings that are already there? We need an answer for this?
- Glenn Tunnock – Maybe work with the property owner and say it is not appropriate to have that land use there anymore and should be looking at something else.
- Mayor Corriveau – This heavy industrial property is recently changing hands, and we could end up with a lawsuit, because they are buying it based on heavy industrial. And we are also encouraging the cleanup of that property. To clean up the property you are going to have the noise factor, not dust or smell. And the existing residents have been ok with the noise, and they understand how important it is to have this property there. But the cleanup could take up to 10 -20 years, we have to allow that zoning there so that they can do this.
- Glenn Tunnock – What type of clean up are we talking about?
- Mayor Corriveau – Rehabilitation of the site, removing about one and a half million tons of sawdust. We are encouraging this to be done, because we don't want a brownfield site within our municipality. We want to have it cleaned up. But now we are stuck with the minimum separation distance. This is why we need clarification on this, because we want to permit development along Lake Chant Plein and we want to clean up this brownfield.
- Glenn Tunnock – This is a case to see if you can work with the new owner. Possible studies to see what the impacts will be on the surrounding properties. The planning board may say no to any industrial on that property and rezone it. They may appeal it.
- Mayor Corriveau – The most important is to intense this company to come in and do the cleanup. But doing the cleanup is going to be noisy. Everything seems to be a go, as long as we don't change the classification of the property and stop the operation, and at the same time we don't want to stop the development along Lake Chant Plein either.
- Glenn Tunnock – The McIntyre mine in Timmins used site plan control to stipulate all the rules and requirements studies to have the mine re-operate beside residential.
- Mayor Corriveau – But the ministry wording says recommended minimum separation distances. Could the municipality reduce the separation distance?
- Glenn Tunnock – Yes you could, providing that you are satisfied with the impacts on the surrounding property owners. It's an issue of public health and safety. The municipality should have Technical justification in order to reduce the distances.
- Mayor Corriveau – Other Ministry wording, says an acceptable range. Acceptable to who? The public or the ministry?
- Glenn Tunnock – Acceptable to the Municipal Council, ultimately it is the Township Councils official plan and zoning by-law. You as a Council are responsible for the administration of the official plan and zoning by-law. The buck stops right at Council's desk. The Council would work with Ministry of Natural Resources or the Ministry of Environment if that is necessary.
- Mayor Corriveau – The thing is that this recommendation is in the official plan, not in the zoning by-law?
- Glenn Tunnock – What is in your zoning by-law now, is the actual separation distances stated in the official plan.
- Mayor Corriveau – If it is in the official plan, how can we change it without making an amendment to the official plan?
- Glenn Tunnock – You are not going to want to make that amendment to the official plan. What is in the official plan is what the Province will accept. They are not going to back off on that.
- Mayor Corriveau – So it is a recommendation that they are putting in there, so if we do it differently in the zoning by-law, is it still legal?
- Glenn Tunnock – It has to comply with the official plan.
- Michelle Lahay – We have to cross our t's and dot our i's. We have to follow the recommendations and prove what is acceptable (study) if different distances can be made.
- Mayor Corriveau – The point is here that we have a recommended minimum separation distance in the official plan, and that is what we are approving. And Glenn is telling us that the official plan and the zoning cannot contradict the other. So if you have it in the official plan you have to leave it in the zoning.
- Michelle Lahay – If it is recommended, but you find solutions that you can decrease distances, if you got the documentation (study) that says you can reduce, then go ahead.



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- Mayor Corriveau – What you are doing is approving a law, and then you have to respect it. The official plan and the zoning have to be the same, they can't contradict each other.
- Glenn Tunnock – The reason the word recommended is in their because of the distances area. If they study sets a larger distance, then this is what it is.
- Mayor Corriveau – We look at economic development for the region. We are fighting both ways here. We have the heavy industrial zoning on that property that is very attractive for someone to develop something. I was hoping the Ministry would consider and approve a smaller minimum separation distance.
- Glenn Tunnock – I can guarantee that they won't, because that standard is in place all across Ontario. It's been there for years. The concept is here and is your recommended distances, but when you do your technical studies you may be able to reduce it.
- Chris Whalley – What about setbacks on property and neighbouring commercial and industrial property? Or should it be called a set forward when against neighbouring property? It's always subject to interpretation?
- Glenn Tunnock – Set back and separation distances are different measurements.
- Chris Whalley – 300 m setback on industrial properties should be from industrial property line set back into their land for development. But it is always subject to who interprets it? Depends on who interprets it?
- Glenn Tunnock – It's not on interpretation, the rules are there. Setback on a property relates to where a building is. If building can't be located based on separation distances based on D guidelines, now it's on a different path. It may be a requirement to rezone to establish a different setback because of type of industry.
- Chris Whalley – What about neighbouring vacant lots?
- Glenn Tunnock – The way it simply works is first in on vacant lots. If residents build on a vacant lot, then the neighbouring vacant industrial lot may not be able to develop in the future because it won't be able to meet the separation distances. Highest order is residential properties when talking sensitive land uses.
- Mark Wilkins – This is a concern that Mayor Corriveau was taking about for the heavy industrial site that has existing dwellings around it for many years. How can the new owners follow the guidelines?
- Glenn Tunnock – This is why the future owner of the heavy industrial lot will have to do their homework and what they are planning to do will impact the existing residential lots. They will have to do their technical studies. It could be a very expensive process. Such as site plan could stipulate ongoing monitoring controls and have a third party to carry out, because the Municipality does not have the resources to enforce. They don't have the technical skills or the knowledge.
- Daniel Mercer – What about second dwelling units? For water front lots, are they not allowed or is it a certain distance from the water?
- Glenn Tunnock – They are not allowed, but if you did a lake assessment study with the Ministry of Environment and the Conservation Authority to justify the impact that would be acceptable. The municipality could look at this. I guess official plans are not black and white. You interpret policy and the intent is to protect water quality. The Provincial rules for second dwelling units have been in place for about three years.
- Mayor Corriveau – Question on draft official plan, section 7.17 site plan control, the planning act says that municipalities may pass or review existing by-laws for the purpose of designating the municipality as a site plan control area. The wording that Mr. Tunnock put in the draft official plan is the municipalities shall. So is it saying that the municipality will require a site plan from everyone that wants to build a house? Could we go back to the word may?
- Glenn Tunnock – The reason the word shall is in there is because the concern for environmental sustainability, development, and industrial development is a concern. The planning act uses the word may, because the municipalities have the authority to use site plan control or not.
- Mayor Corriveau – That's what we would like to see, may.



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- Glenn Tunnock – You use site plan control or decide not to use it. And that's your prerogative as a municipality. But that may make you from ensuring that there is a high quality of development that occurs. It would prevent you from an entity from clear cutting trees on a property, to build on, which is a disaster. So, my recommendation to Council, to this municipality, that I used site plan control agreements in smaller municipalities, where they worked really well. My recommendation to council, make sure you can use site plan control.
- Mayor Corriveau – Site plan control for everyone in the municipality that is building anywhere in the municipality, there is a real cost to it. You're looking at maybe three or four thousand dollars for a site plan?
- Glenn Tunnock – Not necessarily, depends who you get.
- Mayor Corriveau – A person mentioned it cost them \$4,500, it was done by a company in North Bay. We would like to see site plans in certain areas, such as waterfront, or if it is a small lot and there are issues with neighbours for various reasons. But if a person has a hundred acre farm, and wants to build a house, they have to do site plan control?
- Glenn Tunnock – There is a miss interpretation there, I can look at the wording. The way I wrote this document is to look at the critical areas, and that being waterfront development, because you want to protect your waterfronts. It's not for the person that has a hundred acre rural lot.
- Mayor Corriveau – That's what we would like to be able to get some clarification there.
- Glenn Tunnock – We do that in section 7.17. What it says is an industrial, commercial, or institutional.
- Mayor Corriveau – It says including, I interpret that as residential and any industrial, commercial, or institutional.
- Glenn Tunnock – No that's not the case, there is no reference to residential use, other than intensification. And that is going to be rare in this case. So there is nothing in terms to site plan control that applies to individual properties. Individual residential properties except item five, lands abutting a water body or lake. Site plan control does not apply to a farmer, does not apply to a person that is not on a water body and wants to build a house.
- Mayor Corriveau – When I read the section, it says it does not apply to development on crown land, but it never mentioned residential anywhere. If it does not mention residential, then it means it's in there, that was my interpretation, I want to make sure.
- Jason McMartin – The intensification definition in the plan talks about development or expansion of any building on a lot, so it's pretty much saying everything, when you look at the definitions section of the official plan.
- Mayor Corriveau – I would like clarification so that residential is not affected, except on waterfront.
- Glenn Tunnock – Intensification applies to residential, the intent is defiantly not to apply to dwellings, unless on water front. If the municipality or planning board is concerned about the word intensification, I think it should be taken out of the official plan. Intensification is more of an urban concept.
- Sandra Therrien – To make sure the lots and neighbouring lots are big enough to handle septic. Could put site plan to control it?
- Glenn Tunnock – Shouldn't happen on new lots, because the lots should be big enough to handle the septic systems.
- Mayor Corriveau – Need clarification on cultural heritage resources. We are looking to have protection for the land owner if possible. Say I have a 200 year old house, can a committee come along and say they are going to preserve that house. Can that happen? How does the process work? If something is declared a cultural heritage resource, does it need the permission of the landowner? I have been asked that question.
- Glenn Tunnock – No, it starts with setting up a heritage advisory committee. Their job assigned by the municipality is to do an evaluation of buildings and culture sites within the municipality, and has to be approved by council, and they will have the justification to protect. It's not that a building can't be redeveloped; it is what the heritage act says is that demolition of a particular heritage building will be delayed. Ultimately, the municipality cannot prevent a person from wanting to demolish the building. If a person wants to re-decorate a building, the control only applies to the exterior of the building. It's not arbitrary, it's a very extensive process. The official plan has an enabling for it, because the Province insists that it be in the official plan.



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- Mayor Corriveau – Section 6.2 agriculture, you can sever a lot on a farm?
Glenn Tunnock – Yes, there is no prime agricultural lands designated in the municipality and official plan. The agriculture policies are there, but the intent is to encourage and conserve what is there now. Encourage further agriculture development, but it does not prevent, it does not have a higher order of regulation. The official plan just says agriculture is permitted in the rural area.
- Jason McMartin – Section 7.2 talks about the amount of severances created. Our current plan mentions, that additional land severances consents may be granted or created under limited circumstances such as for a farm retirement lot, for a residence that become surplus to a farming operation, or separation one or more dwellings from a lot, but our updated draft plan has it removed the agriculture portion. Why not just leave the wording the same as the current plan?
- Glenn Tunnock – No, it was put in there because the Ministry insisted that it be their when we had prime agriculture areas designated. The consent rules are more flexible than they were.
- Mayor Corriveau – In actuality we don't have any agriculture lands in our municipality. We have agriculture, but we don't have designated.
- Glenn Tunnock – That's right we don't have prime agriculture lands. Prime agriculture lands severances are dictated by the Province. We don't have that case here because there are no prime agriculture lands. So normal severance policies apply, except the intent of the plan is to kind of discourage severances on existing agriculture lands, because you want to continue the viability of those lands. You want to keep them in agriculture production if you can.
- Mayor Corriveau – We had a case in Calvin Township where a gentleman wanted to build himself a new house and did not want it to be a part of the farm operation corporation. It then becomes important that he get his severance for his two acres which is not going to destroy a farm. And if you choose an area that is not good farming land, you're not hurting the agriculture section at all.
- Glenn Tunnock – The latter, crucial part is you try and severe on the part of the land that is less viable for agriculture production.
- Mayor Corriveau – I am seeing more that farmers today are trying to keep the house off the farm. Most of the time the house is existing, and a severance of the two acres from the farm to become the residence for the couple.
- Glenn Tunnock – Yes, and one of the other aspects is to try and keep it a small severance such as 2 acres.
- Jason McMartin – Who would be the authority to administer the wildfire section, conservation authority or the Ministry of Natural Resource? Could it be put right in the plan that they are the regulatory authority for the municipality?
- Glenn Tunnock – I don't think it is necessary. I think it is probably a good idea for the planning board and maybe the three municipalities is to sit down with the Ministry of Natural Resources and Conservation Authority to work out the protocols. I don't think we have to say that in the plan. There are different ways for the Ministry and some policies in the plan that refers directly to the Conservation Authority because that is their specific mandate and they want that wording in the plan. But I think it's a kind of issue, it's probably new to them, I don't know if they deal with it or not. I know where you're coming from, again it's a staffing issue, and you don't have the expertise, and it becomes a challenge.
- Mayor Corriveau – Nobody has the expertise to that.
- Jason McMartin – How do you determine how many tree's to cut?
Glenn Tunnock – So that's why the guideline is there, maybe what you do, you have a special meeting with Ministry of Natural Resources. They can come in, sit down with the municipality and the planning board and say here is how you do it. That is probably the first thing to do, is moving that policy forward. The public would like to know, and attend the presentation. For the Ministry of Natural Resources, it's their baby, and they want to make sure this happens.
- Jason McMartin – The Provincial Policy Statement says to include it in our official plan. If it is the Ministry of Natural Resources baby, we can put it in the official plan, and the Ministry of Natural Resources can look after it. It's just like our septic systems.
- Glenn Tunnock – Unfortunately it doesn't work that way. There are a lot of Provincial Policies that are in Provincial interest that reflected in the official plan, but as I said earlier, the buck stops at the Municipal Council table.



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- Jason McMartin – For the septic systems, our chief building official, cannot issue a building permit until he gets approval from the Conservation Authority that septic has been approved. So why can't we do the same thing for the wildfire. That the chief building official needs approval for the septic from the Conservation Authority, and your wildfire management plan to cut trees from either the Conservation Authority or the Ministry of Natural Resources? So it puts it back on them, and they can determine and tell the land owner how many trees they have to cut.
- Glenn Tunnock – First off, the Ministry of Natural Resources won't do it. I'll tell you that right now. So that is why I say its worthwhile meeting with the Conservation Authority and the Ministry of Natural Resource. Have the Ministry of Natural Resources come in and do a presentation, and what they think is an appropriate approach to use. Bring the Conservation Authority in, maybe a way of resolving the issue that you express concerns about. You don't have the resources, so maybe they have the resources to be able to do it. There may be other solutions too, so don't embed something in the official plan where you don't really know the answer at this particular point.
- Jason McMartin – So you're recommending the plan be adopted with some uncertainty and unanswered questions, and direction for the Council to administer?
- Glenn Tunnock – Your official plan is never going to answer all your questions, that's the nature of the plan. It's a document that sets a policy and framework, where there is a variety different ways to implement, such as consultation process with indigenous, varies, from one first nations group to another. You official plan is an enabling authority, it's not going to answer all your questions, but it's going to do the basic policies that you need to encourage development. You can work out the protocols as you move forward,
- Jim Bellaire – If I'm a land owner and I want to develop, and I'm not happy with the Township, where is my direction, next step?
- Glenn Tunnock – Do you have a specific example?
- Jim Bellaire – Say I want to build on a 15 acre lot, that's treed, and I'm not happy with the way they tell me how to clear it. Who has the authority to say how much I have to cut?
- Glenn Tunnock – That's a negotiation issue with the Municipality, there is an appeal process if site plan control is involved, and you are unhappy with what the Township says.
- Jim Bellaire – What do you do?
- Glenn Tunnock – Appeal to the Local Planning Appeal Tribunal. That's where the pre-consultation comes in, and you sit down and work things through. You got Municipal people sitting in this room.
- Jim Bellaire – You already said they are not qualified to make the decision?
- Glenn Tunnock – You may want to have a planner to see and prepare a site plan agreement for you or site plan that you could present. Most municipalities would be reactive; they will proactively get involved in the site plan process.
- Mayor Corriveau – The new Provincial Policy Statements are creating more work for our staff, it's creating more downloading in a way. I know it's to improve quality of life, but it's at the cost of the Municipality. Our previous plan was not as complicated, and now we are adding to it. It's making the administration a little bit harder.
- Glenn Tunnock – I don't deny it, there are challenges to the Municipality, but it does make it easier for decision making when you have the policy's and details in place when someone walks in. It's what you want to do with the plan, it's a vision, and there is lots of stuff in that plan that Council can spend time on. Stuff is built into the plan that is intended to give you a framework or the authority to be able to do things to deal with or encourage economic development.
- Mayor Corriveau – We don't know how quickly we are going to get through the official plan? We really don't know how we are going to address the designation of the heavy industrial property, if it is going to stay M3 or not? Because you're telling me the only way we can allow development to continue on Chant Plein Lake is if we reduce the heavy industrial designation on that property. I want staff to have a clear understanding of what to do and where we are going, especially our building official.
- Glenn Tunnock – As I said, it's first in first served, if an application for the residence come in first, they get the priority.



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- Mayor Corriveau – What about if the designation is already there?
Glenn Tunnock – The designation is their but the buildings are vacant; the property is not being used. So any industry that moves into that property is going to have to meet the distance separation requirements. It is going to have to do the necessary studies to justify what's appropriate. A holding zone is another option for that particulate property, so whatever goes there is going to be compatible. A holding symbol says its ok for certain use but you have to meet certain conditions, have to do the studies to justify what kind of operation can be put there.
- Mayor Corriveau – Maybe we could change to light industrial, to reduce the setback?
Glenn Tunnock – You heard from the public, their concerned, it's not an easy decision, you would like good industry there, but at the same time you have a lot of good tax payers their as well.
- Mayor Corriveau – There could be some issues down the road if something starts up at the site. I like to have answers before they ask the questions, but right now I don't have that answer for the next question.
Glenn Tunnock – You know what the issues are, and it's going to be very difficult for a heavy industry to develop there. Council could say, given our knowledge on the Provincial guidelines for heavy industries, we think it is more reasonable to downscale heavy industry to a lighter industry. If the individual appeals, then there will have to be a hearing.
- Mayor Corriveau – If they appeal, then we are into a cost.
Glenn Tunnock – That true.
Mayor Corriveau – I was hoping for a bit more, but it's not there, I was hoping that the Provincial Policy Statement wasn't so etched in stone, that we could move on it and have some flexibility. In this case here, we don't. If your saying they are not going to approve it, there is no use trying.
- Glenn Tunnock – The Ministry is not going to approve your official plan unless you have those D1, D6 guidelines in there, it's a given, because they want to protect the surrounding areas.
- Jason McMartin – A 20 year planning horizon is mention in the introduction, but the current plan say 20 year horizon with a review at 10 years then 5 years after. Could this be included in the new draft plan so the readers know the plan will be reviewed at 10 years?
Glenn Tunnock – Yes, we will update that in the plan.

ROAD DEPARTMENT REPORT - None

FIRE DEPARTMENT REPORT - None

HEALTH & SAFETY REPORT - None

CHIEF BUILDING OFFICIAL REPORT - None

PETITIONS AND DELEGATIONS

RESOLUTION 2020-193

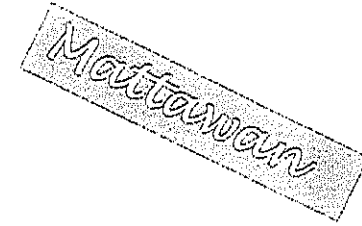
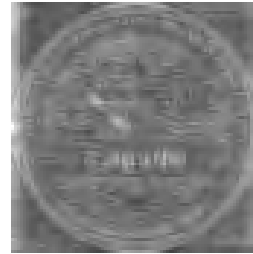
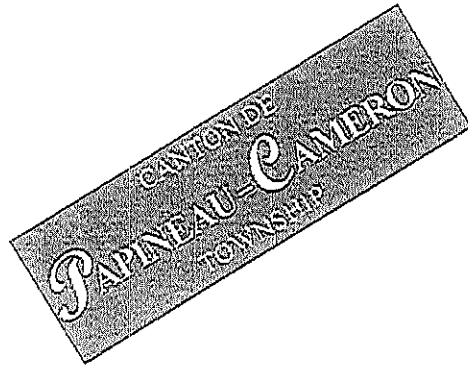
ADJOURN

THAT the Special Meeting adjourns at: 9:33 p.m.

Moved By: Councillor Alvina Neault

Seconded By: Councillor Shelley Belanger

Carried



* EAST NIPISSING OFFICIAL PLAN
Municipal Zoning By-laws

October 2020

Why is a review necessary?

- ▣ Planning Act requires a review every 5 years based on 2014 PPS, now 10 years.
- ▣ Plan must be consistent with latest version of the Provincial Policy Statement (2020)
- ▣ Plan must comply with the Growth Plan for Northern Ontario
- ▣ Review provides an opportunity to refine and update policies to reflect current circumstances
- ▣ Zoning by-laws reviewed to comply with new official plan. Review within 3 yrs. of approved Plan

What is an Official Plan?

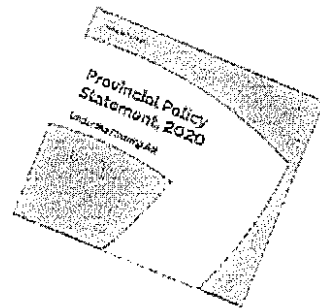
- A policy document which sets out the vision for future growth and development including goals, objectives and policies established primarily to manage and direct physical change and the effects on the social, economic, built and natural environment of the Planning Area
- Provides the basis or rationale for other planning tools such as a zoning by-law, consent and subdivision control, site plan control
- Usually valid for a period of 20 years

What is a Zoning by-law?

- A regulatory document that regulates the use of land, buildings and structures throughout the municipality
- All new development must comply with the zoning by-law.
- Zoning by-law is applicable law meaning a building permit cannot be issued unless the development complies with the zoning by-law

*What is the Provincial Policy Statement?

- ▣ Sets out matters of provincial interest. Examples:
 - ✓ Bolster economic & employment growth
 - ✓ Build healthy, liveable and safe communities
 - ✓ Protect the environment & manage resources
 - ✓ Ensure land use compatibility
 - ✓ Ensure adequate infrastructure & public facilities
 - ✓ Protect against natural and human-made hazards
 - ✓ Ensure coordinated decision making



* EAST NIPISSING OFFICIAL PLAN REVIEW

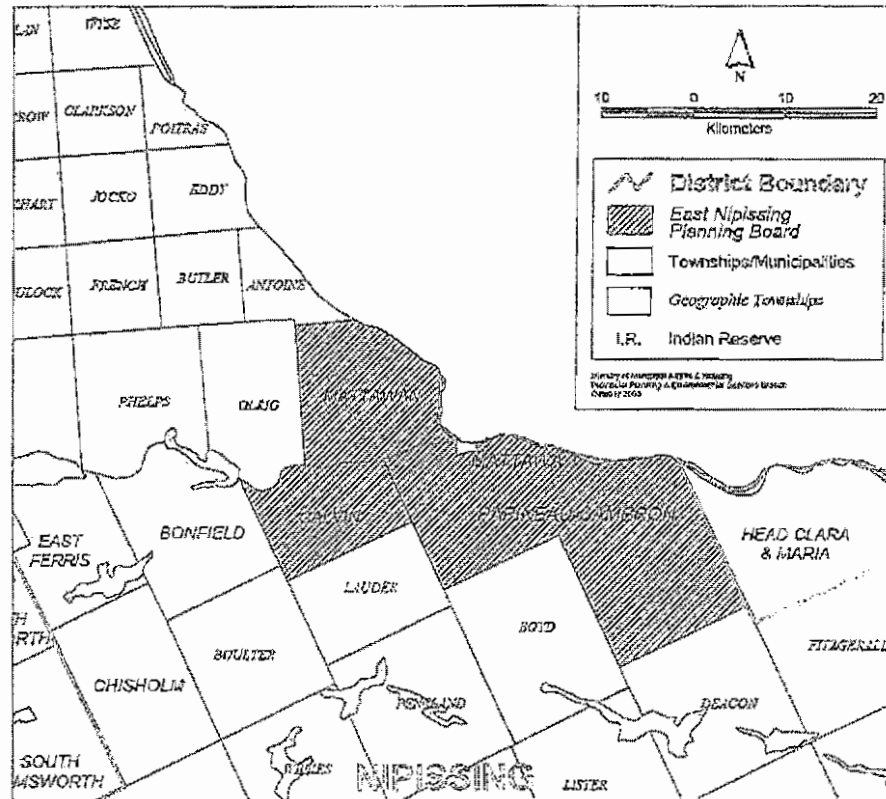
*What is the Growth Plan for Northern Ontario?

- ▣ Provincial plan to sustain a robust economy, build strong communities, promote a healthy environment and a culture of conservation
- ▣ Partner with Aboriginal peoples to increase educational and employment opportunities
- ▣ Build network of transportation, energy, communications and infrastructure to support vibrant communities



* EAST NIPISSING OFFICIAL PLAN REVIEW

*What is the East Nipissing Planning Area?



***What is the process for the OP review?**

- Consultation and data collection from provincial ministries and municipalities
- Public engagement at the outset of the process and statutory public meeting
- Prepare draft amendment and revisions to schedules
- Aboriginal consultation
- Provincial review of draft
- Open house (April 2016) and public meetings (Oct 2020)
- Final revisions
- Recommendation from each Municipal Council
- Adoption by East Nipissing Planning Board
- Provincial approval with potential modifications

*** EAST NIPISSING OFFICIAL PLAN REVIEW**

*Key Policies and Intent of the Plan

- Recognize low density rural character and resources (agricultural, mineral, mineral aggregates, water, natural heritage features and areas)

- Sets out scope of land uses permitted; largely mix of rural and seasonal residential; rural commercial and recreational uses; resource related industrial and resource uses

* EAST NIPISSING OFFICIAL PLAN REVIEW

*Key Policies and Intent of the Plan

➤ Sets out Development criteria:

- Proper lot size
- Appropriate access to public or private road
- Adequate water and sewage services
- Development outside of flood plain or hazardous lands. Remediate contaminated soils and mine hazards
- Avoid or mitigate from forests with high wildfire potential
- Protect/renaturalize shorelines

* EAST NIPISSING OFFICIAL PLAN REVIEW

*Key Policies and Intent of the Plan

- Ensure land use compatibility (separation distances from livestock operations, pits and quarries, mines, landfill sites, rail lines, highways)
- Protect lake trout and “at capacity lakes”
- Conserve wetlands, wild life and fish habitat; require environmental impact assessment for new development
- Conserve/protect archaeological and cultural heritage resources

* EAST NIPISSING OFFICIAL PLAN REVIEW

*Key Policies and Intent of the Plan

➤Strengthen economic base:

- Conserve/develop resource lands for economic benefit - agriculture, forestry, mines, pits and quarries
- Permit home based businesses
- Foster opportunities for rural commercial and rural industrial development
- Coordinate development with Algonquin Settlement lands

* EAST NIPISSING OFFICIAL PLAN REVIEW

*Key Policies and Intent of the Plan

➤ Housing

- Variety of housing types and densities permitted; includes conventional housing, mobile homes, tiny houses, innovative housing types
- Work with DSSAB to provide affordable housing
- Permit additional residential units
- Allow for rural condominiums

* EAST NIPISSING OFFICIAL PLAN REVIEW

*Key Policies and Intent of the Plan

➤ Planning Tools and Process

- Zoning by-laws to be updated
- Site plan control permitted for most development
- Processes set out for official plan and zoning amendments, minor variances and consents and subdivisions

* EAST NIPISSING OFFICIAL PLAN REVIEW

*Zoning By-laws

- Each municipality to have updated zoning by-law
- By-law applies to all lands in the municipality and regulates the use of land, buildings and structures
- New definitions added to modernize by-laws
- No change to number and classification of zones
- Essentially no change to zone standards;
example: 0.8 ha [2 ac.] minimum lot area for rural residential lots

* MUNICIPAL ZONING BY-LAWS

* Thank You for your participation

October 16, 2020

East Nipissing Planning Board,

I am writing with a request to include Stewarts Road to our driveway at 183 Stewarts Road in Calvin Township as a rural road. Calvin Township informed us It is now LSR. My family live as permanent residents at 183 Stewarts Road, Calvin Township Conc 1, Lot 11 along with two other permanent households on Stewarts Road and 1 part time resident. We pay full property taxes and year around maintenance is not provided. The Township has granted us a building permit, passed inspection and approved an occupancy permit. Stewarts Road has been maintained by the residents for decades to preserve the road. As we all know many roads in Calvin Township do not meet provincial road standards. The provincial road standards are a guideline that can and has been revised. Stewarts Road has comparable or better standards than many roads in Calvin Township. A turn around was built by the Township. There are numerous roads plowed in the winter with no means of turning other than backing out or driving on private property which proves that judgement calls are made by the Roads Department.

For the reasons above and the fact there are full time residents on a municipal road paying full property taxes with no year around maintenance we are proposing a change in the LSR to Rural.

Thank you,

Kevin and Cindy Grant

COMMENT SHEET
PUBLIC MEETING, TUESDAY, OCTOBER 20, 2020 – 7:00 pm
East Nipissing Official Plan. Municipality of Calvin Zoning By-law

Name (please print): 626370 Ontario – per John Richardson

1725 Peddlers Drive Mattawa ON

Address: _____

Postal Code ___ P0H 1V0 _____ Email Address: _____

Comments: Greetings To Calvin Township Council:

1. This appears to be a very important meeting with long term implications. I would ask that I be given email notification of subsequent meetings. Also, I heard about this meeting only by accident – I would suggest that wider notice should be given and that there be more time to review the massive document(s) that will be discussed.

2. I adopt Rosanne Van Schie’s comment which includes:

“This Public meeting should be available as online zoom webinar with break out sessions on topics of interest to have improved and necessary inputs on these important planning actions. This especially needs to be considered during COVID in addition to facilitating property owners outside of the township that can not attend public meetings.

30 day consultation period needs to be extended to garner more feedback
Coordinate a second feedback webinar to discuss how council is addressing issues raised , so more knowledge sharing and follow up on next steps including operational planning and zoning pieces is more broadly agreed upon.”

Best Wishes To All.

John Richardson

If your comments refer to a specific property, please attach a sketch or location plan to this form. Please leave your comments at this meeting or forward them to Sandra Therrien, Secretary-Treasurer, East Nipissing Planning Board, Email: east.nipissing.planning.board@gmail.com for comments on the Official Plan or to Cindy Pigeau, Clerk, Municipality of Calvin, 1355 Peddlers Drive, RR 2, Mattawa, P0H 1V0, Email: clerk@calvintownship.ca

Personal information collected on this form is collected under the legal authority of Sections 17 and 34 of the Planning Act and is protected under Section 41 of the Municipal Freedom of Information and Protection to Privacy Act. Information collected will be used in preparing the Official Plan for the East Nipissing Planning Area and preparation of the Zoning By-law for the Municipality of Calvin.

Planning Report – Draft East Nipissing Official Plan

Introduction

The East Nipissing Planning Board has undertaken to prepare a new official plan for the East Nipissing Planning Area. Pursuant to Section 26 of the Planning Act, the Board has held the prescribed open houses (April 2016) and Public Meetings (October 20 and 21, 2020). A total of three meetings were held on these two dates. The meetings were held in each of the three municipal offices (Calvin, Mattawan, Papineau-Cameron). Minutes were recorded for each of the meetings.

This report provides a response to the oral and written submissions raised at the public meetings.

TransCanada Pipelines (TCPL)

The submission (Darlene Quilty, MHBC Planning, Urban Design and Landscape Architecture) was made on behalf of TCPL and requested that changes be made to both the draft official plan and the zoning by-laws for Calvin and Papineau-Cameron to protect the interests of TCPL. TCPL operates 2 high pressure natural gas pipelines crossing the Planning Area whose operation is subject to the jurisdiction of the Canada Energy Regulator (CER) and the National Energy Board (NEB). TCPL noted that the current official plan contained policies for the TCPL corridor infrastructure that were not carried forth into the new Plan. As a consequence of the TCPL submission, the following are the recommended (proposed) changes to the Official Plan (Section 2.11.5) and to the zoning by-laws designed to reflect the interests of TCPL:

2.11.5 TransCanada Pipelines

TransCanada Pipelines Limited ("TCPL") operates two (2) high pressure natural gas pressure pipelines within its right-of-way crossing the East Nipissing Planning Area south of the Mattawa River as illustrated on Schedules A1, A2 and A3 to this Plan. TCPL is regulated by the Canada Energy Regulator (CER) which has a number of requirements regulating development in proximity to its pipelines, including approval for activities within 30 metres [98.4 ft.] of the pipeline centre. New development can result in increasing the population density in the area that may result in TCPL being required to replace its pipeline(s) to comply with CSA Code Z2662. Therefore, the Planning Board and member Municipalities shall require early consultation with

TCPL or its designated representative for any development proposals within 200 metres [656.2 ft.] of its pipelines. TCPL's pipeline right-of-way should be used for passive open/green space or part of a linear park system. No permanent building or structure shall be located within 7 metres [22.9 ft.] of the limit of the pipeline right-of-way or within 12 metres [39.3 ft.] from the centreline of the pipeline whichever is greater. Accessory structures shall have a minimum setback of at least 3 metres [9.84 ft.] from the limit of the right-of-way.

Insert for Zoning By-laws

TransCanada Pipeline

1. Permanent Buildings and Structures

1. A minimum 7 m [22.9 ft.] setback shall be provided for a *main building* or *structure* from the edge of the pipeline right-of-way or 12 m [39.3 ft.] from the centreline of the pipeline, whichever is greater.
2. Based on TransCanada's Pipelines Guidelines, the following *uses* as defined in this By-law, shall be setback a minimum of 7 m [22.9 ft.] from the edge of the pipeline right-of-way or 12 m [39.3 ft.] from the centreline of the pipeline, whichever is greater:
 - *Private Driveway*
 - *Parking Space*
 - *Parking Area*

2. Accessory Structures

Accessory Structures shall have a minimum 3 m [9.84 ft.] from the edge of the pipeline right-of-way.

The proposed changes were sent to TCPL's representative who responded on October 26th: "Thank you! We appreciate the inclusion of TCPL's requirements in the East Nipissing OP and Zoning By-laws for Calvin and Papineau-Cameron."

Recommendation

That the proposed changes to the official plan and respective zoning by-laws as reviewed and concurred to by TCPL's representative be accepted.

L. Lehtiniemi

A letter, dated October 16, 2020 and a subsequent email, dated October 21, 2020 were received from Mr. Lehtiniemi. The letter indicated that road classification by-laws were added to the official plan for Calvin and Papineau-Cameron, but no comparable by-laws were added for Mattawan and a by-law for the latter should be added to Appendix 4. The letter also incorrectly indicated that the road classification for the road crossing Lot 34, which is Mr. Lehtiniemi, was classified on Schedule A-4 as a Township Road. In fact, the road is classified as a Resource Access Road. The property owner indicated that the road in question is a trespass or "forced road" and that no easement has been granted to cross the road. The submission indicated that the road should be shown on the schedule as a forced road. Mr. Lehtiniemi reiterated the thrust of the written submission at the public meeting in Calvin on October 20 and was advised in the meeting, that the road was not inaccurately shown on the schedule nor was inaccurately classified.

The official plan does not contain policies with respect to forced roads; rather the plan makes the distinction between public roads, such as a provincial highway or municipal road, private roads and resource access roads. There is no policy basis for a separate classification for forced roads since a forced road could be either a public road or a private road. The policy in the official plan for a resource access road is intended to reflect their use for access for resource extraction such as to a commercial logging operation, mine or a mineral aggregate operation. The resource access road across Lot 34 provides access to a communications tower. The municipality does not own the road across the said lot, but informally maintains the road to the point of a turnaround used by snow plows to allow the municipal (township) road which terminates at the west boundary of the Lehtiniemi property. The turnaround is located approximately mid-way across Lot 34 and my understanding is that this location is the first available location where a turnaround is feasible.

The Township of Mattawan does not have a road classification by-law, hence such cannot be attached as an appendix to the official plan. In my opinion, the road classification is reasonable since the road is not intended to facilitate development on the Lehtiniemi property and consequently, there is no public interest in maintaining the road other than the informal arrangement to provide a turnaround for snow plows, a service which benefits Mr. Lehtiniemi. Access for the purposes of maintaining the communication tower is a private matter.

Mr. Lehtiniemi requested to be notified of the decision of the Planning Board on this matter.

Recommendation

No change is recommended to the official plan or zoning by-law with respect to the submission. That a notice of the decision of the Planning Board be forwarded to the affected party.

Kevin and Cindy Grant

A letter, dated October 16, 2020 was received wherein a request was made to reclassify Stewarts Road in the Municipality as a "rural road". Stewarts Road provides access to the property described as Lot 11, Concession 1, Calvin, civic address 183 Stewarts Road, which is occupied by a permanent home. The road is classified as a Township Road, seasonally maintained, meaning that the road is maintained during the summer months. The municipality

does not wish to maintain the road on a year-round basis because of the cost and the road classification by-law confirms Council's position. The letter indicates that residents along the road, three in total, have maintained Stewarts Road for decades. The letter also requested a change in the zoning of the property from LSR to Rural. The LSR zone permits a single detached dwelling as a permitted use.

Given the road classification by the Township, the associated rationale for the classification and the fact that the zoning does permit a year-round residence, there is no necessity to reclassify the road or change the zoning.

Recommendation

No change is recommended.

Tony Chupa

An email dated October 20, 2020 was submitted requesting a copy of the decision on the Planning Board on the proposed official Plan. No other comments were made by this party.

Recommendation

That a notice of the decision of the Planning Board be forwarded to the affected party.

Wanda Pritty

An email dated October 21, 2020 was received from Wanda Pritty who also made an oral submission at the public meeting in Mattawan Township. Ms. Pritty and her husband purchased a property in Mattawan Township and reside on the property. An adjacent dwelling is used as an Airbnb business and renters over this past summer have been described as noisy, unruly, and disrespectful of private property (i.e. trespassing on the Pritty property). The property owner indicated that "Often 10 – 16 people, showing up in 3-5 vehicles." Advertising signs do not clearly show the location of the rental property. Ms. Pritty, who has been in the tourism industry for over 30 years does not object to the use of the property provided that the rented dwelling is owner occupied during the rental, that the number of vehicles and number of occupants are regulated and that cleaning guidelines set up by the District Health Unit are enforced.

The property is located in the Rural designation of the official plan (i.e. 1055F Argo Run, Con 10 PT Lot 32 RP36R10733 Part 5 PCL 29005 NIP) and is zoned Rural (R) in the zoning by-law. The official plan makes provision for commercial recreational uses in the Rural Area; however, the Plan does not establish criteria for the operation of tourist facilities with the exception of a Bed & Breakfast Establishment (Section 2.3.1). A B& B requires the owner to reside on the property but does not limit the number of vehicles. The health unit must be contacted for a new B&B establishment. A breakfast service is not mandatory. A tourist establishment, as defined in the zoning by-law is not a permitted use in the Rural Area unless the property is zoned as Commercial Recreational (CR). Since the property is zoned Rural (R), occupancy by an Airbnb is not permitted and the Township of Mattawan has the authority to require the property owner to cease the use of the property as an Airbnb. The property must be rezoned Commercial Recreational (CR) to legalize the use of the property.

It is notable that the "Responsible Hosting in Canada" description on the official Airbnb website obliges the property owner to comply with local regulations as follows:

"It's important to make sure you're allowed to host on your property. Some examples of restrictions include contracts, laws, and community rules. Check with a lawyer or local authority to learn more about regulations, restrictions, and obligations specific to your circumstances.

You can use the general info in this article as a starting point to learn about hosting regulations and permissions.

1 Contractual agreements and permits

Sometimes leases, contracts, building regulations, and community rules have restrictions against subletting or hosting. Review any contracts you've signed or contact your landlord, community council, or other authority.

You might be able to add an addendum to your lease or contract that can provide clarity about concerns, responsibilities, and liabilities for all parties."

From a land use perspective, the Airbnb use is very similar to a B&B establishment except that there is no breakfast service and there is no on-site occupancy by the owner to provide supervision or control of the use of the dwelling. (Note that under the definition of a B&B in the zoning by-law, a breakfast service is not mandatory.) The intent of the current official plan and the new official plan has been to allow the use of a single detached dwelling for a tourism business with on-site proprietor occupancy under the umbrella of a B&B. Larger scale lodging operations require a rezoning to a commercial zone. The options with respect to the use of the subject dwelling are:

1. To require the property owner to comply with the B&B standards.
2. To add policies to the official plan and regulations in the zoning by-law to permit a tourist operation for a single detached dwelling used for temporary accommodation provided there is on-site proprietor occupancy.
3. To prohibit a tourism use in a single detached dwelling other than for a legitimate B&B.

The first option requires the municipality to enforce the by-law under the premise that the use is substantially a B&B and that to continue the operation, the owner must reside on the property, failing which, the operation should cease and desist.

The second option is feasible but raises the issue of why additional policies are needed if the use is essentially comparable to a B&B, especially since a breakfast service is not mandatory and the only real issue is on-site occupancy by the owner.

The third option is essentially what has been the policy in the official plan for at least 10 years and what is proposed to be carried forth into the new Plan. The benefit of the policy and associated zoning regulation should serve to avoid the nuisance created through the lack of on-site supervision. Adherence to the regulation serves to minimize the resources required to enforce the by-law and should avoid noise issues. The intensity of the operation should be reduced; consequently, there may not be an undue increase in parking.

Recommendation

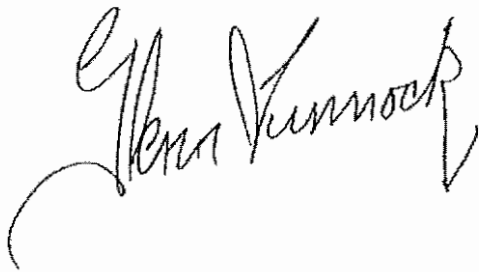
No change is recommended.

Planning Board Questions

1. If there was a cannabis farm growing in green houses, is that considered residential or would that be commercial?

In my opinion, neither. A cannabis farm would be classified as agriculture since it constitutes the growing of crops.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Glenn Tunnock". The signature is written in a cursive style with a large initial "G" and a long, sweeping underline.

Glenn Tunnock, MPA, MA, RPP

MUNICIPALITY OF CALVIN

2020CT53 REPORT TO COUNCIL

REPORT DATE: **November 20, 2020 – AMENDED November 23, 2020**
PREPARED BY: **Cindy Pigeau, Clerk-Treasurer**
SUBJECT: **Calvin Social Group Walk/Run on December 12, 2020**

PURPOSE

To provide Council with the opinions of the Municipal Insurance Firm and Solicitor regarding the Calvin Social Group Santa Walk/Run Event to be held on December 12, 2020 and the involvement of the Calvin Fire Department.

BACKGROUND

The following is the information provided by the Municipal Insurance Firm regarding the Calvin Social Group Santa Walk/Run and the involvement of the Calvin Fire Department:

“If the firefighters perform traffic control for the event, then the risk of the Municipality being held liable if something were to happen increased. The Municipality’s insurance policy would respond if the firefighters were held liable, as long as they were acting within the scope of their duties. There is no coverage for participant injury from simply taking part in the event.

If the firefighters do not perform traffic control, then the potential risk of taking part in this event is eliminated as it is not a municipal event.”

Further clarification was requested regarding whether participants would not be covered under any circumstances and if this was not a regular duty of the fire department, would they still be covered under our policy. The response was as follows:

“The participants are not covered for injury in taking part in the walk. Given it is not a municipal event, there is no coverage for the participants. If something happened to a participant (hit by a vehicle while the fire department was controlling traffic) the participant could take legal action against the municipality and the policy would respond.

The fire department is covered as long as they are acting within the scope of their duty – in this case, directing traffic is within the scope of their duty and the policy would respond.”

The following is the information provided by the Municipal Solicitor regarding the Calvin Social Group Santa Walk/Run:

“Are the Municipal Grounds a public space such as a public park or parking lot? Do they need permission of the Municipality to use the municipal property? Perhaps they are going to set up a booth or some station for beverages or some other reason.

If the group needs your permission, then I think the one thing you should ensure is that they comply with any current Orders respecting the size of a group for the zone that you are located in. I think you would want some assurance that they would comply if they are seeking the Municipality’s permission.

The likelihood of liability is not high; however, taking some precautions and finding out more information of what their intentions are would be helpful.”

Further clarification was provided. A text copy of the advertisement, the two resolutions regarding the Walk/Run and a copy of report to Council 2020CT53. It was indicated to the solicitor that the pandemic regulations would be reviewed with the event planner regarding size limitations, food handling, record keeping for contact tracing, etc.... The following is the response received:

“It concerns me that the advertisement for this event makes no mention of compliance with COVID-19 Pandemic Regulations. It is important that any future advertisement contain information regarding what is required (such as masking, social distancing and number of participants for an outdoor event). This could even change between now and December 12th. The event organizers should be made aware of this and also should have signage advising what the Regulations are and what are the requirements of the participants. There should be some confirmation in writing from the event organizers that they will comply.

Also, note the reference to washrooms and a washroom building. In many municipalities public washrooms which are owned by the municipality have been closed because of the possibility of contamination. It would be preferable if your washroom buildings were closed.

One final item is that in your Resolutions the municipality is referred to as “Corporation of the Municipality of Calvin”. The correct legal name is “The Corporation of the Municipality of Calvin”.”

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: November 24, 2020 NO. _____

MOVED BY _____

SECONDED BY _____

“That the Calvin Social Group has approached Council to hold the Calvin Social Santa Walk/Run on Saturday, December 12th, 2020 at 1pm. The walk/run will start and end at the Municipal grounds in front of the outdoor washrooms.

All current North Bay Parry Sound District Health Unit Covid 19 pandemic regulations as well as all current Provincial Covid 19 pandemic regulations must be followed during this event, including but not limited to regulations for food handling, numbers for gatherings, face coverings and social distancing. It is the responsibility of the Calvin Social Group event planner to ensure that current regulations, as of the date of the event, will be followed by all event attendees.

The Municipality of Calvin is not responsible for providing personal protective equipment for this event and will not be held responsible if provincial and North Bay Parry Sound District Health Unit (NBPSDHU) regulations associated with a pandemic are not followed by the attendees of the event.

Now therefore be it resolved that Council, hereby acknowledges this independent use of the Municipal Grounds.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL,</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: November 24, 2020 NO. _____

MOVED BY _____

SECONDED BY _____

“That the Calvin Social Group has approached Council to hold the Calvin Social Santa Walk/Run on Saturday, December 12th, 2020 at 1pm. The walk/run will start and end at the Municipal grounds in front of the outdoor washrooms. The Calvin Social Group has also requested that the Calvin Fire Department provide Traffic Control for the event.

As per Report 2020CT53, Council acknowledges the liability that participation in this event by the Fire Department could impose on the Municipality.

Now therefore be it resolved that Council, hereby authorizes the Calvin Fire Department to provide traffic control for the Calvin Social Group – Santa Walk/Run Event on December 12, 2020.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

MUNICIPALITY OF CALVIN

2020CT52 REPORT TO COUNCIL

REPORT DATE: November 19, 2020
ORIGINATOR: Cindy Pigeau – Clerk-Treasurer
SUBJECT: Emergency Control Group Meeting Summary – November 11, 2020

The Emergency Control Group met electronically on Wednesday, November 11, 2020 by Zoom.

In regards to Key Legislation changes – There is now a Colour Coded System for the Ministry of Health Covid 19 Response Framework: Keeping Ontario Safe and Open. Updated on November 9, 2020. This is to replace the Phase system that was in place before this system.

The Emergency Orders are in effect until November 21, 2020 and will most likely be extended for another month.

At the CEMC webinar on Tuesday, they discussed the new potential vaccine. It is a two dose system that needs to be injected three weeks apart. The transportation of the vaccine could pose a problem as it needs to be stored at -75 degC. It is only good for 2 hours after it thaws. Millions of doses have been ordered but that will only be good for 10 million people. It is 90% effective (at the time of the meeting this was the statistic but it now estimated to be 95% effective). Most vaccinations get approval at a 50% successful rate.

At the time of this report, there is also another vaccine that has shown 94.5% successful. Millions of doses of this vaccine have been ordered as well.

There were 1426 cases of Covid 19 in Ontario today. At the time of the meeting there were 3 active cases in the North Bay Parry Sound District Health Unit area. As of the date of this report, there are 10 active cases. Sudbury is becoming a hot spot with the number of cases steadily increasing.

The Federal Government may impose more restrictions if the numbers in certain provinces don't start to come down. It is estimated that there will be more restrictions around Christmas time in order to reduce the number of large gatherings and the spread of the virus.

The Emergency Control Group duties have not changed in the past two weeks.

The Emergency Response Plan will have an additional appendix added to it regarding pandemic. The appendix is in the final stages of being developed. It should be added to the Emergency Response Plan soon. The CEMC will come to a Regular Council meeting when the Emergency Response Plan is brought forth to Council for review.

It was asked how long everyone estimates that this will last. The Spanish Flu lasted for 18 months. It is estimated by the experts that this will last well into 2021 and possibly into 2022. It may end sooner with a vaccination but it will depend on the roll out process of the vaccination.

The Municipal State of Emergency still remains in effect.

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

MUNICIPALITY OF CALVIN

2020CT54 REPORT TO COUNCIL

REPORT DATE: November 20, 2020
PREPARED BY: Cindy Pigeau, Clerk-Treasurer
SUBJECT: Formal Complaint Policy

PURPOSE

To provide information to and seek further direction from Council related the proposed addition of a clause within the Formal Complaint Policy that would address complaints made regarding the behaviour of Members of Council.

RECOMMENDATION

That Council maintain two separate complaint processes;

- For the feedback necessary to monitor and evaluate levels of service; and
- For the adherence to section 223 of the *Municipal Act*

And further that Council seek guidance from the Integrity Commissioner on how to amend the Integrity Commissioner Inquiry Protocol to implement a fair and accountable process that considers early resolution as opposed to a costly inquiry.

LEGAL AUTHORITY

Municipalities are statutory Governments and are required to adhere to the *Municipal Act*, 2001 (the "Act") as amended from time to time. With respect to the adoption of a formal complaint policy the following sections of the Act should be considered by Council:

Council exercises their authority by passing bylaws for matters within their spheres of jurisdiction:

- Part II Section 10 (2) 2. *provides that Council may pass bylaws regarding Accountability and transparency of the municipality and its operations and of its local boards and their operation*
- Part II Section 10 (2) 7. *Provides that Council may pass bylaws related to Services and things that the municipality is authorized to provide under subsection (1) [which refers to the provision of any service or thing that the municipality considers necessary or desirable for the public subject to the rules set out in section (4) dealing with upper tier and lower tier municipalities]*

Section 223.3(1) of the Act outlines the role of the Integrity Commissioner, Section 223.3 (2) of the Act outlines the Powers and Duties of the Integrity Commissioner and Section 223. 4 (1) applies IF the Integrity Commissioner conducts an inquiry.

Section 5.4 - of the Integrity Commissioner Protocol – Post March 1, 2019 indicates that the Integrity Commissioner will conduct an initial review of the request for inquiry to ensure that it is a proper allegation of a breach of the Code of Conduct. If it is not a breach then the Integrity Commissioner will dismiss the request.

Section 448 of the Act provides indemnification for Members of Council when acting in within their role and in good faith.

BACKGROUND/ANALYSIS

The Formal Complaint Policy is intended to be a mechanism for the public to receive a fair and uniform response to complaints regarding the services of the Municipality. To be clear, the policy has been created to receive, log and respond to feedback from ratepayers regarding programs, facilities, , staff or operational procedures. This is an important policy to assist Council in evaluating the programs and services of the Municipality. It is not intended to include complaints regarding Members of Council as the Code of Conduct is in place for that reason. Moreover, the Act requires the adoption of a Code of Conduct and the appointment of an Integrity Commissioner.

The proposed self-directed complaint management by Members of Council should be clearly state what type of complaints against Council will be accepted under this policy and which ones should be directed to the Integrity Commissioner.

On Friday, November 20, 2020, the Clerk-Treasurer contacted the Municipality's Municipal Advisor for his advice on this issue. His response is as follows:

"It is a local decision as to how to handle your complaints policy, including the process to be followed in initiating an inquiry by your integrity commissioner.

It is the function of the integrity commissioner to provide advice to your municipality on the appropriate means to initiate an investigation under the code of conduct or Municipal Conflict of Interest Act. (See section 223.3(1) of the Municipal Act, 2001).

I understand your concern about directing any complaints about members of council to the member complained about prior to those proceeding to the integrity commissioner and I would suggest that you seek an opinion from your integrity commissioner about the propriety of that process."

Our Integrity Commissioner was contacted on both Monday, November 16th and Friday, November 20th for advice on this clause as well.

Our Integrity Commissioner (the "IC") suggested that Council review Sections 223.3 (1), 223.3 (2) and 223.4(1) of the Municipal Act, Section 5.4 of the Integrity Commissioner Protocol – Post March 1, 2019 which speak to the legal role of the IC and the protocol in place to initially review complaints received. This is the policy that should be amended to incorporate scope limitations on the handling of complaints. The present suggested addition to the Formal Complaint Policy is a contradiction to the Code of Conduct and the Integrity Commissioner Inquiry Protocol and could be seen by the public as an attempt to circumvent the legislated role of the IC.

In addition, the IC indicated concern for Members of Council and their protection under Section 448 of the Act. If Council adopts a policy/bylaw that is outside of their jurisdiction or is contrary to law, they can be challenged in court. Such a challenge would in all likelihood result in the action being considered outside of Council's role and in bad faith thereby jeopardizing this protection and resulting in significant legal costs to individual members.

Also for Council to consider is the issue of record retention and accountability and transparency. Section 254 (1) of the Act. Requires that ALL municipal records be retained in accordance with the Municipality's retention policy. In addition, Municipalities are required to produce, when requested,

municipal records. Should Council consider to add this language to the Formal Complaint Policy it will be necessary to ensure that there is a documented process within the policy that requires the Member of Council to report back to Council about the process and results of the resolution process.

Options

Options for Council to consider with respect to this matter are as follows:

1. That Council maintain two separate complaint processes: for the feedback necessary to monitor and evaluate levels of service and for the adherence to section 223 of the Municipal Act.
2. Council direct staff to prepare a draft of the amendment that would define the type of complaint the policy covers and would reflect any complaint of this nature must follow a specific process and the consequences for failure by the Member of Council to adhere to the process. For example, the Mayor (as the Head of Council) performs an investigation into the complaint (if the complaint is against the Mayor then either the Deputy Mayor or the Clerk-Treasurer performs the investigation), a decision is made, the complainant is notified of the outcome within 15 days and a copy of the decision is filed with the Clerk.
3. That Council not add this clause to the Formal Complaint Policy.

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer



Municipal Formal Complaint Policy

1. POLICY STATEMENT AND RATIONALE

The Municipality of Calvin is committed to a fair and uniform process for responding to complaints received from members of the public regarding programs, facilities, Municipal services, staff or operational procedures. This Policy outlines the process to be followed for the filing of, and handling of formal public complaints.

The Municipality of Calvin recognizes the importance of public input and recognizes formal complaints as a valuable form of feedback. This Policy will assist the Municipality in continuing to provide excellent service to the public and will contribute to the continuous improvement of operations.

2. SCOPE

This Policy applies to formal complaints received from members of the public regarding administrative actions and functions of the Municipality of Calvin (i.e. programs, facilities, services, staff, operational procedures etc.), if they cannot be effectively remedied through the respective department head by means of an informal complaint or request for service.

Members of the public are encouraged to seek informal resolution as the fastest way of dealing with issues, by contacting the appropriate Department Manager via the Municipal website at <http://calvintownship.ca/contact-us/>.

This policy has been put in place to assist members of the public with a transparent process for lodging a formal complaint regarding an unresolved municipal operational issue. As well, this Policy will provide staff with guidance on the appropriate process to recognize, investigate and respond to formal complaints from members of the public. The Municipality of Calvin will deal with all formal written complaints promptly, courteously, impartially and professionally. All such complaints will be treated with respect and will not receive adverse treatment or any form of reprisal.

As part of the complaint process, all written complaints filed with the Municipality of Calvin, via the form attached, will receive a response, usually within ten working days.

3. EXCLUSIONS

This complaint policy will not be used to address the following issues:

- Inquiries
- Requests for service
- Feedback
- Compliments
- Requests for accommodation
- ~~Criticisms or anonymous complaints (unless it involves an urgent health or safety issue)~~
- Issues addressed by legislation, or an existing Municipal By-law, policy or procedure (i.e. By-law Enforcement Complaints)
- A decision of Council or of a Committee of Council
- Internal employee complaints
- ~~Complaints about Members of Council (See Code of Conduct Policy for Members of Council and Local Boards)~~
- Matters that are handled by tribunal, courts of law, quasi-judicial boards etc.

4. DEFINITIONS

Complaint – an expression of dissatisfaction related to the Municipality of Calvin's programs, facilities, services, Municipal employee or operational procedures, where it is believed that the Municipality has not provided a ~~service~~ experience to the customer's satisfaction at the point of service delivery, and a response or resolution is explicitly or implicitly expected.

Complainant – The person who is dissatisfied and is filing the complaint. Anyone who uses or is affected by Municipal services can make a complaint.

5. TYPES OF COMPLAINTS

Informal Complaints

It is encouraged that individuals and Municipal staff work to resolve issues or concerns in order that they do not become formal complaints. Informal complaints may be made in person, by phone, letter, email or fax and can be dealt with through direct management action.

It is the responsibility of Municipal staff to attempt to resolve issues or concerns before they become formal complaints and identify opportunities to improve Municipal services.

Formal Complaints

A formal complaint is generated when an informal resolution cannot be successfully achieved. This will result in a file being generated, an investigation, and a decision.

6. FORMAL COMPLAINT PROCEDURE

1. Filing a complaint

Where resolution cannot be achieved, complaints should be submitted to the Clerk-Treasurer. The complainant must fill out a complaint form, attached as Schedule "A" to this Policy, and shall include the following information:

- Name and contact details of the complainant (mailing address, telephone number, and email address);
- Type of complaint being submitted;
- Summary of the complaint, including details, location, Municipal employee(s) involved, enclosures;
- Name and contact information of any witnesses;
- Any efforts undertaken (if any) to resolve the concern/issue;
- Type of resolution being sought, and/or suggestions for improvements; and
- Complainant's signature and date the complaint is being submitted.

2. Upon Receipt of the Complaint

The Clerk-Treasurer or designate shall acknowledge receipt of the complaint within 3 days of receipt of the complaint.

The Clerk-Treasurer shall review the issues identified by the complainant and in doing so may:

- a) Review relevant Municipal and Provincial legislation;
- b) Review the Municipality's relevant policies and procedures;
- c) Review any existing file documents;
- d) Interview employees or members of the public involved in the complaint;
- e) Identify actions that may be taken to address the complaint or improve Municipal operations; or
- f) Take other action he/she deems expedient to resolving the matter.

At the discretion of the Clerk-Treasurer, the complaint and the nature thereof may be referred to Council.

If a complaint is made against the Clerk-Treasurer, the complaint shall be submitted to the Mayor of the Municipality. As part of the investigation, the Mayor may consult with senior staff and legal counsel.

3. Decision

A final response, where possible, from the Clerk-Treasurer (or Mayor as per above) shall be sent to the complainant within 15 business days, barring

exceptional circumstances. If it cannot be answered in this time frame, the complainant will be so notified with an explanation. The response shall include:

- a) Whether the complaint was substantiated; or
- b) If the complaint is not substantiated, the Clerk-Treasurer shall provide reason for the decision; and
- c) Any actions the Municipality has or will take as a result of the complaint.

Written records will be kept with respect to details and actions for each formal complaint.

7. APPEALS

Once the Municipality has communicated the decision, there is no appeal process at the municipal level.

In the event a complaint is not resolved through the Municipality's complaint process to the satisfaction of the complainant, it may be submitted to the Office of the Ombudsman of Ontario:

Mail to: 483 Bay Street
10th Floor, South Tower
Toronto, ON M5G 2C9

Online: www.ombudsman.on.ca
Phone: 1-800-263-1830
Fax: 416-586-3485

8. FRIVOLOUS AND/OR VEXATIOUS COMPLAINTS

A complaint may be considered vexatious or frivolous if it is pursued in a manner that is reasonably perceived by the Clerk-Treasurer to be (a) malicious, (b) intended to embarrass or harass, or (c) intended solely to be a nuisance.

Where the complaint is considered vexatious and/or frivolous, or there appears to be a pattern of vexatious and/or frivolous complaints, the Clerk-Treasurer may deem the file closed ~~but will still be included in the report to Council.~~

9. PRIVACY

The Municipality of Calvin's employees will adhere to all applicable legislation regarding privacy in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

Personal information on the complaint is treated as confidential to protect the privacy of the complainant. However, the complainant should be aware that certain circumstances may directly or indirectly identify him/her during an investigation.

All records relating to the complaint shall be maintained in accordance with the

Municipality's record retention schedule.

10. REPORTING

Reports will be provided to Members of Council on a quarterly basis (April, July, October & December) indicating the number of complaints received during the previous quarter, the number of complaints per department and brief description of the nature of the complaints, the number of complaints meeting service standards, the number of complaints not meeting service standards and the number of complaints outstanding.

Council can review this information and make appropriate adjustments or changes to the level of service or service itself.

Individual Councillors or Members of the Public can request information regarding the complaints at any time under the confines of MFIPPA and Section 253 of the Municipal Act.

11. COMPLAINTS REGARDING COUNCIL MEMBERS

Complaints about Members of Council will be forwarded directly to the individual Councillor or Councillors named in the complaint. It would be the choice of the Councillor on how they would respond. This type of complaint would not be investigated by the Municipality. If further action by the complainant is required – See "Code of Conduct Policy for Members of Council and Local Boards."

12. ACCESSIBILITY REQUIREMENTS

Assistance will be provided to anyone who requests it as per the Municipality of Calvin Accessibility Standards for Customer Service Policy. Different options can also be made available for those who are unable to fill out a formal complaint form. Please contact the Municipal Office for further details.

Process

Clerks Department:

- Receives written complaint
- Logs complaint
- Forwards to appropriate Department Head
- Acknowledges receipt to complainant within three (3) days



Department Head/Clerk-Treasurer/Mayor:

- Investigate the complaint
- Make a decision
- Notify the complainant of the outcome within fifteen (15) days of the date of the acknowledgement letter
- File a copy of the decision with the Clerk



Clerks Department:

- File a copy of the decision
- Report to Council quarterly



Schedule "A"
Municipality of Calvin
Municipal Complaint Form

COMPLAINANT CONTACT DETAILS

First Name	Last Name
Municipal Civic Address/Property Location	Phone Number
Mailing Address	
Email Address	

COMPLAINT TYPE

- | | |
|--|---|
| <input type="checkbox"/> Access to Services | <input type="checkbox"/> Programs |
| <input type="checkbox"/> Facilities | <input type="checkbox"/> Staff Conduct |
| <input type="checkbox"/> Processes or Procedures | <input type="checkbox"/> Timeliness of Services |
| <input type="checkbox"/> Other | |

SUMMARY OF COMPLAINT

Please outline details of your complaint below, including relevant dates, times, location and background information (which should include municipal employees you have contacted to resolve the complaint, witnesses to the incident, photographs etc.) Be as detailed as possible. Attach a separate page where necessary.

Details
Service area/location of problem
Staff persons involved (if known and applicable)
List of enclosures (include copies of any documentation in support of the complaint)

RESOLVE

How do you suggest the situation be improved or the complaint be resolved?
Complainant's signature
Date complaint submitted (mm/dd/yyyy)

SIGN OFF

OFFICE USE ONLY

Date received:	File No:
Acknowledge receipt of the complaint:	
Investigation Notes:	
Final Response to Complaint:	
Date sent:	

THE CORPORATION OF THE MUNICIPALITY OF CALVIN
BY-LAW NO. 2020-025

BEING A BY-LAW TO AMEND THE BY-LAW TO IMPOSE AND CONSOLIDATE THE FEES AND CHARGES FOR MUNICIPAL SERVICES OR ACTIVITIES AND FOR THE USE OF ITS PROPERTY – TO INCLUDE UPDATED RECREATION HALL RENTAL FEES

WHEREAS Section 391(1) of the Municipal Act, S.O. 2001, c.25 as amended, without limiting Sections 9, 10 and 11 authorizes municipalities to impose fees or charges on persons, for services or activities provided or done by or on behalf of the municipality, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 398 (2) of the Municipal Act, S.O. 2001, c.25 as amended, provides for the addition of fees and charges imposed by the municipality or local board, respectively, to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes: any property for which all the owners are responsible for paying the fees and charges;

AND WHEREAS Section 23.1 (1) of the Municipal Act, S.O. 2001, c. 25 as amended, authorizes a municipality to delegate its powers and duties to a person or body subject to the restrictions set in that Part;

AND WHEREAS the Council of the Corporation of the Municipality of Calvin is desirous of establishing user fees and charges to recover some of the costs for services and rents provided by the Corporation;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. That the user fees, charges and rents as specified in Schedules E – as amended, to this By-law be charged by the Corporation of the Municipality of Calvin for those services and activities provided by the Corporation, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of property owned or under the control of the Corporation.
2. All fees and charges set out in this By-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by the appropriate municipal official.
3. In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee charge and shall be collected in like manner as municipal taxes.
4. In default of payment of any charge levied herein, by the required due date for the payment thereof, a percentage charge of one and one-quarter percent (1 ¼%) is hereby imposed as a penalty for non-payment of such charge thereof, and such penalty shall be added to the charge as aforesaid or any installment or part thereof remaining unpaid on the first day of each calendar month thereafter in which default continues.
5. Council does hereby delegate to each Department Manager of the Corporation of the Municipality of Calvin, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.
6. The fees set out in this By-law shall be reviewed on an annual basis by each department manager prior to adoption of the current budget and if there is a discrepancy in fee prices, the fees set out herein supersede any fees listed in other By-laws.
7. All fees and charges listed in the Schedule to this By-law include all applicable taxes.
8. That the fees and charges set out in the attached Schedule is hereby imposed and ratified.

Set out as follows:

Schedule E Recreation Hall Services

9. That this By-law shall come into full force and take effect as of the date of its signing.

READ A FIRST TIME AND SECOND TIME THIS _____ DAY OF _____ 2020.

READ A THIRD TIME AND FINALLY BE PASSED THIS _____ DAY OF _____ 2020.

Mayor Ian Pennell

Clerk, Cindy Pigeau

THE CORPORATION OF THE MUNICIPALITY OF CALVIN
RECREATION HALL SERVICES

HALL RENTAL RATES (Renter must provide own Liability Insurance)

Booking deposit

At time of booking 50% of payment is required to guarantee and is Non-refundable if cancellation is not received at least 72 hours prior to event

Full Day – over 4 hours and up to 8 hours <i>(plus damage deposit)</i>	\$150.00
Full day – with alcohol <i>(plus damage deposit, provide own Party Alcohol Liability insurance and Special Occasion Permit)</i>	\$225.00
Full Day - Meetings/Seminars/Courses/Lectures/Business Functions <i>(plus damage deposit)</i>	\$150.00
Half Day – typically means 4 hours	\$ 75.00
Partial Day – up to 3 hours per session or 3 hours over one week	\$ 45.00
Funeral Luncheon - Calvin Residents only <i>(Non resident - see Half Day or Partial Day rate)</i>	No Charge
Meetings of Organized Local Community Groups or Charitable Organizations	No charge
Non-Alcohol Low Risk Events for the Betterment of the Community in General, which are Listed on the Attached List of Insured Low Risk Events or Approved at the Discretion of Council	No Charge

ADDITIONAL FEES

Use of Kitchen during event	\$ 75.00
Additional use of Kitchen the evening or day before the event or Decorating or set up hall after 4pm the evening before event	\$ 75.00
Rental of Parking Lot (Film Industry)	\$100.00 per day

Damage Deposit – PAYABLE IN CASH (Full day events only)
Refundable upon staff Checklist completion

Damage Deposit with alcohol	\$225.00
Damage Deposit without alcohol	\$150.00

To Mayor Pennell and fellow Councillors

There was a virtual announcement via Zoom on Thursday, November 12, 2020 by Member of Parliament Anthony Rota and Member of Parliament Maryam Monsef. They spoke to local stakeholders and municipal leaders about Government of Canada's support for High Speed Internet in Nipissing and Temiskaming.

MP Rota stated in this meeting that the patience, hard work, and perseverance of the municipal leaders and stakeholders advocating for reasonable broadband internet services has paid off. That municipalities need to apply NOW for the Universal Broadband Funding. Also, there was a report that indicated that North Bay has registered some of the fastest internet speeds across the country but our goal is for everyone have this essential service. That 60% of rural communities and 2/3 of Indigenous communities do not have access to good broadband services.

MP Monsef was very confident that with Provincial and Federal governments working together with stakeholders and municipalities, the plan that Canadians have asked for will bring connectivity to all.

This is the first time there is a plan on connectivity. We have moved away from the hexagon model and the data is now more precise and can be determined who has access to what type of broadband. There is more transparency so you can track online and with the Connect to Innovate Program there are over 220 projects to track. This information will be updated quarterly. Because no other governments kept records on what was connected and who was connected, they had no data to go on. So, they have partnered up with Stats Can where they will track the progress and impact on household, business, community owned and public entities.

There is a Concierge Service (1-800-328-6189) where the Municipality can get connected directly with the federal government to obtain some hand holding throughout the application process. They understand that it can be very complex. This service will connect with engineers and project managers within the government. It also gives equal chance for smaller Internet Service Providers (ISP) companies and small communities to get the help they need. Every community will have different needs, for example - some need fiber, some need antennas on the roof and some will need more time.

The top three things that will increase the chances of a municipality for funding are less than 50/10 download/upload, working with an Internet service provider and ready to go projects. Collaboration with neighbouring municipalities makes sense to connect a broader region and apply together.

MP Monsef commented that if Canada is going to remain a productive and competitive on the other side of Covid, we have to ramp up and move forward with projects so encouraged us to "Apply Now". Her words were "We developed the plan so now it's time to apply."

Our competitors are investing in broadband. It is an Essential Service. Internet was a priority before Covid. It's a precondition surviving Covid and a precondition to a full economic recovery. The time has come to connect every Canadian.

Universal Broadband Funding has now opened with project deadline of Feb 15, 2021. The BlueSky Group has informed us, our application will be submitted as soon as possible as a region to increase our chances of receiving funding. However, if we wish to do so individually as well to please go ahead.

Thank you

Councillor Cross



Strategically saying “no”... or at least “not now”



Mark Mullaly is the President of Interthink Consulting. He has worked with public and private sector organizations to set strategic objectives, develop capabilities, and experience success. Mark supports clients in seeing the world as it really is and develops solutions to engage in it more effectively. Mark can be reached at mark.mullaly@interthink.ca.

Municipalities do not lack for ambition. This is another way of saying that, for many, they have never met a project that they didn't like. Ideas and opportunities present themselves, generating enthusiasm and excitement for decision makers, and another project is born. Those charged with making this project happen, mind you, often regard this event with a range of responses – somewhere between cautious optimism and overwhelming despair.

It doesn't necessarily say anything about the merits of the particular idea. The fact that it exists – and creates excitement for some – is an indication that there is at least some value in the undertaking. But the despondence exists for a reason, because it is also not the only project. It may be one of several. Or dozens. Or hundreds. Numbers that are in no way exaggerations.

Make Priority Decisions

A long-time client, at the outset of my working with them to build a strategic plan – and make better choices about the work they did in response – set a very clear success criterion for our work together: “I want to see us say no to something. At least one thing. I don't care what it is, but I want us for once to say no.”

Prior to that point, “no” was a word not normally heard in the orbit of projects and opportunities. It was certainly not one suggested to council. New projects arrived and got added to the list. Old ones never went away. All of them moved forward in small increments. The magnitude of work was so great – and the capacity of the organization was so overwhelmed – that while effort was made, it was spread so thinly across such a wide range of opportunities it was almost transparent.

The consequences of this over time becomes pretty self-evident. Change requires choices. There

is an open question, though, of where the choice gets made. If the organization doesn't make its own priority decisions, prioritization still happens. It just happens at the level of peoples' desks, based on criteria that we no longer control. They might focus on the work that they most like to do, or find most interesting. They might tackle what came in first. Or what came in last. Or they might address the last thing someone yelled at them about.

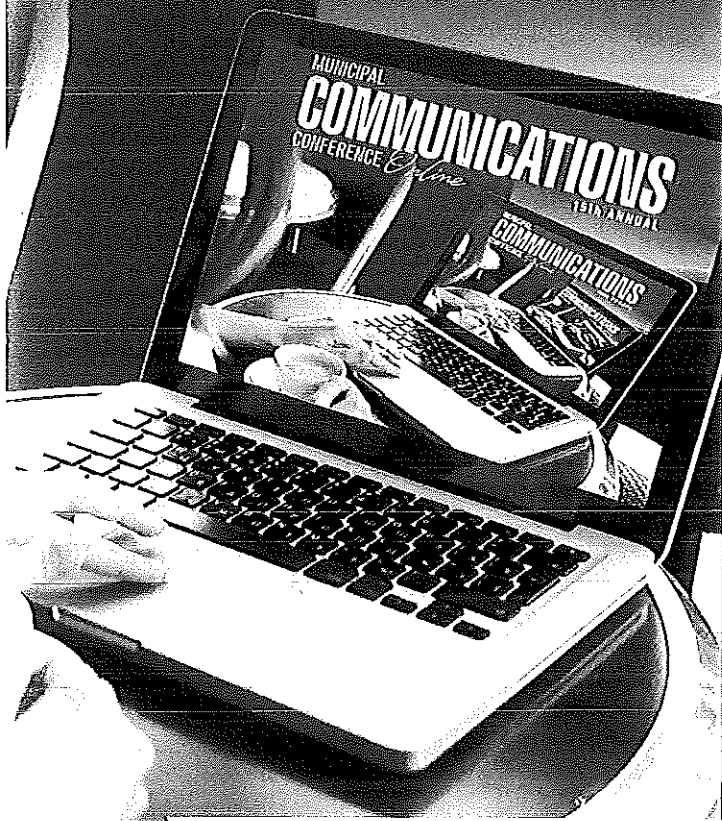
Particularly in our current circumstances, making choices is critical. We are faced with a radical shifting of priorities and organizational focus. There is work that was started before the pandemic, work that has been done in response to the pandemic, and other priorities that live somewhere in between. Focusing attention where it is most needed means making explicit choices and ensuring those choices are communicated and followed through on.

The inherent challenge that we need to acknowledge is that making decisions about priorities is difficult. Ideas exist for a reason. There are those in the organization who feel very passionately about pursuing them. This is not an exercise of saying “yes” to the good ideas and “no” to the bad ones. It is an exercise in saying “yes” to the very good ideas, and “no” or at least “not now” to other very good ideas. Bad ideas are generally easy to reject; it is in evaluating everything else that the difficulty lies.

Roadmap of Work

To make those choices, it is helpful to have a larger picture – literally. This is where building a roadmap of work can make a great deal of sense. The idea of a roadmap is conceptually simple; it's a picture over time of all of the projects an organization has undertaken – or is considering – and how they relate to one another. What impacts that connection, though, can vary. Each driver can highlight different relationships, with different

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implications for what the organization can – and should – take on.

Order of the work

Projects often relate to each other directly, in that the existence of one project supports and serves another one (or several). A facility may need to be built before another can be retired or repurposed. Program development may depend on a new hiring initiative or the formalization of a partnership. New applications might depend on rebuilding and redeployment of servers. What is key to this is that there is a mandatory sequence for the work that has to be done. Without one element, subsequent ones fall down.

Preferential order

Different from mandatory sequence, there is also a preferred order in which things can occur. There may be five things that could happen immediately, but a preferred way of proceeding may sequence those in time. While this is flexible and can be changed, it still needs to be understood.

Capacity to deliver

If we are honest, this is the heart of a significant number of organizational challenges. We want to do more than we have staffing to do the work. Understanding where support is needed to do the work – and existing capacity – is essential to building organizational focus. In a perfect world, this requires knowing the actual effort involved from each area in the organization for each initiative. Important insights can be realized by simply understanding relative magnitude, and knowing whether something involves high, moderate, or low amounts of work for a given area.

Capacity to change

Separate from the doing is the ability to absorb the work that the project represents. Every project results in organizational change. That includes changes to processes, systems, working approaches, and expertise of our staff. Knowing the magnitude of impact represented by the change being considered is as important as knowing the capacity to do the work. You may have a dozen projects with capacity to deliver them, but if they all impact the same organization at the same time, that may be an overwhelming amount of change to actually manage and sustain.

Capacity to sustain

Can the organization deliver the results? While you may be able to build the facility, can you program it? Do you have the operational capacity to utilize what you build and deliver the services that result? This is an often-overlooked problem with significant downstream consequences. Giving consideration to operational impacts of the choice of whether – and when – to build is essential.

Logical Picture of what's Possible

These are not all of the dimensions that could be considered in a roadmap, but in my view they are the essential ones. When you begin to map out the work, and understand how each item relates to each other – and the organizations that will build, support, and deliver the results – a logical picture of what is possible emerges. Having that picture can assist in saying “no”; or at least “not now.” MW

Cindy Pigeau

From: AMO Communications <Communicate@amo.on.ca>
Sent: Friday, November 6, 2020 4:27 PM
To: Cindy Pigeau
Subject: AMO is pleased to support the City of Brampton on their first-ever virtual Economic Empowerment and Anti-Black Racism Conference

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



November 6, 2020

AMO is pleased to support the City of Brampton on their first-ever virtual Economic Empowerment and Anti-Black Racism Conference.

The conference will bring together more than 20 municipalities from across Ontario to listen, share, support and collaborate with one another as we identify and strategize to breakdown barriers for Black Canadians.

Date: Tuesday, November 10, 2020
Time: 9 am to 5 pm EST
Location: Online via WebEx
Registration is required to attend

Who should attend?

- Individuals working in diversity and inclusion
- Individuals working towards addressing anti-Black racism
- Staff in CAO's Office & Human Resources

Agenda:

- Morning Session: 9 am - 1 pm pm EST

- Opening Remarks: Mayor Patrick Brown, City of Brampton
- Special Presentation: Then and Now
- City of Toronto: Confronting Anti-Black Racism
- Afternoon Session: 1:45 pm - 5 pm EST
- Round Table Conversation 1: Paving the Way
- Round Table Conversation 2: Cities at Work
- Round Table Conversation 3: Next Steps

[Click here for more information on the agenda and speakers.](#)

[Register Now](#)

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- City of Toronto
- City of Vaughan
- Association of Municipalities Ontario (AMO)
- Federation of Canadian Municipalities
- Network in the Advancement of Black Communities

City of Brampton | economicantiblackracism@brampton.ca | brampton.ca

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Cindy Pigeau

From: AMO Communications <Communicate@amo.on.ca>
Sent: Monday, November 9, 2020 2:33 PM
To: Cindy Pigeau
Subject: AMO Policy Update – \$1.75 Billion Announced for Broadband Across Canada

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Add Communicate@amo.on.ca to your safe list



November 9, 2020

AMO Policy Update – \$1.75 Billion Announced for Broadband Across Canada

The Right Honourable Justin Trudeau, Prime Minister of Canada, announced an additional \$750 million to support connectivity through an expanded Universal Broadband Fund (UBF) today. The UBF supports the Government of Canada's goal of connecting all Canadians by 2030. The Fund was originally announced in 2019, providing \$1 billion to support connectivity. Municipal governments are eligible to apply to the Fund.

The UBF includes \$150 million for Rapid Response Stream projects which can connect Canadians by November 15, 2021, and \$50 million available for mobile internet projects primarily for Indigenous communities. The Prime Minister also announced today an agreement with Telesat to improve high-speed internet coverage for the far north, rural, and remote regions across Canada through Low Earth Orbiting satellites.

The UBF complements Ontario's recent significant expansion of its ICON broadband funding program which together will improve connectivity to unserved and underserved regions in Ontario.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Cindy Pigeau

From: Ontario Clean Air Alliance <angela@cleanairalliance.org>
Sent: Friday, November 6, 2020 12:46 PM
To: Cindy Pigeau
Subject: You're now helping to pay the electricity bills of Ontario's biggest companies



Plugging Ontario into
a renewable future.

BULLETIN

[View online](#)

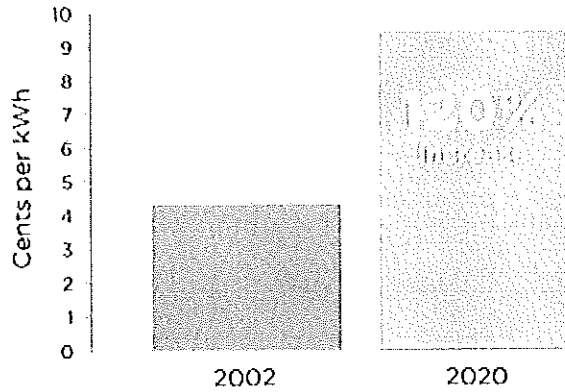
You're now helping to pay the electricity bills of Ontario's biggest companies

Yesterday, the Ontario government unveiled whopping new subsidies for large electricity consumers. Taxpayers will now be shelling out \$6.2 billion a year to lower electricity rates for businesses and consumers. This subsidy is more than double what the previous government introduced, which Doug Ford said at the time was "the wrong thing to do."

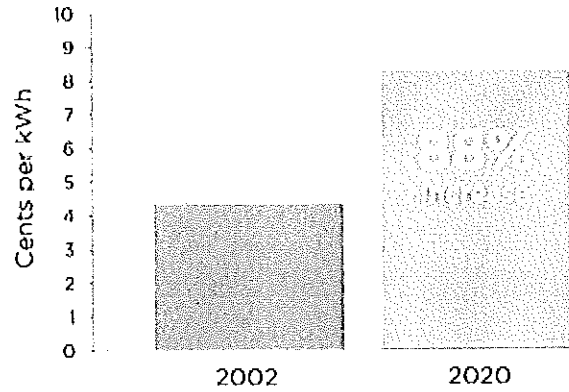
The Ford government's new \$6.2 billion subsidy will be responsible for 16% of Ontario's \$38.5 billion provincial deficit in 2020-21. Despite these massive subsidies for electricity consumption, residential electricity rates rose by 2% at the beginning of this month to help pay for the re-building OPG's and Bruce Power's aging nuclear reactors.

And get ready for more increases: According to OPG, its price for nuclear energy must rise by 74% by 2025 to pay for the Darlington Re-Build; Bruce Power's price of nuclear energy could rise by an additional 57% to pay for the re-building of six of its reactors.

Ontario Power Generation Price of Nuclear Electricity



Bruce Power Price of Nuclear Electricity



If Doug Ford wants to keep his promise to lower our electricity bills by 12% he must invest in energy efficiency and make a deal with Quebec for low-cost water power. Adding more taxpayer subsidies is just a way of disguising the real problem of soaring nuclear costs.

You can learn more by reading our fact sheet: [Defund Nuclear and Lower Our Electricity Bills](#).

Send a letter to Ontario's Minister of Finance, Rod Phillips, rod.phillips@pc.ola.org. Tell him to stop the continued drain of taxpayers dollars for nuclear rebuilds – we have lower cost ways to meet our electricity needs.

Send a message

Please pass this message onto your friends.

– Angela Bischoff, Campaigns Director

DONATE

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[@oncleanair](#)
[@nonukebailouts](#)



**ONTARIO
CLEAN AIR
ALLIANCE**

Ontario Clean Air Alliance
160 John St., #300
Toronto M5V 2E5

Phone: 416 260-2080 x 1
angela@cleanairalliance.org



OFFICE OF THE MAYOR
CITY OF HAMILTON

September 8, 2020

Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Honourable Doug Downey
Attorney General
Ministry of the Attorney General
McMurtry-Scott Building
720 Bay Street, 11th Floor
Toronto, ON M7A 2S9

Subject: **Amending the AGCO Licensing and Application Process for Cannabis Retail Stores to Consider Radial Separation from Other Cannabis Locations**

Dear Premier & Attorney General,

Hamilton City Council, at its meeting held on August 21, 2020, approved a motion, Item 6.1, which reads as follows:

WHEREAS in late 2019 the Province of Ontario announced that the AGCO had been given regulatory authority to open the market for retail cannabis stores beginning in January 2020, without the need for a lottery;

WHEREAS the AGCO has continued to send Cannabis Retail Store applications to the City of Hamilton for the required 15-day comment period,

WHEREAS the City has reviewed 61 Cannabis Retail Store applications for comment since January 2020;

WHEREAS the AGCO does not take into consideration radial separation for Cannabis Retail Stores.

THEREFORE, BE IT RESOLVED:

.../3

- (a) That the Mayor contact the Premier of Ontario, Ministry of Attorney General, and local Members of Parliament to ask that the Province consider amending its licensing and application process for Cannabis Retail Stores to consider radial separation from other cannabis locations.
- (b) That the request be sent to other municipalities in Ontario, including the Association of Municipalities of Ontario for their endorsement.
- (c) That Staff be requested to submit heat maps outlining the location of all proposed AGCO Cannabis Retail Store in the City on all AGCO Cannabis Retail Store applications.

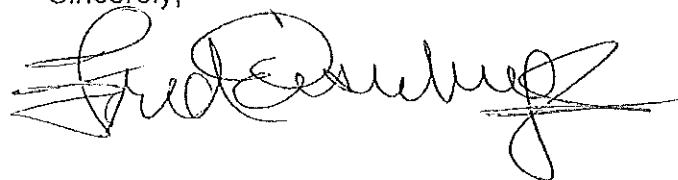
As per the above, we write to request, on behalf of the City of Hamilton, that the appropriate legislative and regulatory changes be made and implemented to the AGCO licensing and application process to take into consideration radial separation for Cannabis Retail Stores as a condition of approval for a license.

Currently the City of Hamilton has reviewed 61 cannabis retail location applications since January 2020. Approximately 12 of these potential locations are within 50m (or less) of each other.

The City of Hamilton appreciates that the AGCO conducts a background search prior to approving any licenses, however the lack of separation between locations poses a community safety issue, as the over saturation in specific area(s)/wards, can negatively impact the surrounding community with increased traffic flow, and an overall "clustering" of stores within a small dense area.

The City of Hamilton is confident that radial separations from cannabis retail locations will have a significant positive impact on the community and allow for its residents to continue to enjoy a safe and healthy community lifestyle.

Sincerely,

A handwritten signature in black ink, appearing to read "Fred Eisenberger", with a stylized flourish at the end.

Fred Eisenberger
Mayor

C: Hon. Donna Skelly, MPP, Flamborough-Glanbrook

Hon. Andrea Horwath, Leader of the Official Opposition, MPP, Hamilton Centre

Hon. Paul Miller, MPP, Hamilton East-Stoney Creek

Hon. Monique Taylor, MPP, Hamilton Mountain

Hon. Sandy Shaw, MPP, Hamilton West-Ancaster-Dundas



November 9, 2020

The Hon. Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto ON
M7A 1A1

Dear Premier Ford,

Re: Bill 218, Supporting Ontario's Recovery and Municipal Elections Act

Please be advised that at their meeting on November 2, 2020, Council of the Municipality of Meaford passed the following resolution pertaining to Bill 218, Supporting Ontario's Recovery and Municipal Elections Act:

Moved by: Deputy Mayor Keaveney
Seconded by: Councillor Vickers

That Council of the Municipality of Meaford:

- 1. Declare their opposition to all of the amendments to the Municipal Elections Act proposed as part of Bill 218;**
- 2. Reaffirm their desire to move ahead with a ballot question in 2022 about switching to a ranked ballot election in 2026;**
- 3. Direct staff to send a copy of this resolution to the Premier, Minister of Municipal Affairs, Leader of the Opposition; and**
- 4. Direct staff to send a copy of this resolution to all municipalities in the Province of Ontario requesting their support in opposing the amendments to the Municipal Elections Act.**

Carried - Resolution #2020-30-05

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

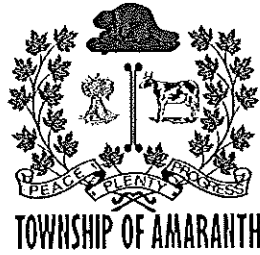


Yours sincerely,

Matt Smith

Clerk / Director of Community Services
Municipality of Meaford
21 Trowbridge Street West, Meaford
519-538-1060, ext. 1115 | msmith@meaford.ca

cc: Steve Clark, Minister of Municipal Affairs and Housing
Andrea Horwath, Leader of Opposition
Bill Walker, MPP
Association of Municipalities of Ontario
All Ontario Municipalities



374028 6TH LINE • AMARANTH ON • L9W 0M6

Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, Ontario M7A 1A1

Honourable Premier Ford,

Re: Bill 218

At the regular meeting of Council held November 4, 2020, the following resolution was carried:

Council discussed the Ontario Bill 128, Supporting Recovery and Municipal Elections Act 2020. Provincial Bill 218 was recently introduced to the legislature as Supporting Ontario's Recovery and Municipal Elections Act 2020. As part of this bill, it was proposed to remove the framework for conducting ranked ballot municipal elections for the 2022 election, citing cost as the reason for the change.

This proposed change results in further erosion of local decision-making by repealing the ranked ballot voting system utilized very effectively by London, Ontario in the last municipal election. This is a system that could and perhaps should be adopted by other municipalities around Ontario. It is felt that the system encourages more candidates and improved participation of voters.

Bill 218 also proposed shortening the nomination period of the 2022 municipal election to approximately six weeks.

Resolution #11

Moved by: G. Little – Seconded by: H. Foster

BE IT RESOLVED THAT:

The Township of Amaranth request the Provincial Government of Ontario rescind the proposed changes regarding ranked ballot voting and the nomination period included as part of bill 218.

Further resolved that a letter regarding this resolution be forwarded to Doug Ford, Premier of Ontario, Sylvia Jones, MPP Dufferin-Peel and Steve Clark,

Minister of Municipal Affairs and Housing. Letter to be copied to AMO and all Ontario Municipalities.

CARRIED.

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster	X		
Councillor Gail Little	X		
Mayor Bob Currie	X		

Respectfully submitted,

Nicole Martin

Nicole Martin, Dipl. M.A.
Acting CAO/Clerk

C: Sylvia Jones, MPP Dufferin-Peel
Steve Clark, Minister of Municipal Affairs and Housing
A.M.O.
Ontario Municipalities

Cindy Pigeau

From: AMO Communications <Communicate@amo.on.ca>
Sent: Monday, November 9, 2020 6:01 PM
To: Cindy Pigeau
Subject: Two AMO Webinars: mental health support and AODA, digital contact tracing solutions

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



November 9, 2020

The "Echo" Pandemic: Supporting Employee Mental Health in the Wake of COVID-19

REGISTER TODAY

The mental health of your employees is at risk from impacts of the COVID-19 pandemic. The impact in the coming months will be felt by organizations as ongoing mental health issues hurt productivity, and increase absence and disability costs. And yet, employers are seeing that the mental health programs they have in place are not doing the job of effectively supporting employees and containing costs.

AMO has partnered with BEACON, Canada's leading digital mental health provider, that delivers cognitive behavioural therapy (CBT) digitally, with one-on-one guidance of a registered therapist. The service is important for improving access to mental health care as it avoids the wait times and other barriers to receiving mental health support when needed. The convenience of the BEACON platform is that it provides therapy through a user's smartphone, tablet, or computer – from wherever and whenever they are most comfortable.

On Thursday, November 12 at noon (ET), join BEACON for a complimentary webinar. Anthony Sam, Business Development Director from BEACON, will describe the critical principles your municipality should embrace to help your employees protect, nurture, and improve their mental health in the post-COVID reality. You will also hear about the Town of Whitby's experience implementing the BEACON platform.

Agenda

- Introduction and Overview of the AMO-BEACON partnership (AMO)
- Advancing Mental Health Principles and the BEACON platform (BEACON)
- Panel with the Town of Whitby (AMO, Town of Whitby)

- Q&A session

REGISTER TODAY

Keeping up with Ontario Legislation: Digital Solutions to Support Your Municipality

REGISTER TODAY

With 2020 quickly coming to a close, now is the time to ensure you're meeting all current and upcoming Government of Ontario mandates. To help, AMO is partnering with eSolutionsGroup and GHD to deliver an educational, 1-hour presentation highlighting available products and services for the Accessibility for Ontarians with Disabilities (AODA) legislation deadline of January 1, 2021 and mandatory screening requirements to help you effectively screen, track and detect COVID-19.

This will include:

- Available services, from training and website audits, to document remediation services to help your municipality be fully compliant with the January 1, 2021 AODA deadline.
- Cost-effective contact tracing and appointment scheduling platforms: Learn about ways to keep staff and visitors safe at your municipal offices through cost-effective and easy to implement solutions such as online appointment booking and contact screening and tracing tools.
- Advanced solutions: From wearable technology that can help your staff know if they're too close to others, or if they've come into contact with COVID-19 cases, to waste water testing that can detect COVID-19 three days before symptoms appear, these advanced solutions can help organizations combat COVID-19.

Join us on Thursday, November 26 at noon (ET) to learn more.

Agenda

- Introduction and Overview of AMO-eSolutionsGroup Partnership and Government of Ontario directives (AMO)
- AODA and Available Services (eSolutionsGroup)
- Cost-effective contact tracing and appointment scheduling platforms (eSolutionsGroup)
- Advanced COVID solutions (GHD)
- Q&A session

REVIEW

Review of Proposed Operations Algonquin Park Forest 2021-2031 Forest Management Plan

The Ontario Ministry of Natural Resources and Forestry (MNRF), Algonquin Forestry Authority (AFA) and the Algonquin Park Local Citizens' Committee (LCC) invite you to participate in the review of proposed operations. This review is being held as part of the detailed planning of operations for the ten-year period of the 2021-2031 Forest Management Plan (FMP) for the Algonquin Park Forest.

The Planning Process

The FMP takes approximately three years to complete. During this time, five formal opportunities for public consultation and First Nation and Métis community involvement and consultation are provided. The second opportunity (Stage Two) for this FMP occurred on July 29, 2020 to August 28, 2020 when the public was invited to review and comment on the proposed Long-Term Management Direction (LTMD). This 'Stage Three' notice is:

- To invite you to review and comment on
 - the planned areas for harvest, renewal and tending operations for the 10-year period of the plan;
 - the confirmed corridors for primary and proposed corridors for branch roads which are required for the 10-year period of the plan;
 - the proposed operational road boundaries for the 10-year period of the plan; and
- To request contributions to the background information to be used in planning.

How to Get Involved

To facilitate your review, the following information can be obtained electronically on the Natural Resources Information Portal (<https://nrp.mnr.gov.on.ca/s/fmp-online>)

- a summary of the MNRF regional director preliminary endorsed LTMD; and
- a portrayal of:
 - the planned areas for harvest, renewal and tending operations for the 10-year period of the plan; and
 - the confirmed corridors for primary and proposed corridors for branch roads which are required for the 10-year period of the plan;

In addition to the most current version of the information which was available at Stage Two of public consultation, the information as described in the 2020 Forest Management Planning Manual (FMPM) (Part A, Section 2.3.3.3) will be available electronically on the Ontario government website: <https://files.ontario.ca/mnrf-forest-management-planning-manual-en-2020-07-08.pdf>

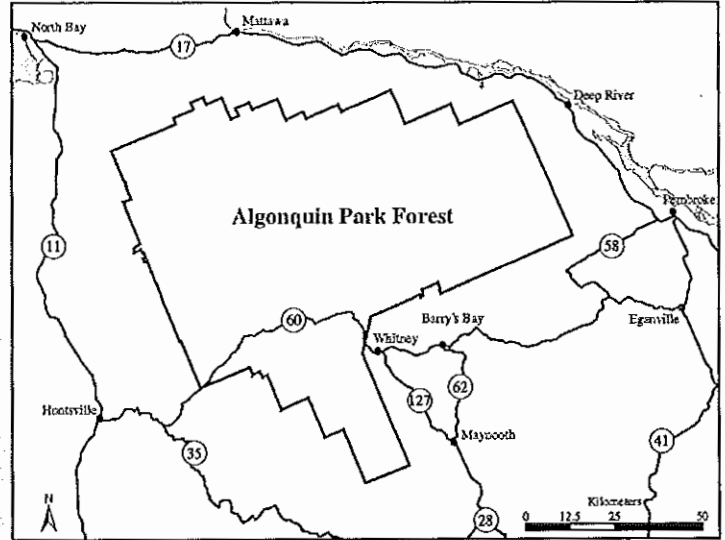
The detailed proposed operations can be made available electronically for review and comment by contacting the Algonquin Forestry Authority office and/or MNRF Pembroke District Office contact listed below, during normal office hours for a period of 45 days **December 9, 2020 to January 22, 2021**. Comments on the proposed operations for the Algonquin Park Forest must be received by Joe Yaraskavitch of the planning team at the MNRF Pembroke District Office, by **January 22, 2021**.

The Information Forum related to the review of Proposed Operations may be held via individual or group remote meetings which may be arranged by calling the individuals listed below during the review period. Remote meetings with representatives of the planning team and the LCC can be also requested at any time during the planning process. Reasonable opportunities to remotely meet planning team members during non-business hours will be provided upon request. If you require more information or wish to discuss your interests with a planning team member, please contact one of the individuals listed below:

Joe Yaraskavitch, R.P.F.
District Management Forester
tel: 613-401-4167
e-mail: joe.yaraskavitch@ontario.ca

Gordon Cumming, R.P.F.
Algonquin Forestry Authority (AFA)
tel: 705-789-9647 ext.130
e-mail: gord.cumming@algonquinforestry.on.ca

Tom Ballantine
Algonquin Park Forest LCC Chairman
e-mail: tomb@bell.net



During the planning process there is an opportunity to make a written request to seek resolution of issues with the MNRF District Manager or the Regional Director using a process described in the 2020 FMPM (Part A, Section 2.4.1).

Stay Involved

Further information on how to get involved in forest management planning and to better understand the stages of public consultation please visit: <https://www.ontario.ca/document/participate-forest-management-ontario/how-get-involved-forest-management>

The tentative scheduled date for submission of the draft FMP is **February 2021**. There will be two more formal opportunities for you to be involved. These stages are listed and tentatively scheduled as follows:

Stage Four – Review of Draft FMP April 2021
Stage Five – Inspection of the MNRF-Approved FMP August 2021

If you would like to be added to a mailing list to be notified of public involvement opportunities, please contact Joe Yaraskavitch, District Management Forester, via e-mail at joe.yaraskavitch@ontario.ca.

The Ministry of Natural Resources and Forestry (MNRF) is collecting your personal information and comments under the authority provided by the Forest Management Planning Manual, 2020 approved by regulation under Section 68 of the *Crown Forest Sustainability Act, 1994*. Any personal information you provide (home and/or email address, name, telephone number, etc.) may be used and shared between MNRF and/or Algonquin Forest Authority to contact you regarding comments submitted. Your comments will become part of the public consultation process and may be shared with the general public. Your personal information may also be used by the MNRF to send you further information related to this forest management planning exercise. If you have questions about the use of your personal information, please contact Shari MacDonald by e-mail: shari.macdonald@ontario.ca.

Renseignements en français : Elizabeth Holmes au tél: 613 258-8210
courriel : elizabeth.holmes@ontario.ca

Cindy Pigeau

From: Loiselle, Caroline (MHSTCI/MsAA) <Caroline.Loiselle@ontario.ca>
Sent: Tuesday, November 10, 2020 9:37 AM
Cc: Loiselle, Caroline (MHSTCI/MsAA)
Subject: Funding Inclusive Community Grant/Subventions pour des collectivités inclusives

Importance: High

Inclusive Community Grants

We are now accepting applications for Inclusive Community Grants. Applications will close on December 21, 2020

Inclusive Community Grants are designed to sustain existing, and create new, Age-Friendly Communities (AFCs) for older adults and people of all abilities by supporting projects with funding of up to \$60,000.

Projects can be focused on assisting:

- small urban/rural communities
- under-served populations
- diverse population of adults including Indigenous and immigrants
- older adults, including those with accessibility needs
- individuals self-isolating and following social distancing due to COVID-19

This year, we are focusing on programing that can be delivered remotely or virtually. The grants will help develop programs for older adults and people of all abilities that focus on:

- connecting people with their communities
- making communities inclusive and age-friendly

Eligibility

Local governments and community organizations, including previous Age Friendly Community Planning Grant recipients can apply for Inclusive Community Grants.

Guidelines

[Read the detailed guidelines.](#)

How to apply

[Apply online through Transfer Payment Ontario](#) (formerly Grants Ontario).

Applicants must have a ONE-key account and ID and registered their organization in the Transfer Payment Ontario system to apply. Setting up an account may take up to five business days so allow at least one week to register before starting the application process.

[Learn how to access Transfer Payment Ontario and set up a One-key account.](#)

The deadline to submit applications for both streams is 5:00 p.m. December 21, 2020. We will not process applications that we receive after the deadline.

Questions

If you have questions about Inclusive Community Grants, please contact:

Subventions pour des collectivités inclusives

Nous acceptons maintenant les demandes pour les Subventions pour des collectivités inclusives. La période de présentation des demandes se terminera le 21 décembre 2020.

Les Subventions pour des collectivités inclusives sont conçues pour soutenir des collectivités-amies des aînés existantes et en créer de nouvelles à l'intention des adultes plus âgés et des personnes de toutes capacités en appuyant des projets avec un financement allant jusqu'à 60 000 \$.

Les projets peuvent être axés sur l'aide :

- aux petites collectivités urbaines et rurales
- aux populations mal desservies
- à la population adulte diversifiée, y compris les Autochtones et les immigrants
- aux adultes plus âgés, y compris ceux ayant des besoins en matière d'accessibilité
- aux personnes qui s'auto-isolent et respectent la distanciation sociale en raison de la pandémie de COVID-19

Cette année, nous nous concentrons sur des programmes pouvant être offerts de façon virtuelle ou à distance. Les subventions permettront de mettre sur pied des programmes à l'intention des adultes plus âgés et des personnes de toutes capacités axés sur ce qui suit :

- relier les gens à leurs collectivités
- rendre les collectivités inclusives et amies des aînés

Admissibilité

Les gouvernements locaux et les organismes communautaires, y compris les bénéficiaires antérieurs de la Subvention pour la planification communautaire amie des aînés, peuvent présenter une demande pour les Subventions pour des collectivités inclusives.

Lignes directrices

Consultez les lignes directrices détaillées.

Comment présenter une demande

Présentez une demande en ligne sur le site Web de Paiements de transfert Ontario (anciennement Subventions Ontario).

Pour présenter une demande, les demandeurs doivent posséder un compte et un identifiant One-key et enregistrer leur organisme dans le système de Paiements de transfert Ontario. L'ouverture d'un compte peut prendre jusqu'à cinq jours ouvrables. Il faut donc prévoir au moins une semaine avant de lancer le processus de demande.

Voyez comment accéder au système Paiements de transfert Ontario et configurer un compte One-key.

La date limite pour présenter une demande dans le cadre des deux volets est le 21 décembre 2020. Nous ne traiterons pas les demandes qui nous parviennent après la date limite.

Questions

Si vous avez des questions à propos des Subventions pour des collectivités inclusives, veuillez communiquer avec :

Caroline Loiselle, Conseillère en développement régional

Division des services régionaux et ministériels

Ministère des services aux aînés et de l'Accessibilité

Phone: 705-494-0139 Email | courriel: caroline.loiselle@ontario.ca



CORPORATE SERVICES DEPARTMENT
TELEPHONE 613-968-6481
FAX 613-967-3208

City of Belleville

169 FRONT STREET
BELLEVILLE, ONTARIO
K8N 2Y8

November 10, 2020

The Honourable Doug Ford
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by e-mail
premier@ontario.ca

Dear Premier Ford:

RE: **Bill 218 – Proposing Changes to the Municipal Elections Act –
Extension of Nomination Period
New Business
10, Belleville City Council Meeting, November 9, 2020**

This is to advise you that at the Council Meeting of November 9, 2020, the following resolution was approved.

“WHEREAS municipalities in Ontario are responsible for conducting fair and democratic elections of local representatives; and

WHEREAS the Government of Ontario, with Bill 218, Supporting Ontario's Recovery and Municipal Elections Act, 2020 is proposing changes to the Municipal Elections Act, 1996; to extend nomination day from the end of July to the second Friday in September; and

WHEREAS municipal elections are governed by the Municipal Elections Act which was amended in 2016 to include shorter nomination periods; and

WHEREAS the operation, finance and regulatory compliance of elections is fully undertaken by municipalities themselves; and

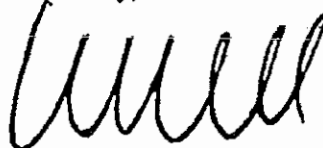
WHEREAS local governments are best poised to understand the representational needs and challenges of the body politic they represent, and when looking at alternative voting methods to ensure voters have options in an effort to increase voter participation and are able to vote safely, it becomes more difficult to implement these alternatives with the proposed shorter period between Nomination day and the October 24, 2022 Election day;

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Belleville send a letter to the Premier, the Minister of Municipal Affairs and Housing and Minister of the Attorney General urging that the Government of Ontario respect Ontario municipalities' ability to apply sound representative principles in their execution of elections; and,

THAT the Corporation of the City of Belleville Council recommends that the Government of Ontario supports the freedom of municipalities to run democratic elections within the existing framework the Act currently offers without amendment; and THAT this resolution be circulated to all Ontario Municipalities, AMO and AMCTO."

Thank you for your attention to this matter.

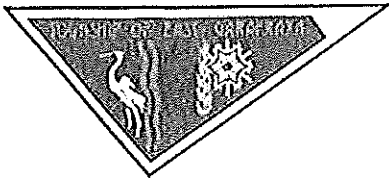
Yours truly,



Matt MacDonald
Director of Corporate Services/City Clerk

MMacD/nh
Pc: AMO

Todd Smith, MPP Prince Edward-Hastings
Daryl Kramp, MPP Hastings – Lennox & Addington
Minister of Municipal Affairs and Housing
Minister of the Attorney General
Councillor Kelly, City of Belleville
Councillor Thompson, City of Belleville
Ontario Municipalities



TOWNSHIP OF EAST GARAFRAXA

065371 DUFFERIN COUNTY ROAD 3 • UNIT 2

EAST GARAFRAXA • ON • L9W 7J8

T: 226-259-9400 • TOLL FREE: 877-868-5967 • F: 1-226-212-9812

www.eastgarafraxa.ca

November 11, 2020

County of Wellington
Donna Bryce, Clerk
74 Woolwich Street
Guelph, ON N1H 3T9
donnab@wellington.ca

Attention: Donna Bryce,

RE: Resolution of Support - Assessment Methodologies for Aggregate Resource Properties

At the October 27, 2020 special electronic meeting of Council, the following resolution was passed:

Moved by Pinkney, Seconded by Nevills

Be it Resolved that:

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands; and

WHEREAS *Township of East Garafraxa* Council supports a fair and equitable assessment system for all aggregate resource properties; and

WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Stone, Sand and Gravel Association, revised criteria for assessing aggregate resource properties; and

WHEREAS *Township of East Garafraxa* Council has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties.

NOW THEREFORE BE IT RESOLVED:

(a) That *Township of East Garafraxa* Council does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and


(b) That *Township of East Garafraxa* Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values; and

(c) That *Township of East Garafraxa* Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

(d) That *Township of East Garafraxa* Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s). **CARRIED.**

Trusting you will find this satisfactory.

Regards,



Susan M. Stone, AMCT
CAO/Clerk-Treasurer
Corporation of the
Township of East Garafraxa

Cc: Honorable Rod Phillips, Minister of Finance rod.phillips@pc.ola.org
Honorable Steve Clark, Minister of Municipal Affairs and Housing steve.clark@pc.ola.org
Honorable John Yakabuski, Minister of Natural Resources and Forestry john.yakabuski@pc.ola.org
Kyle Seeback, Dufferin-Caledon MP Kyle.Seeback@parl.gc.ca
Sylvia Jones, Dufferin-Caledon MPP sylvia.jonesco@pc.ola.org
AMO amo@amo.on.ca
ROMA roma@roma.on.ca
Ontario Municipalities

Cindy Pigeau

From: Ontario Clean Air Alliance <contact@cleanairalliance.org>
Sent: Wednesday, November 11, 2020 3:43 PM
To: Cindy Pigeau
Subject: Cities take the lead on climate by calling for gas-power phase out

The City of Hamilton is calling for the phase out of climate polluting gas-fired electricity generation.

No images? [Click here](#)



Plugging Ontario into
a renewable future.

BULLETIN

City of Hamilton calls for the phase-out of Ontario's gas-fired power plants by 2030

Today, Hamilton City Council unanimously passed a resolution calling on the Government of Ontario to phase-out the province's gas-fired power plants by 2030.

According to the City of Hamilton resolution, a fossil-free provincial electricity system is critically important for the City to achieve its climate goals in part by replacing fossil fuels with electric vehicles, electric buses and electric heat pumps.

The Hamilton resolution was moved by Councilor Brad Clark and seconded by Councilor Brenda Johnson.

Mr. Clark was a provincial cabinet minister in the Harris and Eves Governments which ordered the phase-out of coal burning at the Lakeview Generating Station in Mississauga and committed Ontario to a complete coal phase-out by 2015.



The Hamilton City Council resolution is in response to Premier Ford's plan to increase the greenhouse gas pollution from Ontario's gas-fired power plants by more than 300% by 2025. If this occurs, we will lose 35% of the pollution reduction benefits that we achieved by phasing out our dirty coal-fired power plants.

Last month, the City of Kitchener and the Town of Halton Hills also passed resolutions requesting Premier Ford to phase-out gas-fired electricity generation.

The good news is that Ontario can phase-out its gas-fired power plants and lower its electricity bills with an integrated combination of energy efficiency investments, wind and solar energy and Quebec water power.

What you can do

Please contact Andrea Horwath, Ontario's Leader of the Opposition and MPP for Hamilton-Centre, and ask her and your MPP to call on Doug Ford to phase-out our gas-fired power plants by 2030.



Thank you!

Angela Bischoff

P.S. A big thank you to Don McLean and Hamilton 350 for leading a very successful campaign in Hamilton to stop Enbridge's proposed fracked gas pipeline and building public and municipal support for phasing-out Ontario's gas-fired power plants.

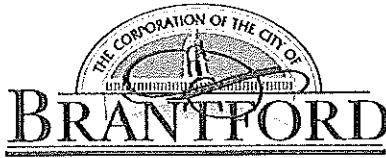


Ontario Clean Air Alliance
160 John St., #300
Toronto M5V 2E5



Ontario Clean Air Alliance is dedicated to transitioning Ontario to a 100% renewable energy future

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November 12, 2020

MPP Will Bouma
96 Nelson Street, Suite 101
Brantford, ON N3T 2X1

Sent via email: will.bouma@pc.ola.org

Dear MPP Bouma:

Please be advised that Brantford City Council at its Special meeting held November 10, 2020 passed the following resolution:

Bill 218 - Ranked Ballots for Municipal Elections

WHEREAS Bill 218 – “Supporting Ontario's Recovery and Municipal Elections Act, 2020” removes the option for municipalities to choose the ranked ballot system for an election; and

WHEREAS in 2016 the Ontario Provincial Government gave municipalities the tools to use Ranked Balloting in Municipal elections commencing in 2018, which was deployed in the City of London thereby becoming the first Municipality in Canada to make the switch, while Cambridge and Kingston both passed referendums in favour of reform and Burlington, Barrie, Guelph, Meaford and others are now exploring a change as well; and

WHEREAS the change of election method process does not impact the Provincial election models but greatly impacts a Municipalities execution options; and

WHEREAS the only explanation given for this is that we should not be ‘experimenting’ with the electoral process during a pandemic mindful that ranked ballot voting is not an experiment but widely used throughout the world and should be a local option that Municipalities can look to utilize in the next election which is just under two years away

WHEREAS Bill 218 also moves up the Municipal nomination date from the end of July to mid September for no apparent reason thereby reinforcing the power of incumbency and potentially discouraging broader participation in municipal elections; and

WHEREAS these changes are being proposed without any consultation with AMO, Municipalities or the public;

NOW THEREFORE BE IT RESOLVED:

- A. THAT the City Clerk BE DIRECTED to submit the following comments on behalf of the Council of the City of Brantford to the Province of Ontario with respect to the proposed changes to the *Municipal Elections Act, 1996*:
- i. Council does not support the proposed changes to the *Municipal Elections Act, 1996*, specifically related to the removal of the option for a municipality to hold a ranked ballot election;
 - ii. Council does support the principle that each Municipality should be able to choose whether or not to use first-past-the-post or a ranked ballot election; and
 - iii. Council encourages the Provincial government to meaningfully consult with Municipalities on municipal issues before introducing legislative changes of this magnitude; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to MPP Will Bouma, Premier Doug Ford, and the list of other Municipalities and include a request to delay the decision until such a time that the Association of Municipalities of Ontario, Large Urban Mayor's Caucus of Ontario, the Federation of Canadian Municipalities and comments from Municipalities have been collected and submitted to the Province.

I trust this information is of assistance.

Yours truly,



Tanya Daniels
City Clerk
tdaniels@brantford.ca

cc: Hon. D. Ford, Premier of Ontario
The Association of Municipalities of Ontario;
The Federation of Canadian Municipalities;
Large Urban Mayor's Caucus of Ontario;
All Ontario Municipalities

News Release

For Immediate Release

Connecting all Canadians to high-speed Internet and cell

New program includes a Rapid Response Stream to meet urgent community needs over the next year

November 9th, 2020 – North Bay, Ontario

Canada is facing the most serious public health crisis in our history. COVID-19 has impacted and changed the way we go about our day-to-day lives and has exposed and compounded existing inequalities and vulnerabilities that have been particularly difficult on rural communities.

For too many residents of Nipissing-Timiskaming, lack of access to reliable high-speed internet has had a dramatic impact on quality of life. Now, more than ever, everyone needs reliable access to high-speed Internet as we work, learn, and keep in touch with our loved ones from home.

The Canadian government has long recognized the need to connect every home, every business and every community to fast and reliable internet. That's why they have put forward the country's first national strategy that will help connect every Canadian to high-speed internet – a strategy that is backed up by billions of dollars in federal funding. They are already seeing results, having approved projects and programs that will connect more than 1.7 million Canadian households to better, faster internet.

Recognizing the need to accelerate that progress, the government has now launched the enhanced and expanded Universal Broadband Fund (UBF), which will help improve high-speed Internet access and mobile connectivity across Canada. That investment includes support for underserved communities here in Nipissing-Timiskaming. Originally designed as a \$1 billion program, the Government has increased funding for the UBF to \$1.75 billion, recognizing the need to act swiftly to connect all Canadians.

The program now includes a Rapid Response Stream, which is an accelerated application process that will allow shovel-ready projects to get started right away. The application period is now open and community partners are encouraged to apply for funding. For more information on how to apply, please visit: <https://www.ic.gc.ca/eic/site/139.nsf/eng/00016.html>.

The government is also committing \$600 million to secure low-earth-orbit satellite capacity through Telesat, which will provide high-speed internet to the most rural and remote parts of Canada.

Canada's economic recovery depends on the strength, innovation and growth of rural communities. Access to high-speed internet is essential to ensuring these communities can thrive, and help drive the country's economy as we recover from this crisis.

Quotes

I have heard from local stakeholders and municipal leaders about the need for faster, reliable high-speed internet access for our riding, especially in our rural areas. This is great news for our communities in Nipissing-Timiskaming and I encourage local mayors and councillors to apply so that their communities may access the funding and support available through the Universal Broadband Fund.

-Hon. Anthony Rota, MP Nipissing-Timiskaming

Contacts

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Cindy Pigeau

From: AMO Communications <Communicate@amo.on.ca>
Sent: Friday, November 13, 2020 4:01 PM
To: Cindy Pigeau
Subject: AMO Policy Update – COVID-19 Framework Updated

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



November 13, 2020

AMO Policy Update – COVID-19 Framework Updated

Province updates COVID-19 Framework with new lower thresholds

The province is revising its COVID-19 framework to respond to the rapid increase in COVID-19 cases and has updated the *Keeping Ontario Safe and Open Framework* by lowering the thresholds for each level in the framework. The province is stating that these updates are necessary and will help limit the spread of COVID-19 while keeping schools open, maintaining health system capacity, protecting the province's most vulnerable, and avoiding broader future lockdowns.

The latest public health modelling indicates that if the number of new cases continue to grow at its current rate, the province could register up to 6,500 new cases per day by mid-December. Within the next two weeks the province will likely exceed its intensive care threshold of 150 beds, under any potential scenario. Dr. David Williams, Ontario's Chief Medical Officer of Health, will continue to monitor the situation and may provide additional public health recommendations to the Premier and Cabinet next week.

The framework update responds to the current data and projected trends. The threshold for each of the five levels have been lowered for:

- weekly incidence rates;
- positivity rate;
- effective reproductive number (Rt);
- outbreak trends; and
- the level of community transmission.

Based on these new thresholds, the public health unit regions below are moving to the following levels in the framework as of Monday, November 16, 2020 at 12:01 a.m. However, Toronto Public Health will move into the framework on Saturday, November 14, 2020 at 12:01 a.m. **.

Red-Control:

- Hamilton Public Health Services
- Halton Region Public Health
- Toronto Public Health **
- York Region Public Health

Orange-Restrict:

- Brant County Health Unit
- Durham Region Health Department
- Eastern Ontario Health Unit
- Niagara Region Public Health
- Wellington-Dufferin-Guelph Public Health
- Region of Waterloo Public Health

Yellow-Protect:

- Huron Perth Public Health
- Middlesex-London Health Unit
- Public Health Sudbury & Districts
- Southwestern Public Health
- Huron Perth Public Health
- Windsor-Essex County Health Unit

Assignments to the current levels are to last for a minimum of 28 days or two-incubation periods, at which time the status of these public health unit regions will be reassessed on a weekly basis. However, movement to a more restrictive zone will be considered sooner if there are quickly worsening trends.

For long-term care homes, visitor restrictions will apply to public health regions within the Orange-Restrict and Red-Control levels in the framework. This is to go into effect on Monday, November 16, 2020 at 12:01 a.m.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

COVID-19 Response Framework: Keeping Ontario Safe and Open

November 3, 2020

Updated: November 9, 2020

Ontario's Priorities

Limit the Transmission of COVID-19

Put measures in place that work to limit transmission and sickness, and prevent death.

Avoid Closures

Enable businesses to sustain operations while reducing the risk of transmission.

Keep Schools and Childcare Open

Enable schools across the province to sustain a safe environment for classroom learning.

Maintain Health Care and Public Health System Capacity

Ensure the health care and public health system are meeting the needs of their communities.

Protect Vulnerable Populations

Put measures in place to protect those most vulnerable to COVID-19.

Provide Additional Supports Where Possible

Develop equitable responses, including financial tools for groups and sectors disproportionately affected by the pandemic.

Key Risk Factors of Potential Transmission



There are several risk factors that help drive transmission of COVID-19. **Close contact is the highest risk.** Limiting these risks is critical to keeping Ontario open and safe.

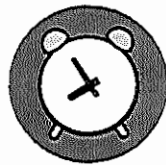
Personal and public health measures — such as physical distancing, staying home when ill even with mild symptoms, frequent handwashing and surface cleaning — have significant benefits and have been proven to limit COVID-19 transmission.

It is critical the people of Ontario understand the risks of gatherings (crowds) in close contact in enclosed/indoor spaces to understand how to mitigate those and make informed choices.

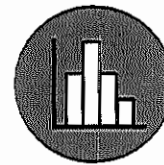
Principles for Keeping Ontario Safe and Open



Responsible: Protecting the **health and safety of the people of Ontario**, especially those who are most vulnerable. Keeping child care centres and schools open are priorities.



Proactive, graduated, and responsive: Proactive measures, including enforcement, will work to prevent transmission, thereby protecting our health care system and helping businesses stay open. **Graduated measures should be targeted and informed by regional circumstances.**



Evidence-informed: Best-available scientific knowledge, public health data, defined criteria and consistent measures will inform public health advice and government decisions.



Clear: Plans and responsibilities for individuals, businesses and organizations (employers) will **be clear and outline what happens at each level.**

Outbreaks and Community Transmission

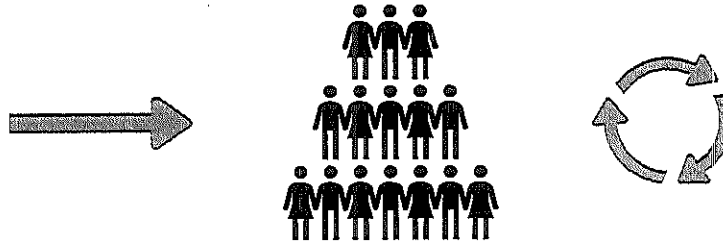
Outbreaks can start in a variety of places including workplaces, institutions, and other settings.



When there are a few or small number of outbreaks, public health units can undertake aggressive outbreak management, **at each setting**, to contain virus spread.

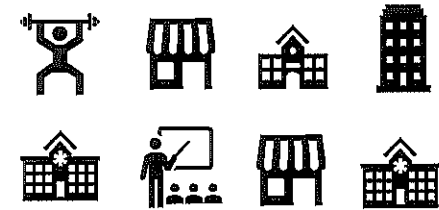
This may include rapid case and contact management, enforcement of measures, and strengthening measures where the outbreak is occurring, etc.

If spread of the virus is not contained, it often results in **widespread community transmission**.



Widespread community transmission requires **broader scale responses**. A response would include broad scale public health measures, restrictions to limiting/restricting access to control transmission, as well as testing, and case and contact tracing.

Community transmission can result in further outbreaks, including in vulnerable settings.



When this occurs, targeted actions, particularly in vulnerable settings such as long-term care homes, retirement homes, child care centres and schools, are required to prevent illness and death.

These outbreaks can also lead to further community transmission.

A Comprehensive, Whole-of-Government Response to Keeping Ontario Safe and Open

Actions and sustained efforts to limiting transmission and moving regions out of modified Stage 2...

- | | |
|--|--|
| Case and Contact Management | <ul style="list-style-type: none">• Almost 4,000 case management and contact tracing staff province-wide undertake outreach to support isolation and testing to prevent further spread• Established target = 90% of cases and contacts followed up within 24 hours |
| Testing | <ul style="list-style-type: none">• Capacity to process over 50,000 tests/day; building to capacity of 100,000 tests/day by December 2020.• Established target of 60% of tests turned around within 1 day, and 80% within 2 days• Established benchmark of maintaining test positivity under 3% |
| Public Health Measures | <ul style="list-style-type: none">• Framework to progressively adjust public health measures to respond to the pandemic• Proactive education and outreach to businesses and organizations• Compliance checks, inspection, paired with education; monitoring, and Provincial Offences Act (POA) Part I or related tools to improve outcomes (e.g., warnings and fines) |
| Education, Compliance & Enforcement | <ul style="list-style-type: none">• Multi-ministry COVID-19 safety blitzes coordinated with local by-law and police services<ul style="list-style-type: none">○ Includes fines and prosecution for blatant and/or repeated non-compliance; results shared with local officials and media, POA Part III or related tools (e.g., appear before court, potential for significant fine and/or jail time) |
| Targeted Supports | <ul style="list-style-type: none">• Additional supports provided for vulnerable populations, communities, and impacted businesses |
| Communications | <ul style="list-style-type: none">• Complementary communications plan supporting broad public education and awareness |

Framework: Adjusting and Tightening Public Health Measures

Act earlier by implementing measures to protect public health and prevent closures

Gradually loosen measures as trends in public health indicators improve

Objective



PREVENT
(Standard Measures)

Focus on education and awareness of public health and workplace safety measures in place.



PROTECT
(Strengthened Measures)

Enhanced targeted enforcement, fines, and enhanced education to limit further transmission.



RESTRICT
(Intermediate Measures)

Implement enhanced measures, restrictions, and enforcement avoiding any closures.



CONTROL
(Stringent Measures)

Implement broader-scale measures and restrictions, across multiple sectors, to control transmission.



LOCKDOWN
(Maximum Measures)

Implement widescale measures and restrictions, including closures, to halt or interrupt transmission (Return to modified Stage 1 or pre-Stage 1).

Tactics

Restrictions reflect broadest allowance of activities in Stage 3 absent a widely available vaccine or treatment.

Apply public health measures in high risk settings.

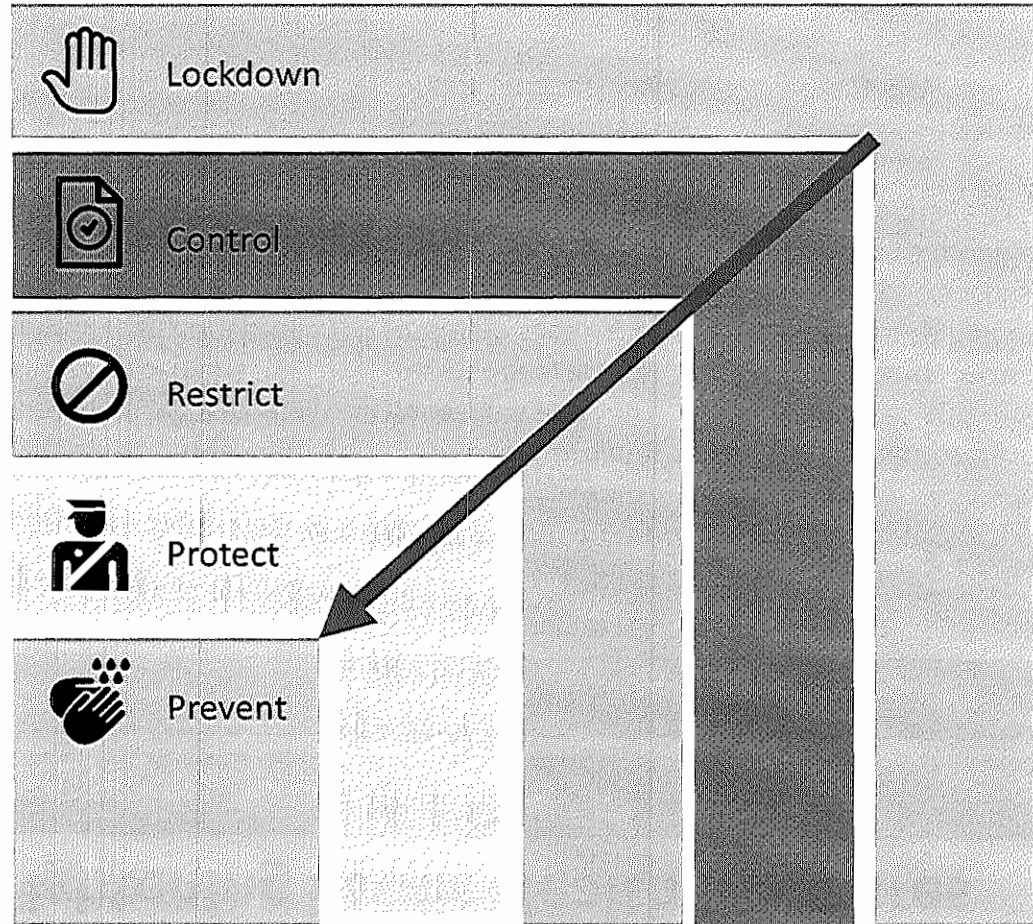
Restrictions are the most severe available before widescale business or organizational closure.

Consider declaration of emergency.






Highest risk settings remain closed.

Framework: Adjusting and Tightening Public Health Measures

- The goal is to have every public health unit region in the “Prevent” level.
- Framework is designed to ‘stack’ or ‘ladder down or up.’
- Measures are scaled back or implemented progressively, level by level.
- If trends are improving, measures are dropped cautiously, level by level, to ensure there are no significant community or public health impacts with the rollback of measures.



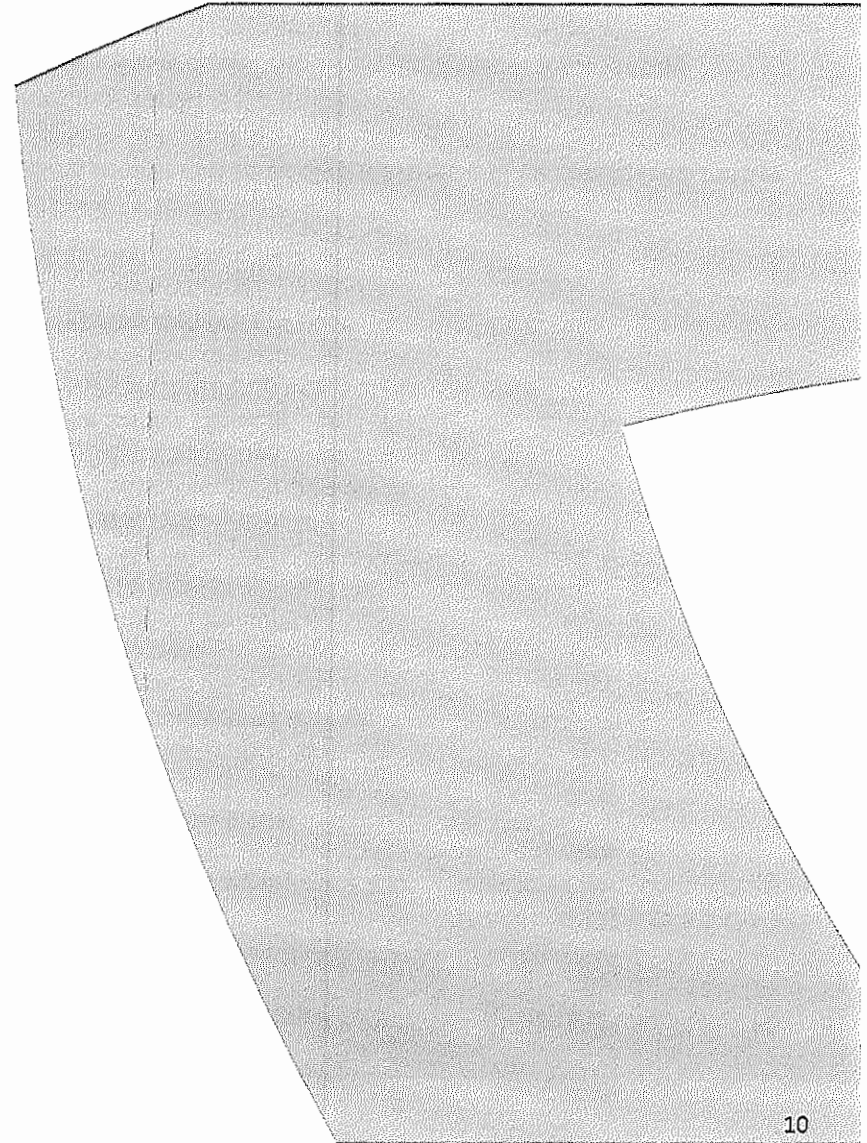
Indicators: Adjusting and Tightening Public Health Measures

 PREVENT (Standard Measures)	 PROTECT (Strengthened Measures)	 RESTRICT (Intermediate Measures)	 CONTROL (Stringent Measures)	 LOCKDOWN (Maximum Measures)
<p>Epidemiology</p> <ul style="list-style-type: none"> Weekly incidence rate is < 10 per 100,000 % positivity is < 1 Rt < 1 Outbreak trends/ observations Level of community transmission/non-epi linked cases stable <p>Health System Capacity</p> <ul style="list-style-type: none"> Hospital and ICU capacity adequate <p>PH System Capacity</p> <ul style="list-style-type: none"> Case and contact follow up within 24 hours adequate 	<p>Epidemiology</p> <ul style="list-style-type: none"> Weekly incidence rate is 10 to 39.9 per 100,000 % positivity is 1-2.5% Rt is approximately 1 Repeated outbreaks in multiple sectors/settings OR increasing/# of large outbreaks Level of community transmission/non-epi linked cases stable or increasing <p>Health System Capacity</p> <ul style="list-style-type: none"> Hospital and ICU capacity adequate <p>PH System Capacity</p> <ul style="list-style-type: none"> Case and contact follow up within 24 hours adequate 	<p>Epidemiology</p> <ul style="list-style-type: none"> Weekly incidence rate is 40 to 99.9 per 100,000 % positivity is 2.5-9.9% Rt is approximately 1 to 1.2 Repeated outbreaks in multiple sectors/settings, increasing/# of large outbreaks Level of community transmission/non-epi linked cases stable or increasing <p>Health System Capacity</p> <ul style="list-style-type: none"> Hospital and ICU capacity adequate or occupancy increasing <p>PH System Capacity</p> <ul style="list-style-type: none"> Case and contact follow up within 24 hours adequate or at risk of becoming overwhelmed 	<p>Epidemiology</p> <ul style="list-style-type: none"> Weekly incidence rate \geq 100 per 100,000 % positivity \geq 10% Rt \geq 1.2 Repeated outbreaks in multiple sectors/settings, increasing/# of large outbreaks Level of community transmission/non-epi linked cases increasing <p>Health System Capacity</p> <ul style="list-style-type: none"> Hospital and ICU capacity at risk of being overwhelmed <p>PH System Capacity</p> <ul style="list-style-type: none"> Public health unit capacity for case and contact management at risk or overwhelmed 	<p>Trends continue to worsen after measures from Control level are implemented.</p>





NOTES:

- Indicators will generally be assessed based on the previous two weeks of information. However, movement to apply measures will be considered sooner than two weeks if there is a rapidly worsening trend.
- Local context and conditions will inform movement, including potential regional application of measures.
- Thresholds within a region may not all be met at the same time; decisions about moving to new measures will require overall risk assessment by government.





Sector-Specific Public Health and Workplace Safety Measures







General Public Health Measures (Gatherings, Workplace Requirements and Face Coverings)

	 PREVENT (Standard Measures)	 PROTECT (Strengthened Measures)	 RESTRICT (Intermediate Measures)	 CONTROL (Stringent Measures)
Measures	<p>Gathering limit for certain organized public events and social gatherings (e.g. barbeques):</p> <ul style="list-style-type: none"> • 10 people indoors • 25 people outdoors <p>Gathering limit for organized public events and gatherings:</p> <ul style="list-style-type: none"> • 50 people indoors • 100 people outdoors <p>Gathering limit for religious services, weddings and funerals:</p> <ul style="list-style-type: none"> • 30% capacity indoors • 100 people outdoors <p>Requirement for workplace screening</p> <p>Requirement for face coverings at indoor workplaces</p> <p>Requirement for face coverings in indoor public spaces, with limited exemptions</p> <p>Worker protections such as eye protection where patrons without face coverings are within two metres of workers</p> <p>Development and implementation of a communication/public education plan (highlighting risk)</p> <p>Requirement to maintain physical distancing</p> <p>Advice to restrict non-essential travel from areas of high-transmission to areas of low transmission</p>	<p>Measure from previous level</p>	<p>Measure from previous level</p>	<p>Gathering limit for all organized public events and social gatherings:</p> <ul style="list-style-type: none"> • 10 people indoors • 25 people outdoors

Measures for Restaurants, Bars and Food or Drink Establishments





	 PREVENT (Standard Measures)	 PROTECT (Strengthened Measures)	 RESTRICT (Intermediate Measures)	 CONTROL (Stringent Measures)
Measures	<ul style="list-style-type: none"> Require patrons to be seated; 2m minimum between tables Dancing, singing and performing music is permitted, with restrictions Karaoke permitted, with restrictions (including no private rooms) Require patron contact info (one per party) No buffet style service Night clubs only permitted to operate as restaurant or bar Line-ups/patrons congregating outside venues managed by venue; 2m distance and face covering required Face coverings except when eating or drinking only Eye protection where patrons without face coverings are within 2m of workers 	<p>Measures from previous levels and:</p> <ul style="list-style-type: none"> Limit operating hours, establishments must close at midnight Liquor sold or served only between 9 a.m. to 11 p.m. No consumption of liquor permitted between 12 a.m. to 9 a.m. Require contact information for all seated patrons Limit of 6 people may be seated together Limit volume of music (e.g., to be no louder than the volume of a normal conversation) <u>Safety plan</u> available upon request 	<p>Measures from previous levels and:</p> <ul style="list-style-type: none"> 50 person indoor seated capacity limit Limit operating hours, establishments close at 10 p.m. Liquor sold or served only between 9 a.m. to 9 p.m. No consumption of liquor between 10 p.m. and 9 a.m. Require screening of patrons (e.g., questionnaire) Limit of 4 people may be seated together Closure of strip clubs 	<p>Measures from previous levels and:</p> <ul style="list-style-type: none"> Maximum number of patrons permitted to be seated indoors is 10 Outdoor dining, take out, drive through, and delivery permitted Dancing, singing and the live performance of brass or wind instruments are prohibited

Measures for Sports and Recreational Fitness





	 PREVENT (Standard Measures)	 PROTECT (Strengthened Measures)	 RESTRICT (Intermediate Measures)	 CONTROL (Stringent Measures)
Measures	<ul style="list-style-type: none"> • 50 people indoors (classes) • 100 people outdoors (classes) • 50 people indoors (area with weights or exercise equipment) • Spectators allowed (50 indoors and 100 outdoors) • Limit of 50 people per room basis if operating in compliance with a plan approved by the Office of the Chief Medical Officer of Health (<u>Guidance for Facilities for Sport and Recreational Fitness Activities During COVID-19</u>) • Team or individual sports must be modified to avoid physical contact; 50 people per league • Exemption for high performance athletes and parasports • Limit volume of music to conversation level and prevent shouting by both instructors and members of the public • Face coverings required except when exercising. 	<p>Measures from previous levels and:</p> <ul style="list-style-type: none"> • Increase spacing between patrons to 3m for areas of a sport or recreational facility where there are weights/weight machines and exercise/fitness classes • Recreational programs limited to 10 people per room indoors and 25 outdoors • Require contact information for all patrons and attendance for team sports • Require reservation for entry; one reservation for teams • <u>Safety plan</u> available upon request 	<p>Measures from previous levels and:</p> <ul style="list-style-type: none"> • Maximum 50 people per facility (revoke OGMOH approved plan) in all combined recreational fitness spaces or programs (hot pools, rinks at arenas, community centres, and multi-purpose facilities) • Require screening of members of the public, including spectators (e.g., questionnaire) • Limit duration of stay to 90 minutes except if engaging in sport • No spectators permitted (exemption for parent/guardian supervision of children) 	<p>Measures from previous levels and:</p> <ul style="list-style-type: none"> • Gyms and fitness studios permitted to be open: <ul style="list-style-type: none"> • 10 people indoors (classes) • 25 people outdoors (classes) • 10 people indoors (areas with weights or exercise equipment) • All sports and recreational programs in other facilities (arenas and multiplexes) limited to 10 people per room indoors and 25 outdoors. • Team sports must not be practiced or played except for training (no games or scrimmage) • No contact permitted for team or individual sports


LOCKDOWN
 Stage 1 / Pre-Stage 1





Measures for Meeting and Event Spaces

	 PREVENT (Standard Measures)	 PROTECT (Strengthened Measures)	 RESTRICT (Intermediate Measures)	 CONTROL (Stringent Measures)
Measures	Limits: <ul style="list-style-type: none"> • 50 people indoors • 100 people outdoors *exception for court/government services, weddings, funerals <ul style="list-style-type: none"> • Booking multiple rooms for the same event not permitted • 50 indoors per room, where physical distancing can be maintained if venue operates in accordance with the approved plan from the Office of the Chief Medical Officer of Health (Guidance for Meeting and Event Facilities During COVID-19) 	Measures from previous levels and: <ul style="list-style-type: none"> • Limit operating hours, establishments must close at midnight • Liquor sold or served only between 9 a.m. to 11 p.m. • No consumption of liquor permitted between 12 a.m. to 9 a.m. • Require contact information for all seated patrons • Limit of 6 people may be seated together • Limit volume of music (e.g., to be no louder than the volume of a normal conversation) • Safety plan available upon request 	Measures from previous levels and: <ul style="list-style-type: none"> • Maximum of 50 people per facility (revoke capacity limit on a per room basis as per OCMOH plan) • Limit operating hours establishments close at 10 p.m. • Liquor sold or served only between 9 a.m. to 9 p.m. • No consumption of liquor between 10 p.m. and 9 a.m. • Limit of 4 people may be seated together • Require screening of patrons (e.g., questionnaire) 	Measures from previous levels and: Limits: <ul style="list-style-type: none"> • 10 people per facility indoors • 25 people outdoors

Measures for Retail

 PREVENT (Standard Measures)	 PROTECT (Strengthened Measures)	 RESTRICT (Intermediate Measures)	 CONTROL (Stringent Measures)	
Measures	<ul style="list-style-type: none"> Fitting rooms must be limited to non-adjacent stalls Line-ups/patrons congregating outside venues managed by venue; 2m distance and face covering required 	Measure from previous level and: <ul style="list-style-type: none"> Limit volume of music (e.g., to be no louder than the volume of a normal conversation) For malls a <u>safety plan</u> must be available upon request 	Measures from previous level and: <ul style="list-style-type: none"> Require screening of patrons at mall entrances (e.g., questionnaire) For consideration during winter: <ul style="list-style-type: none"> Limit capacity in retail stores and in shopping malls 	Measures from previous levels and: <ul style="list-style-type: none"> Maximum number of patrons permitted to be seated indoors in mall food court is 10 For consideration during winter holiday season: <ul style="list-style-type: none"> Limit capacity in retail stores and in shopping malls
<ul style="list-style-type: none"> Guidance for mall operators and retail stores 				





Measures for Personal Care Services

	 PREVENT (Standard Measures)	 PROTECT (Strengthened Measures)	 RESTRICT (Intermediate Measures)	 CONTROL (Stringent Measures)
Measures	<ul style="list-style-type: none"> Oxygen bars, steam rooms, and saunas closed 	Measures from previous level and: <ul style="list-style-type: none"> Require contact information from all patrons <u>Safety plan</u> available upon request 	Measures from previous level and: <ul style="list-style-type: none"> Services requiring removal of face coverings prohibited Change rooms & showers closed Bath houses, other adult venues, hot tubs, floating pools, whirlpools and sensory deprivation pods closed (some exceptions) Require screening of patrons (e.g., questionnaire) 	Measures from previous level <ul style="list-style-type: none"> Services requiring removal of face coverings prohibited

LOCKDOWN
Stage 1 / Pre-Stage 1








Measures for Casinos, Bingo Halls and Gaming Establishments

	 PREVENT (Standard Measures)	 PROTECT (Strengthened Measures)	 RESTRICT (Intermediate Measures)	 CONTROL (Stringent Measures)
Measures	<ul style="list-style-type: none"> Capacity cannot exceed 50 persons. Table games are prohibited. OR casinos, bingo halls, and gaming establishments operate in accordance with a plan approved by the Office of the Chief Medical Officer of Health. 	Measures from previous level and: <ul style="list-style-type: none"> Liquor sold or served only between 9 a.m. to 11 p.m. No consumption of liquor permitted between 12 a.m. to 9 a.m. Require contact information from all patrons <u>Safety plan</u> available upon request 	Measures from previous levels, and: <ul style="list-style-type: none"> Liquor sold or served only between 9 a.m. to 9 p.m. No consumption of liquor between 10 p.m. and 9 a.m. Require screening of patrons (e.g. questionnaire) 	Measures from previous levels and: Limits: <ul style="list-style-type: none"> 10 people per facility indoors 25 people outdoors





LOCKDOWN
 Stage 1 / Pre-Stage 1



Measures for Cinemas

	 PREVENT (Standard Measures)	 PROTECT (Strengthened Measures)	 RESTRICT (Intermediate Measures)	 CONTROL (Stringent Measures)	LOCKDOWN Stage 1 / Pre-Stage 1 
Measures	<p>In facility/area</p> <ul style="list-style-type: none"> • 50 indoors • 100 outdoors <p>OR</p> <ul style="list-style-type: none"> • 50 indoors per auditorium if cinema operates in accordance with the approved plan from the Office of the Chief Medical Officer of Health (Guidance for Movie Theatres During COVID-19) • Face coverings except when eating or drinking only • Drive-in cinemas permitted to operate, subject to restrictions 	<p>Measures from previous level and:</p> <ul style="list-style-type: none"> • Liquor sold or served only between 9 a.m. to 11 p.m. • No consumption of liquor permitted between 12 a.m. to 9 a.m. • Require contact information from all patrons • <u>Safety plan</u> available upon request 	<p>Measures from previous levels and:</p> <ul style="list-style-type: none"> • 50 per facility (revoke OCMOH approved plan) • Liquor sold or served only between 9 a.m. to 9 p.m. • No consumption of liquor between 10 p.m. and 9 a.m. • Require screening of patrons (e.g., questionnaire) 	<p>Closed, except for:</p> <ul style="list-style-type: none"> • Drive-in cinemas • Rehearsal or performing a recorded or broadcasted event remains permitted • Singers and players of brass or wind instruments must be separated from any other performers by plexiglass or other impermeable barrier 	

Measures for Performing Arts Facilities

 PREVENT (Standard Measures)	 PROTECT (Strengthened Measures)	 RESTRICT (Intermediate Measures)	 CONTROL (Stringent Measures)
<p>Measures</p> <ul style="list-style-type: none"> • 50 spectators indoors and 100 spectators outdoors with 2m physical distance maintained • Singers and players of wind or brass instruments must be separated from spectators by plexiglass or some other impermeable barrier • Rehearsal or performing a recorded or broadcasted event permitted • Performers and employees must maintain 2m physical distance except for purposes of the performance • Drive-in performances permitted 	<p>Measures from previous level and:</p> <ul style="list-style-type: none"> • Liquor sold or served only between 9 a.m. to 11 p.m. • No consumption of liquor permitted between 12 a.m. to 9 a.m. • Require contact information from all patrons • <u>Safety plan</u> available upon request 	<p>Measures from previous levels and:</p> <ul style="list-style-type: none"> • Liquor sold or served only between 9 a.m. to 9 p.m. • No consumption of liquor between 10 p.m. and 9 a.m. • Require screening of patrons (e.g., questionnaire) 	<p>Measures from previous levels and:</p> <ul style="list-style-type: none"> • Closed to spectators • Rehearsal or performing a recorded or broadcasted event remains permitted • Singers and players of brass or wind instruments must be separated from any other performers by plexiglass or other impermeable barrier

LOCKDOWN
 Stage 1 / Pre-Stage 1



NEWS RELEASE

For immediate release: November 12, 2020

Act Now to Prevent the Spread of COVID-19

NORTH BAY, ON – The province is currently experiencing a record number of cases of COVID-19, during this second wave, and trending upwards. Since mid-October, the North Bay Parry Sound District Health Unit's (Health Unit) region has seen an increase in the number of new COVID-19 cases among residents indicating that our region has also entered the second wave. This past week, we had the highest number of individuals who tested positive for COVID-19 (8) since early April. Currently, there are seven (7) active infections within the Health Unit district for a total of 56 confirmed cases since the pandemic began.

To help protect our vulnerable populations, preserve our vital hospital resources and prevent lockdowns, we must act now to prevent the spread of COVID-19.

"Our community has done well; we should be proud of ourselves. We've made many sacrifices and I know we're all tired," says Dr. Jim Chirico, Medical Officer of Health. "However, with the number of cases steadily rising in the province and more being seen within our district, now is not the time to relax. We have to continue to keep our community safe and open."

The province has classified the Health Unit in the prevent - green level of the COVID-19 Response Framework. The framework has five levels ranging from 'prevent - green' to 'lockdown - grey.' While being in the prevent - green level means our community has the least amount of restrictions, there are still measures we all need to follow to keep the number of individuals testing positive for COVID-19 low in our region. Following these measures will help to protect our vulnerable populations, avoid closures and maintain our health care and public health capacity.

We urge you to:

- Avoid socializing for now
- Limit travel outside the home to
 - Attending school or work - if unable to work from home.
 - Essential trips for groceries, medication and medical appointments.
- Assume everyone has COVID-19 outside your home and take precautions
 - Keep a distance of two (2) metres between yourself and anyone outside of your home. However, if you live alone, you may consider having close contact with another household.
 - Wear a face covering if you need to be closer than two (2) metres from someone outside your

home during essential trips. Being in close contact to someone has the highest risk of transmitting COVID-19, along with being in closed or crowded spaces.

- Wash or sanitize your hands often, cough or sneeze into your sleeve and if you feel unwell stay home and arrange to be tested.
- Limit exercise and recreation to outdoor spaces where physical distancing is possible.
- Avoid travel outside of our district, especially to areas with high numbers of COVID-19 cases, unless for emergencies or urgent medical appointments.

“By working together we can slow the spread of COVID-19 and help to save lives,” explains Dr. Chirico.

For more information on COVID-19 visit myhealthunit.ca/COVID-19 or call the Health Unit’s call centre [1-800-563-2808](tel:1-800-563-2808) option 5 for general inquiries and option 6 for school related inquiries.

Visit [Ontario’s website](#) to learn more about how the province continues to protect Ontarians from COVID-19.

-30-

Media Inquiries:

Alex McDermid, Public Relations Specialist

P: [705-474-1400](tel:705-474-1400), ext. 5221 or [1-800-563-2808](tel:1-800-563-2808)

E: communications@healthunit.ca

**Ministry of Municipal
Affairs and Housing**

Office of the Deputy Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7100

**Ministère des Affaires
Municipales et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
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Tél. : 416 585-7100

November 16, 2020

MEMORANDUM TO: Municipal Chief Administrative Officers and Clerks

SUBJECT: Enforcement of Orders under the *Reopening Ontario Act, 2020*

As you are aware, municipal by-law officers are designated to enforce provincial orders under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020 (ROA). I want to thank you for your sustained efforts in limiting the spread of infection and managing the impact of the pandemic on your communities.

Given the recent rise in COVID-19 cases in the province, I am attaching information the Ministry of the Solicitor General has shared with Chiefs of Police regarding additional amendments to orders made under the ROA, including O. Reg. 263/20 Rules for Areas in Stage 2 ("Stage 2 Order"), O. Reg. 364/20 Rules for Areas in Stage 3 ("Stage 3 Order"), and O. Reg. 363/20 - Stages of Reopening ("Stages of Reopening Order"). These will be of help to support any municipal enforcement activities.

Ontario's municipalities have shown great leadership locally. To further support efforts to ensure compliance with public health restrictions and coordinated local enforcement of orders, the Ministry of the Solicitor General and the Ministry of Labour, Training and Skills Development are working together with ministry enforcement partners and local public health units to encourage a proactive approach to awareness, compliance and enforcement and collaboration across all enforcement personnel, including police, public health officers, municipal by-law officers and other provincial offences officers.

A multi-ministry enforcement team, led by the Ministry of Labour, Training and Skills Development, has been developed to support this initiative and their activities will be coordinated with local by-law enforcement personnel, police services and other enforcement partners. Many of Ontario's municipalities have shown leadership and actively engaged in enforcement and compliance, including of any local by-laws you may have enacted. To ensure we are achieving greater successes given the local need, you may wish to coordinate enforcement activities with provincial enforcement officers and public health officers to achieve greater impact. To identify the lead contact for any

potential planned compliance activity in your community, you can e-mail Natasha Bartlett at natasha.bartlett@ontario.ca.

I would also encourage you to support the Ministry of the Solicitor General's efforts to collect enforcement data on a weekly basis to help monitor and measure the impact of accelerated enforcement and compliance activities province-wide, and in areas reporting higher rates of community transmission. You can find out more on how you may contribute to the Ministry of Solicitor General's weekly data collection efforts by contacting Jeanette Gorzkowski or Agata Falkowski at Jeanette.Gorzowski@ontario.ca or Agata.Falkowski@ontario.ca respectively.

Thank you, once again, for your continued efforts to help keep our communities safe and healthy.

Sincerely,

Kate Manson-Smith
Deputy Minister, Municipal Affairs and Housing

Enclosure:

- Correspondence from the Ministry of the Solicitor General to all Chiefs of Police- English version. If a French version is desired, please contact Richard.Stubbings@ontario.ca.

Ministry of the Solicitor General

Ministère du Solliciteur général



Public Safety Division

Division de la sécurité publique

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MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Richard Stubbings
Assistant Deputy Minister
Public Safety Division

SUBJECT: Further Changes under the *Reopening Ontario Act, 2020*

DATE OF ISSUE:	November 15, 2020
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	20-0162
PRIORITY:	High

I am sharing information regarding additional amendments orders under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* ("ROA"), including O. Reg. 263/20 Rules for Areas in Stage 2 ("Stage 2 Order"), O. Reg. 364/20 Rules for Areas in Stage 3 ("Stage 3 Order"), and O. Reg. 363/20 - Stages of Reopening ("Stages of Reopening Order").

These changes were made in accordance with the new COVID-19 Response Framework: Keeping Ontario Safe and Open.

In addition to the information below, you may also find the recent government news release about the new framework and the Ontario.ca webpage listing the current status of each region helpful.

Amendments to Stages of Reopening Order (O Reg 363/20)

Effective Saturday, **November 7, 2020 at 12:01 a.m.**, a new scalable response framework, characterized by five (5) progressive zone categories, was put in place. Under this framework, Public Health Unit (PHU) regions are assigned to colour categories based on a range of public health indicators.

Effective Monday, **November 16, 2020 at 12:01 a.m.**, PHU regions will be assigned to zones as outlined below. Current zone assignments reflect changes to threshold indicators and related factors (e.g., healthcare and public health system capacity).

Effective **Saturday, November 14 at 12:01 a.m.**, Toronto will be subject to all of the current Red Zone requirements rather than the earlier “modified Stage 2” requirements.

Colour Category	PHU Notes
Green – Prevent <i>(Standard Measures)</i>	15 PHU Regions
Yellow – Protect <i>(Strengthened Measures)</i>	Seven (7) PHU Regions <i>Haldimand-Norfolk, Simcoe-Muskoka, Middlesex-London, Sudbury, Huron-Perth, Southwestern and Windsor-Essex</i>
Orange – Restrict <i>(Intermediate Measures)</i>	Seven (7) PHU Regions <i>Ottawa, Waterloo, Brant, Durham, Eastern Ontario, Wellington-Dufferin-Guelph and Niagara</i>
Red – Control <i>(Stringent Measures)</i>	Five (5) PHU Regions <i>Peel, Toronto, Hamilton, Halton and York</i>
Lockdown <i>(Maximum Measures)</i>	n/a

Amendments to Rules for Areas in Stage 2 (O. Reg. 263/20)

Effective November 7, 2020, the Stage 2 Order rules below now apply to the **Red** colour zone.

Generally, if any person providing services indoors must come within two (2) metres of another person who is not wearing a mask or face covering, and is not separated by an impermeable barrier, the person providing services must wear appropriate personal protective equipment that covers their eyes, nose and mouth.

Rules for Safety Plans

Persons responsible for the following establishments/operations must ensure that a safety plan is prepared and made available (and most must also collect the name and contact information of every member of the public who enters):

- Meeting and event spaces;
- Conferences and conventions;
- Food and drink establishments;
- Personal care services;
- Shopping malls;
- Indoor sports and recreation facilities;
- Cinema, casino, bingo hall or other gaming establishment; and
- Venues where concerts or other performances are rehearsed or performed.

There are new requirements relating to safety plans for establishments that are permitted to open, which include the following:

- A person who is required to prepare a safety plan, or ensure one is prepared, must do so no later than seven (7) days after the requirement first applies to the person.
- The safety plan must describe the measures and procedures that have been or will be implemented to reduce the transmission risk of COVID-19, including how the requirements for Stage 2 will be implemented (e.g., screening, requiring masks).
- The safety plan must be in writing.
- A copy of the plan must be posted where it is mostly likely to come to the attention of individuals working or attending the location and must be made available to any person upon request.

Rules for Meeting and Event Spaces

Persons responsible for businesses or places:

- cannot allow more than one room to be booked for a single event or social gathering, with limited exceptions;
- must limit the number of people who are seated together to four (4);
- must ensure the space is closed during certain hours; and
- must ensure music is not played at a volume at which normal conversation is not possible.

New and existing rules for meeting and event spaces do not apply to rentals for operations by or on behalf of government, or for the purpose of delivering or supporting the delivery of government services, except that persons responsible for rentals must still record the names and contact information for all attendees and ensure that music is not played too loudly.

Rules for Food and Drink Establishments and Liquor Sales/Service

Restaurants, bars and other food or drink establishments must be closed from 10 p.m. to 5 a.m. except for limited purposes. This restriction does not apply to an establishment at a hospital or airport. Except in airports, liquor can only be sold or served between 9 a.m. and 9 p.m. and cannot be consumed between 10 p.m. and 9 a.m.

Restaurants, bars and other food or drink establishments may be open for indoor dining but must limit the number of patrons to the number that can maintain a physical distance of two (2) metres and cannot in any event exceed 10 patrons. A maximum of four (4) people may be seated at a table. These restrictions do not apply to an establishment at a hospital or airport or if the only patrons permitted perform work at the place where the establishment is located.

The person responsible for the establishment must:

- ensure music must not be played at a volume that exceeds the level at which normal conversation is possible, and
- ensure that there is no dancing, singing or live performance of brass or wind instruments.

It is clarified that the rules relating to food and drink establishments apply to any business, place, facility or establishment at which food or drink is sold or served, including businesses that are also subject to other categories of rules under the order (e.g., cinemas, casinos, museums), whenever and wherever food or drink is sold or served.

Provisions authorizing the operation of the “NHL hub” are revoked.

Rules for Sports and Recreational Facilities

Community centres and multi-purpose facilities may be open for indoor sports and recreational fitness activities. They may also open any communal kitchens and indoor dining spaces. In addition, hotels, motels and other short-term rental businesses may open fitness centres or gyms.

Facilities for indoor sports and recreational fitness activities may provide indoor fitness or exercise classes (there is no longer a special exemption for dance classes) and areas containing weight or exercise machines may be open, although there are certain exceptions. Specifically, at any one time, the total number of members of the public permitted in an exercise or fitness class, or an area containing weights or exercise machines, must be limited to the number that can maintain a physical distance of at least three (3) metres from every other person and cannot exceed 10 persons.

Facilities for indoor sports and recreational fitness activities must comply with the following conditions, although there are exceptions to certain conditions:

- No spectators are permitted in the facility but each person under the age of 18 years who is engaged in activities at the facility may be accompanied by one parent or guardian.
- Any instructions given to members of the public engaged in a class or organized activity that is not a sport must be delivered through a microphone if the instructor would otherwise need to raise their voice beyond the level of normal conversation.
- Music must not be played at a level that exceeds the level at which normal conversation is possible.
- No member of the public may enter the facility unless they have made a reservation.
- No member of the public may remain at the facility for longer than 90 minutes unless engaged in a sport.

Facilities for outdoor sports and recreational fitness activities are also subject to the above conditions with respect to instructions provided in a class or organized activity, physical distancing requirements and 10 person maximum, volume of music, and no entry without a reservation.

Personal physical fitness or sports trainers are no longer required to provide services outside of a gym.

Marinas, boat clubs, golf courses and driving ranges may open:

- Any fitness centres or gyms; and
- Any clubhouses for the purpose of serving food or beverages in accordance with the general requirements applicable to restaurants.

Rules for Retail Businesses

A place of business that engages in the retail sale or rental of items to the public, including a shopping mall, are subject to the following restrictions:

- patrons may not be permitted to congregate outside of a retail or rental business unless the patrons maintain a physical distance of at least two (2) metres and wear a face covering; and
- the person responsible must ensure that music is not played at the place of business that exceeds the level at which normal conversation is possible.

Rules for Entertainment Establishments

Concert venues, theatres and cinemas remain closed except for the purpose of rehearsing or recording a performance.

Casinos, bingo halls and other gaming establishments may open if they comply with the following conditions:

- Table games are prohibited;
- The total number of members of public permitted to be in the establishment must be limited to the number that can maintain a physical distance of two (2) metres from every other person and in any event cannot exceed:
 - 10 persons if the establishment is indoors; or
 - 25 persons if the establishment is outdoors;
- Ensure that a safety plan is prepared and made available; and
- Collect the name and contact information of every member of the public who enters the establishment.

Bathhouses remain closed and sex clubs are closed.

Rules for International Students

Public and private schools under the *Education Act* can only provide in-person teaching or instruction to international students that entered Canada on or after November 17, 2020 if the school has a COVID-19 plan approved by the Minister of Education and operates in accordance with that plan. This rule also applies to Stage 3.

Amendments to Rules for Areas in Stage 3 (O. Reg. 364/20)

Effective November 7, 2020, the Stage 3 Order now applies to all PHUs in the Green, Yellow and Orange colour zones, and contains some rules which differ across zones.

For all zones, if a person providing services indoors must come within two (2) metres of another person who is not wearing a mask or face covering, and is not separated by an impermeable barrier, the person providing services must wear appropriate personal protective equipment that covers their eyes, nose and mouth.

Rules Regarding Safety Plans

In addition, in Yellow and Orange zones, persons responsible for the following establishments/operations must ensure that a safety plan is prepared and made available (and some must also collect the name and contact information of every member of the public who enters):

- Meeting and event spaces;
- Food and drink establishments;
- Personal care services;
- Shopping malls;
- Sports and recreation facilities;
- Cinema, casino, bingo hall or other gaming establishment; and
- Venues where concerts or other performances are rehearsed or performed.

There are new requirements relating to safety plans for establishments that are permitted to open, which include:

- A person who is required to prepare a safety plan, or ensure one is prepared, must do so no later than seven (7) days after the requirement first applies to the person;
- The safety plan must describe the measures and procedures that have been or will be implemented to reduce the transmission risk of COVID-19, including how requirements for Stage 3 will be implemented (e.g., screening, requiring masks);
- The safety plan must be in writing; and
- A copy of the plan must be posted where it is mostly likely to come to the attention of individuals working or attending the location and must be made available to any person upon request.

Rules for Meeting and Event Spaces

Persons responsible for businesses or places cannot allow more than one room to be booked for a single event or social gathering, with limited exceptions.

In the Yellow and **Orange** Zones, additional rules apply to rented meeting or event space with limited exceptions. For example, the person responsible for the place or business must ensure they, limit the number of people who are seated together, the space is closed during certain hours, music is not played at a volume at which normal conversation is not possible, and ensure the names and contact information for all attendees is recorded.

New and existing rules for meeting and event spaces do not apply to rentals for operations by or on behalf of government, or for the purpose of delivering or supporting the delivery of government services, except that persons responsible for rentals in Yellow and Orange zones must still record the names and contact information for all attendees.

Rentals of meeting or event space in **Green** and Yellow zones are not required to comply with existing maximum capacity limits (i.e., 50 persons indoors and 100 persons outdoors) if they comply with a plan for the rental of meeting or event space approved by the Office of the Chief Medical Officer of Health.

Rules for Food and Drink Establishments and Liquor Sales/Service

Covered outdoor dining areas at food and drink establishments must have at least two (2) full sides of the entire outdoor dining area open to the outdoors, without substantial blockage by any impermeable barriers. Outdoor dining areas with retracted roofs must have at least one full side of the outdoor dining area open to the outdoors, without substantial blockage by any impermeable barriers.

Restrictions on opening hours no longer apply to **Green** zones. Existing restrictions on opening hours (i.e., must be closed 12 a.m. to 5 a.m. except for limited purposes) continue to apply to Yellow zones. In **Orange** zones, establishments must be closed from 10 p.m. to 5 a.m. except for limited purposes.

No one is permitted to line up or congregate outside food or drink establishments unless they maintain a two-metre physical distance from other persons and wear a mask or face covering (subject to limited exceptions).

In Yellow and **Orange** zones, the person responsible for the establishment must:

- ensure music is not played at a volume that exceeds the level at which normal conversation is possible, and
- record the names and contact information of every patron, unless the establishment has cafeteria-style service (meanwhile in Green zones, the name and contact information of only one patron per party is required).

In **Orange** zones, the total number of patrons permitted to be seated indoors in the establishment must be limited to the number that can maintain a physical distance of at least two metres from every other person and cannot exceed 50 patrons. There are also maximum limits on people seated at a table: six (6) people in Yellow zones and four (4) people in **Orange** zones.

Rules relating to food and drink establishments apply to any business, place, facility or establishment at which food or drink is sold or served, including businesses that are also subject to other categories of rules under the Order (e.g., cinemas, casinos, museums), whenever and wherever food or drink is sold or served. However, the restrictions on opening hours outlined above for Yellow and **Oranges** zones do not apply to hospitals or airports.

Restrictions on the sale and service of liquor no longer apply to Green zones. The existing restrictions continue to apply to businesses and places in Yellow zones (i.e., except in airports, liquor can only be sold or served between 9 a.m. and 11 p.m. and cannot be consumed between 12 a.m. and 9 a.m.). New restrictions apply to **Orange** zones: except in airports, liquor can only be sold or served between 9 a.m. and 9 p.m., and cannot be consumed between 10 p.m. and 9 a.m.

Rules for Personal Care Services

In **Orange** zones, the person responsible for the establishment must ensure that locker rooms, change rooms, showers, whirlpools, baths, etc., are closed, subject to limited exceptions, and personal care services that require the removal of a mask or face covering are not permitted at all. In Yellow and Green zones, these services are permitted but the existing rules continue to apply (i.e., patrons must wear masks or face covering at all times, except while receiving services that tend to an area of their face that would be covered by a mask or face covering).

In all zones, steam rooms and saunas must be closed. Oxygen bars continue to be closed.

Rules for Retail Businesses

Subject to limited exceptions, patrons may not be permitted to congregate outside of a retail or rental business unless the patrons maintain a physical distance of at least two (2) metres and wear a face covering.

In Yellow and **Orange** zones, retail and rental businesses may not play music at the place of business that exceeds the level at which normal conversation is possible. In addition, the person responsible for a shopping mall must ensure that a safety plan is prepared and made available.

Rules for Sports and Recreational Facilities

Facilities for sports and recreational fitness activities must comply with the following conditions, with exceptions, such as when activities are carried out in accordance with a plan approved by the Office of the Chief Medical Officer of Health.

Every person in the facility, unless engaged in a sport (not restricted to team sports), must maintain a physical distance of at least two (2) metres from others. Sports (not restricted to team sports) may only be played or practiced if they do not allow for physical contact between players.

In Yellow and Orange zones:

- persons in areas of the facility containing weights and persons participating in a fitness class must maintain a minimum physical distance of three (3) metres from others;
- no member of the public may enter the facility unless they have made a reservation and no member of the public may remain at the facility for longer than 90 minutes unless engaged in a sport; and,
- the total number of members of the public permitted to be at any particular fitness activity must be limited to the number that can maintain a minimum physical distance of three metres and cannot exceed 10 people for indoor activities or 25 people for outdoor activities.

In Orange zones:

- the total number of members of the public permitted to be indoors at the facility in all classes or organized activities together with the total in areas containing weights or exercise machines cannot exceed 50; and,
- no spectators are permitted in the facility but persons under 18 years engaged in activities at the facility may be accompanied by one parent or guardian.

Any instructions given to members of the public engaged in a class or organized activity that is not a sport must be delivered through a microphone if the instructor would otherwise need to raise their voice beyond the level of normal conversation. Music must not be played at a level that exceeds the level at which normal conversation is possible.

Rules for Entertainment Establishments

Cinemas operating in Orange zones may no longer exceed the capacity limits of 50 persons indoors or 100 persons outdoors if they operate in accordance with a plan approved by the Office of the Chief Medical Officer of Health.

In Orange zones, strip clubs, bathhouses and sex clubs are closed.

In Yellow and Green zones, bathhouses are no longer required to close. Also in these zones, the person responsible for a strip club, bathhouse or sex club must ensure that a safety plan is prepared and made available.

Compliance and Enforcement

Throughout the pandemic, police and by-law enforcement officers have played an active role in communities across the province to ensure adherence to public health restrictions and orders under the ROA. With case numbers continuing to rise, an assertive approach should be taken to address egregious offenders using all available enforcement tools.

To support efforts to ensure compliance with public health restrictions and coordinated local enforcement of orders, the Ministry of the Solicitor General and the Ministry of Labour, Training and Skills Development (MLTSD) are working together with ministry enforcement partners and local PHUs to encourage a proactive approach to awareness, compliance and enforcement and collaboration across all enforcement personnel, including police, public health officers, municipal by-law inspectors and other provincial offences officers.

A multi-ministry enforcement team, led by MLTSD, has been developed to support this initiative and their activities will be coordinated with local by-law enforcement personnel, police services and other enforcement partners. To identify the lead contact for any potential planned compliance activity in your community, please e-mail Natasha Bartlett at natasha.bartlett@ontario.ca.

Finally, we request that you continue to sustain weekly enforcement data reporting to the Ministry to help us monitor and measure the impact of accelerated enforcement and compliance activities province-wide, and in areas reporting higher rates of community transmission.

Thank you, once again, for your continued efforts to help keep our communities safe and healthy.

Sincerely,



Richard Stubbings
Assistant Deputy Minister
Public Safety Division

Attachments



Community Services

Legislative Services

November 17, 2020
File #120203

The Honourable Doug Ford, Premier of
Ontario
Room 281, Legislative Building,
Queen's Park
Toronto, ON M7A 1A1

The Honourable David Lametti,
Minister of the Attorney General
McMurtry-Scott Building
720 Bay Street, 11th floor
Toronto, ON M7A 2S9

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David.Lametti@parl.gc.ca

Honourable and Dear Sirs:

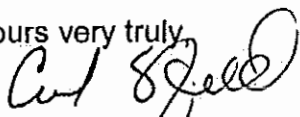
**Re: City of Hamilton - Request to the Premier and Minister of Attorney General -
Amending the AGCO Process to Consider Radial Separation from other Cannabis
Locations**

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of November 16, 2020 received and supported correspondence from the City of Hamilton dated September 8 2020 requesting the Province to consider amending its licensing and application process for Cannabis Retail Stores to consider radial separation from other cannabis locations.

Attached please find a copy of the City of Hamilton's correspondence dated September 8, 2020.

Thank you for your attention to this matter

Yours very truly,



Carol Schofield, Dipl.M.A.

Manager, Legislative Services/Clerk

cschofield@forterie.ca
CS:dlk

c.c.

Fred Eisenberger, Mayor Email: Lisa Kelsey, Legislative Coordinator lisa.kelsey@hamilton.ca

Association of Municipalities of Ontario amo@amo.on.ca

Sam Oosterhoff, MPP, Niagara West sam.oosterhoff@pc.ola.org

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Jeff Burch, MPP, Niagara Centre jburch-qp@ndp.on.ca

Ontario Municipalities

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

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Web-site: www.forterie.ca



OFFICE OF THE MAYOR
CITY OF HAMILTON

September 8, 2020

Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Honourable Doug Downey
Attorney General
Ministry of the Attorney General
McMurtry-Scott Building
720 Bay Street, 11th Floor
Toronto, ON M7A 2S9

Subject: **Amending the AGCO Licensing and Application Process for Cannabis Retail Stores to Consider Radial Separation from Other Cannabis Locations**

Dear Premier & Attorney General,

Hamilton City Council, at its meeting held on August 21, 2020, approved a motion, Item 6.1, which reads as follows:

WHEREAS in late 2019 the Province of Ontario announced that the AGCO had been given regulatory authority to open the market for retail cannabis stores beginning in January 2020, without the need for a lottery;

WHEREAS the AGCO has continued to send Cannabis Retail Store applications to the City of Hamilton for the required 15-day comment period,

WHEREAS the City has reviewed 61 Cannabis Retail Store applications for comment since January 2020;

WHEREAS the AGCO does not take into consideration radial separation for Cannabis Retail Stores.

THEREFORE, BE IT RESOLVED:

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- (a) That the Mayor contact the Premier of Ontario, Ministry of Attorney General, and local Members of Parliament to ask that the Province consider amending its licensing and application process for Cannabis Retail Stores to consider radial separation from other cannabis locations.
- (b) That the request be sent to other municipalities in Ontario, including the Association of Municipalities of Ontario for their endorsement.
- (c) That Staff be requested to submit heat maps outlining the location of all proposed AGCO Cannabis Retail Store in the City on all AGCO Cannabis Retail Store applications.

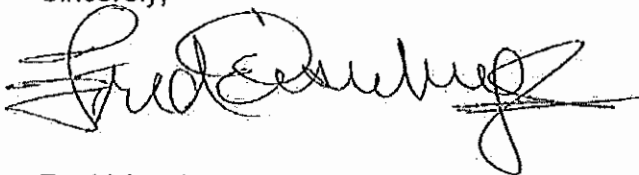
As per the above, we write to request, on behalf of the City of Hamilton, that the appropriate legislative and regulatory changes be made and implemented to the AGCO licensing and application process to take into consideration radial separation for Cannabis Retail Stores as a condition of approval for a license.

Currently the City of Hamilton has reviewed 61 cannabis retail location applications since January 2020. Approximately 12 of these potential locations are within 50m (or less) of each other.

The City of Hamilton appreciates that the AGCO conducts a background search prior to approving any licenses, however the lack of separation between locations poses a community safety issue, as the over saturation in specific area(s)/wards, can negatively impact the surrounding community with increased traffic flow, and an overall "clustering" of stores within a small dense area.

The City of Hamilton is confident that radial separations from cannabis retail locations will have a significant positive impact on the community and allow for its residents to continue to enjoy a safe and healthy community lifestyle.

Sincerely,

A handwritten signature in black ink, appearing to read "Fred Eisenberger". The signature is stylized with a large initial "F" and a long horizontal stroke at the end.

Fred Eisenberger
Mayor

C: Hon. Donna Skelly, MPP, Flamborough-Glanbrook

Hon. Andrea Horwath, Leader of the Official Opposition, MPP, Hamilton Centre
Hon. Paul Miller, MPP, Hamilton East-Stoney Creek
Hon. Monique Taylor, MPP, Hamilton Mountain
Hon. Sandy Shaw, MPP, Hamilton West-Ancaster-Dundas



Community Services

Legislative Services

November 17, 2020
File #120203

The Honourable Ernie Hardeman, Minister of
Agriculture, Food and Rural Affairs
11th Floor, 77 Grenville St.
Toronto, ON M5S 1B3
Ernie.Hardeman@pc.ola.org

The Honourable Marie-Claude Bibeau,
Minister of Agriculture and Agri-Food
House of Commons *
Ottawa, ON K1A 0A6
Marie-Claude.Bibeau@parl.gc.ca

Honourable and Dear Ministers:

Re: Township of Asphodel-Norwood - Enact Legislation to Support Local Governments with Land Use Management and Enforcement Issues regarding Bill C-45 - Cannabis Act

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of November 16, 2020 received and supported correspondence from the Township of Asphodel-Norwood dated October 7, 2020 requesting the governing body in cannabis production that: takes a unified approach to land use planning restrictions; enforces the regulations under the Cannabis Act on behalf of the licencing agency and ensures local authorities are in fact provided with notification of any licence issuance, amendment, suspension, reinstatement, or revocation within their region; communicates more readily with local governments and provides local governments with more support.

Attached please find a copy of the Township of Asphodel-Norwood dated October 7, 2020.

Thank you for your attention to this matter

Yours very truly,

Carol Schofield, Dipl.M.A.

Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dik

c.c.

Roger Bonneau, Mayor, Township of Asphodel-Norwood mhudson@antownship.ca

Wayne Gates, MPP-Niagara Falls, Legislative Assembly of Ontario wjgates-co@ndp.on.ca

Sam Oosterhoff, MPP-Niagara West-Glanbrook, Legislative Assembly of Ontario

sam.oosterhoff@pc.ola.org

Jennifer Stevens, MPP-St. Catharines JStevens-CO@ndp.on.ca

Jeff Burch, MPP-Niagara Centre JBurch-QP@ndp.on.ca

Dean Allison, MP-Niagara West dean.allison@parl.gc.ca

Chris Bittle, MP- St. Catharines Chris.Bittle@parl.gc.ca

Tony Baldinelli, MP- Niagara Falls Tony.Baldinelli@parl.gc.ca

Vance Badawey, MP- Niagara Centre Vance.Badawey@parl.gc.ca

[Ontario Municipalities](http://OntarioMunicipalities.com)

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p. 705-639-5343
f. 705-639-1880
info@antownship.ca
www.antownship.ca

2357 County Road 45
P.O. Box 29
Norwood, ON
K0L 2V0

Office of the Mayor
Rodger Bonneau

October 7, 2020

Sent via E-mail

Re: Cannabis Production

Dear Ministers, Members of Parliament, and Members of Provincial Parliament,

Please be advised that the Council for the Corporation of the Township of Asphodel-Norwood passed the following resolution at its regular meeting of September 22, 2020:

Motion No. 239/20 | Moved by: Councillor Walsh | Seconded by: Deputy Mayor Burt

WHEREAS the Ontario Federation of Agriculture has adopted the position that licenced cannabis production for medical and/or recreational-use purposes should be considered a farming activity;

AND WHEREAS the Government of Canada introduced Bill C-45 (the Cannabis Act) to create the foundation for a comprehensive national framework to provide restricted access to regulated cannabis, and to control its production, distribution, sale, importation, exportation, and possession;

AND WHEREAS Section 7 of the Cannabis Act requires that any person who intends to submit an application for a licence for cultivation, a licence for processing, or a licence for sale that authorizes the possession of cannabis must provide written notice to: a) The local government, b) The local fire authority, and c) The local police force or the Royal Canadian Mounted Police detachment responsible for providing policing services to the area in which the site is referred to in the application;

AND WHEREAS Section 35(1) of the Act requires a holder of a licence for cultivation, a licence for processing, or a licence for sale that authorizes the possession of cannabis to provide a written notice to the local authorities within 30 days of issuance, amendment, suspension, reinstatement or revocation of a licence and provide a copy of said notice to the Minister; and

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BY COORDINATOR

FURTHER BE IT RESOLVED THAT the Township of Asphodel-Norwood requests a governing body in cannabis production that:

1. Takes a unified approach to land use planning restrictions;
2. Enforces the regulations under the Cannabis Act on behalf of the licencing agency and ensures local authorities are in fact provided with notification of any licence issuance, amendment, suspension, reinstatement, or revocation within their region;
3. Communicates more readily with local governments; and
4. Provides local governments with more support.

AND FURTHER BE IT RESOLVED THAT the Township of Asphodel-Norwood will forward this motion to the following partners: All municipalities in Ontario, the MP and MPP of Northumberland-Peterborough South, the MP and MPP of Peterborough-Kawartha, the Minister of Agriculture, Food and Rural Affairs, and the Minister of Agriculture and Agri-Food with the request that they enact legislation to support local governments with land use management and enforcement issues.

Thank you for your time and consideration.

Sincerely,



Rodger Bonneau, Mayor
Township of Asphodel-Norwood

- c.
- E. Hardeman, Minister of Agriculture, Food and Rural Affairs
 - M. Bibeau, Minister of Agriculture and Agri-Food
 - D. Piccini, MPP Northumberland-Peterborough South
 - P. Lawrence, MP Northumberland-Peterborough South
 - D. Smith, MPP Peterborough-Kawartha
 - M. Monsef, MP Peterborough-Kawartha
 - All municipalities in Ontario



Community Services

Legislative Services

November 17, 2020

File #120203

Sent via email: premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Honourable and Dear Sir:

Re: Town of Grimsby - Amendment to Bill 108 - *More Homes, More Choice Act, 2019*, which amended the *Ontario Heritage Act* - Request to Remove the Powers provided to the Local Planning Appeal Tribunal, Retain Authority for Hearing Certain Appeals by the Conservation Review Board, and Return the Authority for Final Decisions to Municipal Councils

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of November 16, 2020 received and supported correspondence from the Town of Grimsby dated November 4, 2020 strongly recommending that Schedule 11 of Bill 108 be amended to return the authority for final decisions to municipal council's as the elected representatives of the communities wherein the property and its features of cultural heritage value exist.

Attached please find a copy of the Town of Grimsby's correspondence dated November 4, 2020.

Thank you for your attention to this matter

Yours very truly,

Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk
cschofield@forterie.ca

CS:dlk

c.c.

The Honourable Lisa MacLeod, Ministry of Heritage, Sport, Tourism and Culture Industries Lisa.macleodco@pc.ola.org

Andrea Horwath, MPP and Leader of the Official Opposition and the Ontario NDP Party, MPP horwatha-qp@ndp.on.ca

Steven Del Duca, Leader of the Ontario Liberal Party steven@ontarioliberal.ca

Mike Schreiner, MPP and Leader of the Green Party of Ontario Mschreiner@ola.org

Sam Oosterhoff, MPP, Niagara West sam.oosterhoff@pc.ola.org

Devanne Kripp, Deputy Town Clerk, Town of Grimsby dkripp@grimsby.ca

Association of Municipalities of Ontario amo@amo.on.ca

Ontario Municipalities

All MPP's in the Province of Ontario

Niagara Region ann-marie.norio@niagararegion.ca

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Web-site: www.forterie.ca

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B

From: "Devanne Kripp" <dkripp@grimsby.ca>
To: "doug.fordco@pc.ola.org" <doug.fordco@pc.ola.org>
Date: 2020-11-04 10:20 AM
Subject: Proposed Regulation under the Ontario Heritage Act – Bill 108

Dear Hon. Doug Ford:

At its meeting of October 19, 2020, the Town of Grimsby Committee of the Whole passed the following resolution, which was subsequently approved by Council on November 2, 2020:

Moved by Councillor Bothwell; Seconded by Councillor Freake;

Resolved that the Report PA20-22 dated October 19, 2020, be received; and,
That the report be endorsed and submitted to the Province, along with the following motion, as the Town of Grimsby's comments to the Environmental Registry.

WHEREAS Royal Assent has been granted to Bill 108 entitled 'More Homes, More Choice Act, 2019' on June 6, 2019; and,

WHEREAS Schedule 11 of Bill 108 contains amendments to the Ontario Heritage Act which require appeals under the Ontario Heritage Act to be heard by the Local Planning Appeal Tribunal not the Conservation Review Board; and,

WHEREAS the Conservation Review Board is an adjudicative tribunal that, through the mandate provided by the Ontario Heritage Act, considers a number of matters such as:

- The proposed designation of a property as having cultural heritage value or interest;
- Applications for the repeal of a By-law on a specific property;
- Applications related to the alteration of a property covered by a By-law; and,
- Matters related to archaeological licensing, and,

WHEREAS Schedule 11 of Bill 108 will come into effect on a date to be proclaimed by the Lieutenant Governor; and,

WHEREAS the Local Planning Appeal Tribunal are not experts in heritage matters unlike members of the Conservation Review Board; and,

WHEREAS the Local Planning Appeal Tribunal decisions are binding decisions unlike the Conservation Review Board non-binding recommendations; and,

WHEREAS the Ontario Heritage Act provides a means for municipalities to protect and preserve the cultural heritage value or interest of the municipality for generations to come; and,

WHEREAS the Conservation Review Board currently provides reports to municipal council's setting out its findings of fact, and its recommendations so that a final decision can be rendered by municipalities about what is valuable in their community;

WHEREAS the Town of Grimsby remains committed to the preservation and protection of property of cultural heritage value or interest;

NOW THEREFORE BE IT RESOLVED THAT the Town of Grimsby strongly recommends that Schedule 11 of Bill 108 be amended to remove the powers provided to

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BY COUNCIL

the Local Planning Appeal Tribunal, retaining authority for hearing certain appeals by the Conservation Review Board; and,

BE IT FURTHER RESOLVED THAT the Town of Grimsby strongly recommends that Schedule 11 of Bill 108 be amended to return the authority for final decisions to municipal council's as the elected representative of the communities wherein the property and its features of cultural heritage value exist; and,

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, Lisa McLeod the Minister of Heritage, Sport, Tourism and Culture Industries, Andrea Horwath, MPP and Leader of the Official Opposition and the Ontario NDP Party, MPP Steven Del Duca Leader of the Ontario Liberal Party, Mike Schreiner MPP and Leader of the Green Party of Ontario, Sam Oosterhoff MPP Niagara West; and,

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Association of Municipalities of Ontario (AMO), all MPP's in the Province of Ontario, the Niagara Region and all Municipalities in Ontario for their consideration."

We strongly recommend that the Ontario government consider amendments to Bill 108 to return the final authority to municipal Council's to determine what is of cultural heritage value or interest in their communities with the benefits of the expert and professional advice provided by the Conservation Review Board.

CARRIED

YES: Councillors Bothwell, Dunstall, Freake, Kadwell, Ritchie, Sharpe, Vaine, Vardy and Mayor Jordan

A copy of the report has been enclosed.

Regards,

Devanne Kripp, Dipl. M. A.

Deputy Town Clerk

905 945 9634 ext. 2177

Town of Grimsby | 160 Livingston Avenue, P.O Box 159 | Grimsby ON L3M 4G3 | www.grimsby.ca

Report To: Committee of the Whole
Meeting Date: October 19, 2020
**Subject: Proposed Regulation under the Ontario Heritage Act
(Bill 108)**

Recommendation(s)

1. That the Report PA20-22 dated October 19, 2020, be received and
2. That the report be endorsed and submitted to the Province, along with the following motion, as the Town of Grimsby's comments to the Environmental Registry.

WHEREAS Royal Assent has been granted to Bill 108 entitled 'More Homes, More Choice Act, 2019' on June 6, 2019; and,

WHEREAS Schedule 11 of Bill 108 contains amendments to the Ontario Heritage Act which require appeals under the Ontario Heritage Act to be heard by the Local Planning Appeal Tribunal not the Conservation Review Board; and,

WHEREAS the Conservation Review Board is an adjudicative tribunal that, through the mandate provided by the Ontario Heritage Act, considers a number of matters such as:

- The proposed designation of a property as having cultural heritage value or interest;
- Applications for the repeal of a By-law on a specific property;
- Applications related to the alteration of a property covered by a By-law; and,
- Matters related to archaeological licensing. AND,

WHEREAS Schedule 11 of Bill 108 will come into effect on a date to be proclaimed by the Lieutenant Governor; and,

WHEREAS the Local Planning Appeal Tribunal are not experts in heritage matters unlike members of the Conservation Review Board; and,

WHEREAS the Local Planning Appeal Tribunal decisions are binding decisions unlike the Conservation Review Board non-binding recommendations; and,



WHEREAS the Ontario Heritage Act provides a means for municipalities to protect and preserve the cultural heritage value or interest of the municipality for generations to come; and,

WHEREAS the Conservation Review Board currently provides reports to municipal council's setting out its findings of fact, and its recommendations so that a final decision can be rendered by municipalities about what is valuable in their community;

WHEREAS the Town of Grimsby remains committed to the preservation and protection of property of cultural heritage value or interest;

NOW THEREFORE BE IT RESOLVED THAT the Town of Grimsby strongly recommends that Schedule 11 of Bill 108 be amended to remove the powers provided to the Local Planning Appeal Tribunal, retaining authority for hearing certain appeals by the Conservation Review Board; and,

BE IT FURTHER RESOLVED THAT the Town of Grimsby strongly recommends that Schedule 11 of Bill 108 be amended to return the authority for final decisions to municipal council's as the elected representative of the communities wherein the property and its features of cultural heritage value exist; and,

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, Lisa McLeod the Minister of Heritage, Sport, Tourism and Culture Industries, Andrea Horwath, MPP and Leader of the Official Opposition and the Ontario NDP Party, MPP Steven Del Duca Leader of the Ontario Liberal Party, Mike Schreiner MPP and Leader of the Green Party of Ontario, Sam Oosterhoff MPP Niagara West; and,

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Association of Municipalities of Ontario (AMO), all MPP's in the Province of Ontario, the Niagara Region and all Municipalities in Ontario for their consideration."

We strongly recommend that the Ontario government consider amendments to Bill 108 to return the final authority to municipal Council's to determine what is of cultural heritage value or interest in their communities with the benefits of the expert and professional advice provided by the Conservation Review Board.

Purpose

To provide staff with direction to provide comments to the Environmental Registry on the proposed changes to the Ontario Heritage Act (Bill 108). As the impetus for the new proposed regulations is Bill 108, *The More Homes, More Choices Act*, staff remain concerned that the Province's stated objective to increase housing supply should not come at the expense of the Town of Grimsby's irreplaceable cultural heritage resources, as the purpose of the *Ontario Heritage Act* being to protect and conserve heritage properties.

Background

Updates to the Ontario Heritage Act (Bill 108)

In November 2018, the Province introduced a consultation document: "Increasing Housing Supply in Ontario." On May 2, 2019, the Minister of Municipal Affairs and Housing introduced "More Homes, More Choice: Ontario's Housing Supply Action Plan" and the supporting Bill 108 – the proposed More Homes, More Choice Act. The Province stated that the objective of these initiatives is to ensure more housing choices/supply and address housing affordability. The Ontario Heritage Act was one of 13 provincial statutes impacted by Bill 108.

At that time, the proposed regulations for the OHA were unknown but the Ministry of Tourism, Culture and Sport indicated that regulations were to be released "later this year" after consultation and would be posted for comment. At that time, the changes to the OHA were expected to be proclaimed and in full force and effect for July 1, 2020. Later this date was changed to January 1, 2021. The proposed regulations were released for public comment on September 21, 2020, being partially delayed by the COVID-19 pandemic. The changes to the OHA are still anticipated to be proclaimed on January 1, 2021. Comments on the proposed regulations are due to the Environmental Registry by November 5, 2020. Communication from the Ministry of Tourism, Culture and Sport indicates that 'Updates to the existing Ontario Heritage Tool Kit, which will support implementation of the amendments and proposed regulation, are forthcoming. Drafts of the revised guides will be made available for public comment later this fall.' Staff will share this information with the Grimsby Heritage Advisory Committee and Council as it becomes available.

Analysis/Comments

The Environmental Registry posting includes the proposed regulations and a summary of the proposed regulations for the following:

1. Principles that a municipal council shall consider when making decisions under specific parts of the OHA.
2. Mandatory content for designation by-laws.
3. Events which would trigger the new 90-day timeline for issuing a notice of intention to designate and exceptions to when the timeline would apply.
4. Exceptions to the new 120-day timeline to pass a designation by-law after a notice of intention to designate has been issued.
5. Minimum requirements for complete applications for alteration or demolition of heritage properties.
6. Steps that must be taken when council has consented to the demolition or removal of a building or structure, or a heritage attribute.
7. Information and material to be provided to Local Planning Appeal Tribunal (LPAT) when there is an appeal of a municipal decision to help ensure that it has all relevant information necessary to make an appropriate decision.
8. Housekeeping amendments related to amending a designation by-law and an owner's reapplication for the repeal of a designation by-law.
9. Transition provisions.

Many of the proposed regulations are procedural and provide clarity on the new processes that were including in Bill 108. The summary of the proposals is as follows:

Regulatory Proposals

1. Principles to guide municipal decision making

The amendments to the Ontario Heritage Act give authority to prescribe principles that a municipal council shall consider when making decisions under prescribed provisions of Parts IV and V of the Act. The proposed principles relate to the purpose of the Ontario Heritage Act and are intended to help decision-

makes better understand what to focus on when making decisions under the Act.

The proposed principles are consistent with Ontario's policy framework for cultural heritage conservation. The proposed principles provide context for a municipality to follow when making decisions about designated heritage properties, including the minimization of adverse impacts to the cultural heritage value of a property or district. They also require the municipality to consider the views of all interested persons and communities. The new principles will be used in conjunction with Ontario Regulation 9/06, for which no changes have been proposed at this time. While staff already use many similar principles to guide the review process, it is noted that many of the principles use 'should' rather than 'shall' in reference to the principles. The most problematic is the principle that "property that is determined to be of cultural heritage value or interest should be protected and conserved for all generations". Using 'should' rather than 'shall' contradicts the Provincial Policy Statement 2020, which states "Significant built heritage resources and significant cultural heritage landscapes shall be conserved". Staff would prefer consistency in the language in these two provincial policies and recommend that the language from the PPS 2020 be adopted as a principle for the Ontario Heritage Act.

An additional recommendation would be that the definition of 'adaptive reuse' included in this section be revised from "the alteration of a property of cultural heritage value or interest to fit new uses or circumstances while retaining the heritage attributes of the property" to "the alteration of a property of cultural heritage value or interest to fit new uses or circumstances while retaining the cultural heritage value or interest and the heritage attributes of the property".

2. Mandatory content for designation by-laws

The Ontario Heritage Act amendments provide a regulatory authority to prescribe mandatory content for designation by-laws. The goal is to achieve greater consistency across municipalities and to provide improved clarity for property owners through designation by-laws including:

- Identifying the property for the purposes of locating it and providing an understanding of its layout and components;*
- Establishing minimum requirements for the statement of cultural heritage value or interest; and*
- Setting standards for describing heritage attributes.*

From staff's perspective, the most significant changes to the requirements for a

designation by-law are:

- The requirement to include a map or image of the area. This has not typically been done in the past due to the preferences of the Land Registry Office; however, from a staff perspective, this would not be difficult or onerous.
- The description of the heritage attributes must be 'brief' and also explain how each attribute contributes to the cultural heritage value or interest of the property. Staff note that the requirement for explanations may make the description less brief, but are generally supportive of this requirement as it may help clarify both the heritage attributes and the cultural heritage value of the property. However, this requirement will likely increase the amount of staff time required to draft designation by-laws.
- The by-law may list any features of the property that are not heritage attributes. Including a formal list of non-heritage attributes within the by-law could provide clarity to both the property owner and the Town of Grimsby.

3. 90-day timeline to issue a Notice of Intention to Designate Amendments to the Ontario Heritage Act establish a new 90-day timeline for issuing a notice of intention to designate (NOID) when the property is subject to prescribed events. It also allows for exceptions to this restriction to be prescribed.

The new timeline is intended to encourage discussions about potential designations with development proponents at an early stage to avoid designation decisions being made late in the land use planning process. The ministry has proposed three triggers which would place this restriction on council's ability to issue a NOID. These are applications submitted to the municipality for either an official plan amendment, a zoning by-law amendment or a plan of subdivision.

The proposed regulation also provides exceptions to when the 90-day timeline applies. The ministry is proposing the following categories of exceptions.

- Mutual agreement – Where an extension of, or exemption from, the 90-day restriction on issuing a NOID is mutually agreed to by the municipality and the property owner who made the application under *the Planning Act*.
- Administrative restrictions – Where municipal council or heritage committee are limited in their ability to reasonably fulfill the statutory requirements for issuing a NOID within the original 90-day timeframe. This would apply in cases of a declared emergency or where a municipal heritage committee would be unable to provide its recommendations to council. The timeframe would be extended by 90 days.
- New and relevant information – Where new and relevant information could have an impact on the potential cultural heritage value or interest of the

property is revealed and needs further investigation. Council would be able to extend the timeframe through a council resolution. In the case of new and relevant information council would have 180 days from the date of the council resolution to ensure there is sufficient time for further information gathering and analysis to inform council's decision.

Expiration of restriction – The 90-day restriction on council's ability to issue a NOID would not remain on the property indefinitely and would no longer apply when the application that originally triggered the 90-day timeframe is finally disposed of under the Planning Act.

The proposed regulation also provides notification requirements related to the exceptions to the 90-day timeframe restriction.

Overall, the regulations provide required clarity to the proposed new timelines. Staff are pleased that one of the exemptions to the new regulated timelines is through mutual agreement, as many developers in Grimsby have demonstrated their willingness to work with staff and Council to work towards heritage conservation goals through the planning process.

The exemption for 'new and relevant' materials is useful to ensure that all parties have all of the information needed to make a decision. To this end, the regulations also provide a definition of 'new and relevant' to be applied in this context.

The termination period for the 90-day timelines is limited to the lifespan of the specific planning application. This will ensure that properties are not prohibited from heritage conservation indefinitely.

However, staff have several concerns in regards to these proposed regulations. First, the 90 day timeline will not provide enough time for the town to request and review a peer review of a Heritage Impact Assessment, should the town feel that review is necessary. Staff recommend that the 90 day timeline be increased, or that an additional exemption be included that provides municipalities more time to address requirements for peer review. Likewise, the substantially reduced time limit for planning decisions in Bill 108, especially in regards to decisions for zoning by-law amendments, will create challenges for staff where heritage properties are involved in a planning application.

Staff also note that these new timelines will require significant changes to internal processes in order to accommodate the regulations, which in turn will take a significant amount of staff time to coordinate between Heritage Planning staff, and Planning staff.

4. 120-day timeline to pass a designation by-law Amendments to the Ontario Heritage Act establish a new requirement for designation by-laws to be passed within 120 days of issuing a Notice of Intention to Designate (NOID). It also

allows for exceptions to be prescribed. The ministry is proposing the following categories for exceptions.

- *Mutual agreement - Where an extension of, or exemption from, the requirement to pass a by-law within 120 days of issuing a NOID is mutually agreed to by the municipality and the property owner.*
- *Administrative restrictions – Where municipal council is limited in its ability to reasonably fulfill the statutory requirements for passing a designation bylaw within the original 120-day timeframe. This would apply in cases of a declared emergency.*
- *New and relevant information – Where new and relevant information that could have an impact on the potential cultural heritage value or interest of the property is revealed and needs further investigation.*
- *Council would be able to extend the timeframe through a council resolution to ensure there is enough time for further information gathering and analysis to inform its decision.*
- *Council would have an additional 180 days from the date of the council resolution to pass the bylaw.*

Exceptions allowing for the extension of the 120-day timeframe for passing a by-law must occur prior to the expiry of the initial 120 days. The proposed regulation includes notification requirements related to the exceptions to the 120-day timeframe.

Similar to the exemptions for the 90-day designation notice timeline, the proposed exemptions to pass a designation by-law, especially through mutual agreement, are generally considered helpful. The practice of passing a by-law soon after the objection period has expired (or an appeal has been resolved), is already undertaken in Grimsby for most designations. However, staff would note that implementing these regulations will require staff time to accomplish.

5. 60-day timeline to confirm complete applications, alteration or demolition and contents of complete applications

Amendments to the Ontario Heritage Act establish a new timeline of 60 days for the municipality to respond to a property owner about the completeness of their application for alteration of, or demolition or removal affecting, a designate heritage property. It also provides a regulatory authority for the Province to set out minimum requirements for complete applications. The purpose of these provincial minimum standards is to ensure transparency so that property owners are aware of what information is required when making an application. The

details of what is proposed in regulation reflect current municipal best practices. The proposed regulation also enables municipalities to build on the provincial minimum requirements for complete applications as a way of providing additional flexibility to address specific municipal contexts and practices. Where municipalities choose to add additional requirements, the proposed regulation requires them to use one of the following official instruments: municipal by-law, council resolution or official plan policy. The proposed regulation establishes that the 60-day timeline for determining if the application is complete and has commenced starts when an application is served on the municipality. It further proposes that applications may now be served through a municipality's electronic system, in addition to email, mail or in person.

The introduction of a timeline to confirm a complete application for heritage issues is new, but is not unwelcome as it will provide clarity for the property owner and the town. The list of submission requirement set out in the regulations is similar to the requirements that the town already requires; however, a more thorough review of any proposed materials should be undertaken and a report brought forward to Council to confirm Grimsby's list of required submissions and be adopted by municipal by-law as required by the regulation. The ability for the town to set its own additional requirements (through due process) is important to ensure that the town's heritage conservation goals are met.

However, staff note that the requirements for a complete application are only applied to subsections 33 (2) and 34 (2) of the *Ontario Heritage Act*, meaning that there are no requirements for a complete application for properties designated under Part V as part of heritage conservation districts. Staff recommend that the requirements for complete application also be applied to district properties.

6. Prescribed steps following council's consent to a demolition or removal under s. 34.3

Amendments to the Ontario Heritage Act provide that municipal council consent is required for the demolition or removal of any heritage attributes, in addition to the demolition or removal of a building or structure. This is because removal or demolition of a heritage attribute that is not a building or structure, such as a landscape element that has cultural heritage value, could also impact the cultural heritage value or interest of a property.

Prior to the amendments, where council approved a demolition or removal under s. 34, the Act required council to repeal the designation by-law. However, in cases where only certain heritage attributes have been removed or demolished, or where the demolition or removal was of a structure or building that did not have cultural heritage value or interest, the property might still retain cultural

heritage value or interest. In these cases, repeal of the by-law would not be appropriate.

The proposed regulation provides municipalities with improved flexibility by requiring council to first determine the impact, if any, of the demolition or removal on the cultural heritage value or interest of the property and the corresponding description of heritage attributes. Based on the determination council makes, it is required to take the appropriate administrative action, which ranges from issuing a notice that no changes to the by-law are required, to amending the by-law as appropriate, to repealing the by-law. Council's determination and the required administrative actions that follow are not appealable to LPAT.

The proposed regulation provides that, where council has agreed to the removal of a building or structure from a designated property to be relocated to a new property, council may follow an abbreviated process for designating the receiving property. The proposed regulation provides a series of administrative steps to support the designation by-law. Council's determination that the new property has cultural heritage value or interest and the subsequent designation by-law made under this proposed regulation would not be appealable to LPAT.

The requirement to issue notice for demolition of any heritage attributes of a property was a concern, however, the clarification that a repealing by-law may not be required for every demolition is helpful. Following the demolition or removal, if the cultural heritage value or interest and heritage attributes do not need amending, the only notice requirement is to the Ontario Heritage Trust, who are already required to receive notice of all decisions regarding alterations, demolitions, removals and relocations.

However, staff would note that the wording of the regulation is slightly confusing: "After the demolition or removal of a building, structure or heritage attribute on the property is complete, the council of the municipality shall, in consultation with the municipal heritage committee established under section 28 of the Act, if one has been established, make one of the following determinations.." Staff are unclear on if this means that removal of any building, even one that is not a heritage attribute (i.e. a modern garden shed), requires Council approval.

7. Information to be provided to LPAT upon an appeal with the exception of decisions made under section 34.3 as described above, all final municipal decisions related to designation, amendment and repeal, as well as alteration of a heritage property under the Act will now be appealable to LPAT, in addition to decisions related to demolition and Heritage Conservation Districts, which were already appealable to LPAT. The decisions of LPAT are binding. Preliminary objections to designation matters will now be made to the municipality, before the final decision is made. Prior to the amendments, appeals of designation-related notices or appeals of alteration decisions were made to the Conservation Review Board, whose decisions were not binding.

A regulatory authority was added to ensure that appropriate information and materials related to designations, alteration and demolition decisions are forwarded to the LPAT to inform appeals. The proposed regulation outlines which materials and information must be forwarded for every LPAT appeal process in the Act by the clerk within 15 calendar days of the municipality's decision.

The two-tier process of objection to the municipality, followed by appeal to the LPAT, is a noted concern as this new process will create delays for property owners, staff, the Grimsby Heritage Advisory Committee and Council. The updated regulation does not change this; it provides a list of the materials and information required for LPAT appeals.

8. Housekeeping amendments

Amendments to the Act included regulatory authority to address a few housekeeping matters through regulation. Previously, where a municipality proposed to make substantial amendments to an existing designation by-law it stated that the designation process in section 29 applied with necessary modifications. The proposed regulation clearly sets out the modified process, including revised language that is more appropriate for an amending by-law. The proposed regulation also makes it clear that there is no 90-day restriction on issuing a notice of proposed amendment to a by-law and provides that council has 365 days from issuing the notice of proposed amendment to pass the final amending by-law and that this timeframe can only be extended through mutual agreement.

The proposed regulation also outlines restrictions on a property owner's ability to reapply for repeal of a designation by-law where the application was unsuccessful, unless council consents otherwise. The one-year restriction on an owner's reapplication maintains what had been included in the Act prior to the amendments.

The ability to amend a heritage designation by-law is improved through the regulations that provide clarity to the stated process. Staff support this regulation as it will make it easier to update old designation by-laws as required, as well as make amendments to by-laws that require updating to remove listed heritage attributes as per the new regulation.

9. Transition

Section 71 of the Ontario Heritage Act establishes a regulation-making authority for transitional matters to facilitate the implementation of the amendments, including to deal with any problems or issues arising as a result of amendments. The proposed transition rules provide clarity on matters that are already in progress at the time the amendments come into force.

General Transition Rule

All processes that commenced on a date prior to proclamation would follow the process and requirements set out in the Act as it read the day before proclamation. The proposed regulation sets out the specific triggers for determining if a process had commenced.

Exceptions

Outstanding notices of intention to designate. Where council has published a notice of intention to designate but has not yet withdrawn the notice or passed the by-law at the time of proclamation, the municipality will have 365 days from proclamation to pass the by-law, otherwise the notice will be deemed withdrawn. Where a notice of intention to designate has been referred to the Conservation Review Board, the 365 days would be paused until the Board either issues its report or until the objection has been withdrawn, whichever occurs earlier.

90-Day restriction on issuing a NOID

The 90-day restriction on council's ability to issue a NOID would only apply where all notices of complete application have been issued by the municipality in relation to a prescribed Planning Act application, on or after proclamation.

Prescribed steps following council's consent to demolition or removal (s.34.3)

The ministry is proposing that the prescribed steps would apply following consent to an application by the municipality or by order of the Tribunal, where at the time of proclamation council had not already repealed the by-law under s. 34.3.

Staff would note that the transitions proposed will place increased demand on staff time and resources in order to prepare for the January 1, 2021 implementation deadline. As this has not been accounted or planned for, staff would recommend that the proclamation deadline be pushed to July 1, 2021 to allow municipalities more time to prepare, especially in consideration of the COVID-19 pandemic, which has already created additional stress on staff resources.

Regulatory Impact Assessment

The objective of the proposed regulation is to improve provincial direction on how to use the Ontario Heritage Act, provide clearer rules and tools for decision making, and support consistency in the appeals process. Direct compliance costs and administrative burdens associated with the proposed regulations are unknown at this time. New rules and tools set out in the proposed regulations are expected to result in faster development approvals.

There are anticipated social and environmental benefits as the proposed regulation seeks to achieve greater consistency to protecting and managing heritage property across the province.

Overall, staff support many of the proposed regulation changes, as they provide greater clarity for the new processes created through Bill 108. Some of the concerns identified

by the town in their comments on Bill 108 remain, such as all appeals being moved to the Local Planning Appeal Tribunal (LPAT) from the Conservation Review Board (CRB).

The proposed regulations appear to be consistent with the objectives of Provincial policy and the OHA to conserve significant cultural heritage resources. However, many of the town's existing processes will need to be adjusted to conform to the proposed regulation changes. Staff would recommend to the Province that more time be provided to municipalities to accommodate the new regulations, especially given that the COVID-19 pandemic is in the second wave and also because the revised Ontario Heritage Took Kit has not been provided for draft comment and review. Additionally, staff resources will need to be evaluated in light of the current volume of heritage alteration applications to ensure the delivery of heritage reports and notices occur within the specified timelines. The substantially reduced time limit for planning decisions in Bill 108, especially in regards to decisions for zoning by-law amendments, will create challenges for staff where heritage properties are involved in a planning application.

The Province has noted that the direct compliance costs and administrative burdens are unknown at this time. Staff would suggest that the cost and burden on already stressed municipalities operating in an ongoing pandemic would be significant.

Strategic Priorities

This report addresses the corporate strategic goal to: Protect, preserve and enhancing Grimsby's distinct heritage and culture

Financial Impact

There are no direct financial implications arising from the recommendations in this report. However, the proposed regulation changes will have undetermined financial impacts for the town.

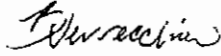
Public Input

Members of the public may provide comments on Bill 108's proposed changes through the related postings on the Environmental Registry of Ontario (ERO) website.

Conclusion

As the impetus for the new proposed regulations is Bill 108, *The More Homes, More Choices Act*, staff remain concerned that the Province's stated objective to increase housing supply should not come at the expense of the Town of Grimsby's irreplaceable cultural heritage resources, as the purpose of the *Ontario Heritage Act* being to protect and conserve heritage properties.

Prepared by,



Name: Bianca Verrecchia
Title: Assistant Heritage Planner

Submitted by,



Name: Antonietta Minichillo
Title: Director of Planning, Building & Bylaw

Cindy Pigeau

From: AMO Communications <Communicate@amo.on.ca>
Sent: Tuesday, November 17, 2020 2:26 PM
To: Cindy Pigeau
Subject: AMO Policy Update – COVID-19 Resiliency Infrastructure Stream Intake, Expanding Mental Health Services, AODA Compliance Report Deadline

AMO Update not displaying correctly? [View the online version](#)
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November 17, 2020

AMO Policy Update – COVID-19 Resiliency Infrastructure Stream Intake Open, Expanding Mental Health Services, and AODA Compliance Report Deadline Extended

Project Intake: COVID-19 Resiliency Infrastructure Stream

As AMO reported to members on October 28, municipal governments have access to \$250 million federal and provincial funding through the Investing in Canada Infrastructure Program (ICIP) COVID-19 Resiliency Stream. Today, The Honourable Laurie Scott, Minister of Infrastructure, announced that the application intake for this funding is open.

Municipalities have been provided with their funding allocations. All ICIP projects require review by the provincial government and nomination to the federal government for approval. The intake deadline for projects is **December 21, 2020 for municipalities eligible to submit single projects and January 7, 2021 for municipalities eligible to submit multiple projects.**

For more information, see the program guidelines and FAQs.

Expanding Mental Health Services

The Ontario government today announced over \$37 million to significantly expand mental health services across the justice system. The funding will be used to expand mobile crisis teams across the province, hire additional staff, and support the creation

of tailored programs for First Nations communities. This is part of the government's \$176 million investment this year in the Roadmap to Wellness, Ontario's plan to build a comprehensive and connected mental health and addictions system.

As part of this investment, the Province is providing mental health and justice services that will lead to better supports for individuals with mental health and addictions challenges, including help to reduce their interactions with police. This includes:

- **Over \$6.5 million for mobile crisis services.** This funding will allow 33 communities across the province to expand or launch mobile crisis response services, including a brand-new service in Ottawa, a new Indigenous service in Six Nations of the Grand River, and additional teams in smaller communities in the Northwest, such as Red Lake, Sioux Lookout, Dryden, Atikokan, Fort William First Nation, and the surrounding area of Marathon. These services support individuals in mental health and addictions crisis and help determine if the crisis can be resolved at the scene or if further supports, such as psychiatric attention at hospital emergency departments, are required.
- **\$5 million for safe bed programs to support mobile crisis teams.** This funding will enhance four existing programs while implementing seven new programs across Ontario, including two urban safe bed programs in downtown Toronto and Ottawa. Safe bed programs provide individuals in mental health and addictions crisis who are in contact with mobile crisis teams with short-stay, 24/7 community residential crisis services. The mobile crisis teams assist local police services in de-escalating high-pressure situations and connect individuals with the mental health and addictions services they need.
- **Over \$14 million for supportive housing programs designated for justice involved individuals.** This will fund up to 524 new units across the province for individuals who are either on diversion plans from mental health court or have been released from a provincial correctional facility, including \$1.03 million for up to 20 units that are affiliated with five new post-court transitional case managers. Transitional case managers will also provide support to individuals involved in the justice system with mental health and/or addictions challenges to rapidly access services, such as counselling, therapy and peer support, so that they can live safely in the community.
- **\$2 million for addictions/withdrawal specialists to support safe beds.** This funding will provide eight communities with addiction specialists for their safe bed programs, as well as addiction specialist support for the Kenora and Toronto Downtown East Justice Centre pilots.
- **\$2 million for mental health and addictions peer support for offenders under community supervision.** This funding will help establish partnerships with local community-based mental health and addictions service providers and Indigenous organizations.
- **\$1.1 million for mental health and addiction supports to vulnerable and marginalized persons as part of the Ministry of the Attorney General's Justice Centres.** Investments will provide critical mental health and addictions supports to prevent crime, break the cycle of offending, and create safer communities in Kenora, London, Toronto's Downtown East, and Toronto's Northwest areas. These investments will also enhance access to culturally

relevant mental health and addictions services for Indigenous and Black communities.

In addition, Ontario will continue to build evidence-based research on post-traumatic stress disorder and occupational stress injury — two common mental health challenges affecting Ontario's frontline emergency providers. These findings will help identify new tools and programs to support their mental health and well-being.

Province Extends AODA Compliance Report Deadline

Public sector organizations, including municipal governments, are required to submit a report by year end to report on compliance with the *Accessibility for Ontarians with Disabilities Act* (AODA) requirements.

The deadline has been extended from December 31, 2020 to June 30, 2021. See the Ontario website for more information on completing your [accessibility compliance report](#) and on [municipal compliance requirements](#).

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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 higher logic

Ministry of Finance

Ministère des Finances

Provincial-Local
Finance Division
10th Floor
777 Bay Street
Toronto ON M5G 2C8

Division des relations provinciales-
municipales en matière de finances
10^e étage
777 rue Bay
Toronto ON M5G 2C8

Tel.: 416 327 0264
Fax.: 416 325 7644

Tél. : 416 327 0264
Téléc.: 416 325 7644

November 17, 2020

Dear Municipal Treasurer/Clerk-Treasurer;

I am writing to inform you of the property tax and assessment measures announced in the *2020 Ontario Budget*, released on November 5, 2020.

As you may know, the government has been conducting a review of Ontario's property tax and assessment system. The Review has been exploring opportunities to support a competitive business environment, enhance the accuracy and stability of property assessments, and strengthen the governance and accountability of the Municipal Property Assessment Corporation (MPAC). As part of the Review, the Province has been consulting with municipalities, including seeking input through the Property Assessment and Taxation Review Municipal Advisory Committee.

While the consultation process is ongoing, early action is being taken on a number of measures as announced through the *2020 Ontario Budget*.

Reducing Business Education Tax by \$450 Million

There is currently a wide range of business education tax (BET) rates across the province as a result of historical assessment and tax inequities. Through the Review, municipalities and business stakeholders have expressed concerns regarding the variation of BET rates and its impact on business competitiveness. The government has also heard that, as the province recovers from the COVID-19 pandemic, addressing this variation in BET rates would reduce regional tax inequities and improve business competitiveness.

In response to these concerns, the Province announced that it will reduce all high BET rates to a rate of 0.88 per cent in 2021. This rate is ten basis points below the existing target rate and represents a reduction of 30 per cent for the many businesses that are currently subject to the highest BET rate. This will benefit over 200,000 business properties across 95 per cent of all municipalities and will create over \$450 million in annual savings for businesses.

To ensure municipalities are not negatively impacted by BET reductions, the Province will maintain BET rates at the 2020 BET rate for properties whose payments in lieu of education taxes municipalities are permitted to retain.

The Province will also adjust payments to school boards to offset the reduction in education property taxes to ensure there is no financial impact on school boards.

We will provide municipalities with draft 2021 BET rates shortly.

New Optional Small Business Property Subclass

Through the Review, stakeholders have shared concerns about the property tax burden that small businesses face. Some municipalities have requested additional property tax tools that would provide targeted tax relief to small businesses and increase business competitiveness.

The government is therefore proposing to provide municipalities with the flexibility to target property tax relief to small businesses in a way that best reflects their local circumstances. Beginning in 2021, municipalities would be able to provide a property tax reduction for eligible small businesses through the adoption of a new optional small business property subclass. The Province will also consider matching these municipal property tax reductions in order to provide further support for small businesses.

Amendments are being proposed to the *Assessment Act* that would allow municipalities to define small business eligibility in a way that best meets local needs and priorities. Further details on the optional small business subclass will be set in regulation once the legislation has passed.

Assessment of Business Properties in Redevelopment Areas

Another concern that has been expressed through the Review is the impact that redevelopment pressure and speculative sales can have on the assessment of small businesses.

To ensure the government is well-positioned to respond to input that is being provided through the review process, amendments are being proposed to the *Assessment Act* to support the potential creation of optional new assessment tools to address concerns regarding redevelopment and speculative sales.

The Province will continue to seek the advice of municipalities, businesses and other interested stakeholders through the Review to inform the potential regulatory framework for this new flexibility.

Streamlining the Business Vacancy Rebate and Reduction Programs

Municipalities currently have the flexibility to modify the Vacant Unit Rebate and the Vacant and Excess Land subclasses to better meet the needs of their community. Municipalities modifying their business vacancy programs are currently required to submit their proposed changes to the Province to be implemented through regulation. In response to requests from municipalities to streamline this process, the Province is proposing amendments to the *Municipal Act, 2001* and the *City of Toronto Act, 2006* that will enable municipalities to implement program changes through municipal by-law going forward, rather than requiring the approval of a regulatory amendment by the Minister of Finance.

Tax Exemption for The Army, Navy & Air Force Veterans in Canada (ANAVETS)

Organizations such as the Royal Canadian Legion and The Army, Navy & Air Force Veterans in Canada (ANAVETS) offer vitally important services for Canada's military veterans, including assistance in adjusting back into civilian life, advocacy on behalf of veterans, as well as support for families and seniors.

In 2018, the *Assessment Act* was amended to ensure that legion halls occupied by Ontario branches of the Royal Canadian Legion are exempt from property taxation as of the 2019 tax year.

To further ease the burden on Ontario's veterans, the government is proposing an amendment to the *Assessment Act* to extend this tax exemption to Ontario units of The Army, Navy and Air Force Veterans in Canada.

Supporting Employers in COVID-19 Hotspots

The government recognizes that necessary COVID-19-related public health measures, come at a cost to Ontario's businesses. To help support businesses impacted by these public health measures, the government announced the availability of \$300 million to assist eligible businesses with costs associated with municipal and education property taxes, and energy bills.

This support will be provided to eligible businesses in regions of Ontario where the Province determines modified Stage 2 public health restrictions are necessary, or going forward, areas categorized as control or lockdown.

Affected municipalities are encouraged to direct businesses to the following webpage for further information on how to apply for this support: www.Ontario.ca/covidsupport

Education Property Tax Deferrals

Many municipalities provided deferrals of property tax payments in response to the COVID-19 pandemic. To date, 75 per cent of municipalities representing 98 per cent of all municipal property tax levied in the province implemented property tax deferrals. To support and encourage these actions, the Province deferred the property tax payments that municipalities make to school boards by 90 days.

This deferral applied to the June 30 quarterly municipal remittance of education property taxes to school boards, as well as the September 30 quarterly municipal remittance deadline. The last installment, which is the balance for the current calendar year, remains due by December 15. As a result, there will be two payments due in December 2020.

We will continue to work closely in partnership with municipalities to ensure stability for Ontario's property tax system.

If you have any questions related to the property tax decisions noted above, please contact Chris Broughton, Director of the Property Tax Policy Branch at Chris.Broughton@ontario.ca or 416-455-6307.

Sincerely,

Original signed by

Allan Doheny
Assistant Deputy Minister

c: Jonathan Lebi, Assistant Deputy Minister, Ministry of Municipal Affairs and Housing

FONOM

The Federation of Northern Ontario Municipalities

November 17, 2020

MEDIA RELEASE

FONOM to hold 2021 Annual Conference Virtually

With an increasing number of Covid-19 cases across the province, FONOM's Board of Directors has opted to move the group's 2021 Annual Conference online.

Planning for the conference, which will be hosted by the City of Timmins, is now underway. The program will include the Board's annual report and finances, engagement by senior levels of government, as well as a presentation on broadband and how our region is contributing to the green economy.

In recognition of the financial pressure municipalities in the region are under, this new virtual format will provide a venue for the Board to connect with its membership at no charge.

"It's important that we stay connected with our membership during this time. Our committee has already started to create content that will be of interest to our region in this new format," said FONOM President Danny Whalen, who was re-elected to the position during the Board's most recent meeting, alongside Paul Schoppmann and Lynn Watson as vice presidents.

In addition to planning for the 2021 annual conference, the FONOM Board has launched a campaign aimed at showcasing Northern Ontario as a healthy place to do business. Supported by FedNor Canada, the GoNorth Campaign involves the creation of eight videos that will be shared through social media with business communities in the GTHA. The first two videos can be viewed at:
<https://www.youtube.com/watch?v=X81-vtsgs0w> and <https://www.youtube.com/watch?v=LUeGyXL2AXk>

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and to strive for improved legislation respecting local government in the North. It is a membership-based association that draws its members from northeastern Ontario and is governed by an 11-member board.



President Danny Whalen
705-622-2479

RECEIVED

NOV 18 2020

November 16, 2020

RE: Tree of Lights Campaign

The Tree of Lights Campaign has been a tradition since 1989, founded by the Mattawa Hospital Auxiliary. The Mattawa Hospital and Algonquin Nursing Home continue to join together to carry on this initiative and help ensure the 2020 Tree of Lights Campaign is as successful as previous years.

Since its' inception, the Tree of Lights campaign has been focused on raising much needed funds for capital equipment. We hope that the community will continue to realize the importance of such a fundraising campaign has in regards to supporting the Mattawa Hospital and Algonquin Nursing Home in providing care to patients and residents using the most state-of-the-art equipment available.

This year's Tree of Lights Campaign will run from November 16th to December 18th. On behalf of the Mattawa Hospital and Algonquin Nursing Home, I would like to gratefully acknowledge your previous generosity and would like to encourage your organization to make a donation to this year's Tree of Lights Campaign. **Donations can be mailed and payable directly to the Mattawa Hospital, P.O. Box 70, Mattawa, Ontario, P0H 1V0.** As the Mattawa Hospital is a registered charitable organization, all donations are tax deductible and will be receipted.

Due to the ongoing COVID-19 pandemic, we are unable to have a public gathering for the official Lighting of the Tree. However, the Residents of the Algonquin Nursing Home would be honoured to carry on the legacy of this tradition; lighting the tree on our behalf.

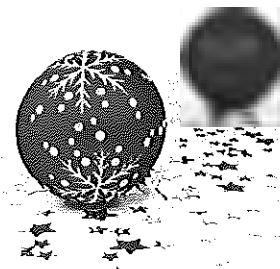
For further information, please contact Lyse Côté at 705-744-5511.

Thank you, in advance, for your support of the 2020 Tree of Lights campaign.

Sincerely,



Pierre Noel
President & CEO



November 16, 2020

Via Email: macdonald@northumberlandcounty.ca

Nancy MacDonald, Clerk
Northumberland County
555 Courthouse Road
Cobourg, ON K9A 5J6

Re: Support Resolution for Cannabis Production Regulations

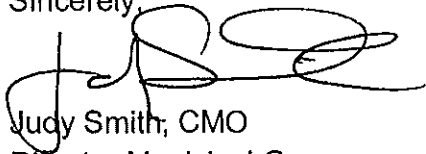
Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on November 9, 2020 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Moved by Councillor Latimer, Seconded by Councillor Faas

"That Chatham-Kent Council supports the resolution by the County of Northumberland regarding Cannabis Production Regulations."

If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C
Right Honourable Prime Minister of Canada
Honourable Premier of Ontario
Local Members of Provincial Parliament
Health Canada
All Municipalities in Ontario



Northumberland
County

Resolution

Moved By _____

Agenda
Item 8a

Resolution No.
2020-10-21-321

Last Name Printed Cane

Seconded By _____

Council Date: October 21, 2020

Last Name Printed Henderson

"Now Therefore Be It Resolved That Northumberland County Council provide support for the resolution adopted by the Township of Asphodel Norwood regarding their request that:

- a governing body be created to regulate cannabis production; and
- the governing body take a unified approach be taken to land use planning restrictions; and
- the governing body enforce the regulations under the Cannabis Act on behalf of the licencing agency and ensures local authorities are in fact provided with notification of any licence issuance, amendment, suspension, reinstatement, or revocation within their region; and
- the governing body communicates more readily with local governments; and
- the governing body provides local government with more support; and

Further Be It Resolved That Northumberland Council forward this resolution to all municipalities in Ontario, MP Philip Lawrence and MPP David Piccini (Northumberland-Peterborough South), the Minister of Agriculture, Food and Rural Affairs, requesting that legislation be enacted to support local governments with cannabis land use management and enforcement issues."

Recorded Vote
Requested by _____

Councillor's Name

Carried


Warden's Signature

Deferred _____

Warden's Signature

Defeated _____

Warden's Signature

November 16, 2020

Via Email: gdesjardins@clarence-rockland.com

Guy Desjardins, Mayor
City of Clarence Rockland
1560 Rue Laurier St
Rockland, ON K4K 1P7

Re: Support Resolution for Regulations Governing Retail Cannabis Stores

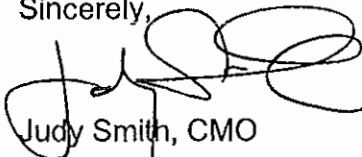
Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on November 9, 2020 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Moved by Councillor Latimer, Seconded by Councillor Faas

"That Chatham-Kent Council supports the resolution by the City of Clarence-Rockland regarding Cannabis Stores."

If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C
Right Honourable Prime Minister of Canada
Honourable Premier of Ontario
Local Members of Provincial Parliament
Health Canada
All Municipalities in Ontario



Clarence-Rockland

**CORPORATION OF THE CITY OF
CLARENCE-ROCKLAND
REGULAR MEETING**

RESOLUTION

Resolution: 2020-191
Title: Member's resolution presented by Councillor Mario Zanth and seconded by Councillor Samuel Cardarelli regarding cannabis stores
Date: October 19, 2020

Moved by Mario Zanth
Seconded by Samuel Cardarelli

WHEREAS as the regulator for private cannabis retail in Ontario, the Alcohol and Gaming Commission of Ontario (AGCO) has the authority to license, regulate and enforce the sale of recreational cannabis in privately run stores in Ontario; and

WHEREAS on December 17, 2018, Council agreed to 'opt-in' to the Provincial direction to allow Cannabis Retail to occur in the City of Clarence-Rockland; and

WHEREAS Council considers a matter of public interest to include a 150 metre distance separation from other Licensed Cannabis Stores, as the Board of Health has noted concerns that excessive clustering and geographic concentration of cannabis retail outlets may encourage undesirable health outcomes, and Economic Development and Planning are concerned that over-concentration may cause undesirable impacts on the economic diversity of a retail streetscape including the distortion of lease rates, economic speculation, and the removal of opportunity for other commercial businesses; and

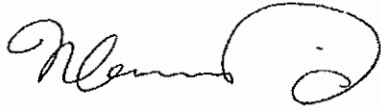
WHEREAS cannabis retail is a new and unproven market, and no studies or precedent exists to determine the number or distribution of stores that can reasonably be supported by the local economy, and it is therefore prudent to establish the means by which the AGCO, with input from a municipality, can regulate over-concentration as the cannabis retail market evolves; therefore

BE IT RESOLVED THAT Council directs the Mayor, on behalf of City Council, to write the Honourable Rod Phillips, Minister of Finance of Ontario, and the Honourable Doug Downey, Attorney General of Ontario, requesting the Ministry to modify the regulations governing the establishment of cannabis retail stores to instruct the Alcohol and Gaming Commission to consider over-concentration as an evaluation criteria, and provide added weight to the comments of a municipality concerning matters in the public

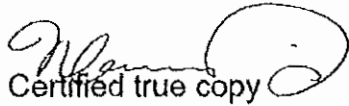
interest when considering the application of new stores; and

BE IT RESOLVED THAT a copy of this resolution be forwarded to the other municipalities in Ontario.

CARRIED



Maryse St-Pierre
Deputy Clerk



Certified true copy

November 16, 2020

Via email: mayor@norfolkcounty.ca

Mayor Kristal Chopp
Norfolk County
50 Colborne St S.
Simcoe ON N3Y 4H3

Re: Support Resolution for Illicit Cannabis Operations

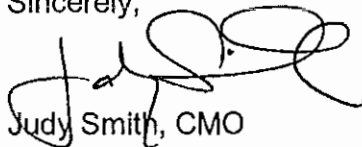
Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on November 9, 2020 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Moved by Councillor Latimer, Seconded by Councillor Faas

"That Chatham-Kent Council supports the resolution from the County of Norfolk with regard to Illicit Cannabis Operations."

If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C
Right Honourable Prime Minister of Canada
Honourable Premier of Ontario
Local Members of Provincial Parliament
Health Canada
All Municipalities in Ontario



Norfolk County Office of the Mayor

October 26, 2020

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Health Canada
Address Locator 0900C2
Ottawa, Ontario
K1A 0K9

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Toronto ON M7A 1A1

Ontario Provincial Police
General Headquarters
Lincoln M. Alexander Queen's Park Building
777 Memorial Avenue
Orillia, ON
L3V 7V3

Dear Right Honourable Prime Minister Trudeau and Premier Ford,

Re: Illicit Cannabis Operations

At their meeting of October 20, 2020 Norfolk County Council approved Resolution No. 6 of the Council-In-Committee meeting of October 13, 2020 which reads as follows:

Res. 6

WHEREAS illicit cannabis grow operations are a significant issue in many municipalities in Ontario;

AND WHEREAS there are often significant negative impacts from illicit cannabis operations upon surrounding communities and residents;

AND WHEREAS the intent of legalizing cannabis was to eliminate the 'black market' not allow it to expand with relative impunity;

AND WHEREAS Norfolk County estimates that there are approximately 70 cannabis operations in our municipality;

THEREFORE BE IT RESOLVED,

THAT the Mayor issue a letter to the Prime Minister of Canada, Premier of Ontario, Health Canada and the Ontario Provincial Police;

AND THAT Norfolk County Council request that solutions to the current crisis which may include but are not limited to; better regulation and tracking of the prescription of cannabis in Canada by doctors, increased regulatory and enforcement presence by Health Canada, increased OPP resources, increased funding to municipalities to deal with complaints and By-Law issues generated by illicit cannabis grow operations;

AND FURTHER THAT a copy of the submission by Debbie France be attached to the Mayor's letter.

Your attention to this important issue is appreciated.

Yours Truly,



Mayor Kristal Chopp
Norfolk County

cc. Toby Barrett- MPP Haldimand-Norfolk
Diane Finley – MP Haldimand-Norfolk
All Ontario Municipalities

November 16, 2020

Via email: jkirkelos@lincoln.ca

Julie Kirkelos, Town Clerk
Town of Lincoln
4800 South Service Rd
Beamsville ON L0R 1B1

**Re: Support Resolution for Cannabis Production Facilities,
The Cannabis Act and Health Canada Guidelines**

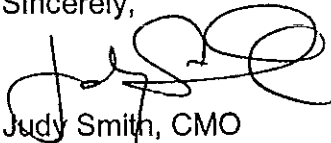
Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on November 9, 2020 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Moved by Councillor Latimer, Seconded by Councillor Faas

"That Chatham-Kent Council supports the resolution from the Town of Lincoln regarding Cannabis Production Facilities, The Cannabis Act and Health Canada Guidelines."

If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C
Right Honourable Prime Minister of Canada
Honourable Premier of Ontario
Local Members of Provincial Parliament
Health Canada
All Municipalities in Ontario



4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1
905-563-8205

October 27, 2020

Municipality of Tweed
(Sent via email)
clerk@tweed.ca

RE: SUPPORT RESOLUTION FROM THE MUNICIPALITY OF TWEED, CANNABIS PRODUCTION FACILITIES, THE CANNABIS ACT AND HEALTH CANADA GUIDELINES

Please be advised that Council for the Corporation of the Town of Lincoln at Special Council Meeting held on October 26, 2020, endorsed and passed the following motion in support of the Municipality of Tweed's motion (attached) regarding Cannabis Production Facilities, the Cannabis Act and Health Canada Guidelines that was passed on August 25, 2020.

Moved by: Councillor J.D. Pachereva; Seconded by: Councillor Paul MacPherson

THAT Council support the correspondence item as attached from the Municipality of Tweed regarding Cannabis Production.

CARRIED

Sincerely,

Julie Kirkelos
Town Clerk
jkirkelos@lincoln.ca

- cc: Prime Minister of Canada
- Health Canada
- Premier of the Province of Ontario
- Minister of Municipal Affairs and Housing
- Ontario Provincial Police
- Association of Municipalities of Ontario
- All municipalities within the Province of Ontario

Municipality of Tweed Council Meeting



Resolution No. 343.
Title: County of Hastings and County of Lennox & Addington
Date: Tuesday, August 25, 2020

Moved by J. Flieler
Seconded by J. Palmateer

WHEREAS the Government of Canada passed the *Cannabis Act S.C. 2018, c. 16* legislation legalizing properties to grow a maximum of 4 plants without a licence; and

WHEREAS Health Canada issues licences for medicinal cannabis production that are specific to set properties without municipal consultation and regardless of land use zoning by-laws; and

WHEREAS pharmaceutical companies and industries are required to follow strict regulations and governing legislation to produce medicinal products including *Narcotic Control Regulations C.R.C., c 1041* and *Controlled Drugs and Substances Act (Police Enforcement) Regulations SOR/9-234*; and

WHEREAS Municipalities are authorized under the *Planning Act, R.S.O. 1990, C. P 13* to pass a comprehensive zoning by-law that is in compliance with the appropriate County Official Plan which must be in compliance with the Provincial Policy Statement, Under *The Planning Act, 2020*; and

WHEREAS the Provincial Policy Statement, Official Plan and Zoning By-Law in effect for each area is designed to secure the long-term safety and best use of the land, water and other natural resources found in that area's natural landscape; and

WHEREAS the Municipality of Tweed has passed *Comprehensive Zoning By-Law 2012-30* and further amended it by the *Cannabis Production By-Law 2018-42*, limiting cannabis production facilities to rural industrial zoned lands with required setbacks from residential zoned properties; and

WHEREAS the Municipality of Tweed has not been consulted by Health Canada prior to the issuance of licences for properties not in compliance with the Municipal zoning by-laws for a cannabis production facility; and

WHEREAS the Province needs to amend legislation to establish a new Provincial Offence Act fine regime that creates an offence(s) when unlicensed cannabis operations break planning and environmental regulations, ignore Building Code requirements and build without a permit at a fine of at least \$100,000 per offence;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Tweed requests that immediate action be taken by all levels of government for medical cannabis licencing to follow similar regulations and guidelines as all other pharmaceutical industries;

AND FURTHER, that the Association of Municipalities of Ontario advocate with the Federation of Canadian Municipalities for advocacy to the Government of Canada for similar regulations and guidelines for medical cannabis licencing in alignment with other pharmaceutical industries;

AND FURTHER, that the distribution of medical cannabis be controlled through pharmacies in consistency of all other medications;

AND FURTHER, that Health Canada withhold licencing until the potential licence holder can provide evidence of acceptable zoning of the intended property in question;

AND FURTHER, that licenced locations be disclosed in advance to the municipalities hosting the licenced locations; and

AND FURTHER, that this resolution be circulated to the Prime Minister of Canada, Health Canada, the Premier of the Province of Ontario, the Minister of Municipal Affairs and Housing, the Ontario Provincial Police, the Association of Municipalities of Ontario, and all upper, lower and single tier municipalities within the Province of Ontario.

Carried

Defeated by a Tie

Defeated

Mayor

Jo Anne Allart

Cindy Pigeau

From: AMO Communications <Communicate@amo.on.ca>
Sent: Wednesday, November 18, 2020 2:27 PM
To: Cindy Pigeau
Subject: AMO Policy Update – Bill 218 Passes, 2020 Auditor General's Report, Clarification of Budget Property Tax Measures

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



November 18, 2020

AMO Policy Update – Bill 218 Passes, 2020 Auditor General's Report, and Clarification of Budget Property Tax Measures

Bill 218, *Supporting Ontario's Recovery and Municipal Elections Act*, 2020 Passes

The Legislative Assembly of Ontario gave Third Reading to [Bill 218](#) and its changes which provide liability protection for good faith actions to protect Ontarians from COVID-19. The Bill also revoked regulations under the *Municipal Elections Act* allowing ranked ballot elections and changing the nomination deadline for candidates.

AMO [submitted](#) comments to the Standing Committee on Justice Policy regarding the Bill that were very supportive of the changes to liability protections and expressed concerns regarding the changes to the *Municipal Elections Act*. While the Bill's changes to ranked ballot elections stand, the legislation changes the date for receiving nominations to the **third Friday in August** of an election year. This reflects the concerns of municipal election administrators regarding needed time for ballot printing and other administrative needs.

Annual Auditor General Report Details Considerations to Improve Greenhouse Gas (GHG) Reductions and Access to Park Space

Ontario Auditor General Bonnie Lysyk tabled her [2020 Annual Report](#) today. The report reviews some provincial GHG reduction actions and access to park space in

Ontario, calling for an overall focus on climate change as an all-of-government priority as committed to in the Made In Ontario Environment Plan.

This pays particular attention to GHG emissions in the building sector as Ontario's third most significant source and makes recommendations on better energy conservation measures through the Ontario Building Code and updating the Long-Term Energy Plan to reduce fossil fuel use in buildings, particularly natural gas use which has been increasing. Assessment of building inspection programs and training for inspectors and trades is also reviewed.

The Report reviews access to park and natural spaces in Ontario and suggests improved focus on biodiversity in these areas to protect the natural environment. Recommendations call for improved focus on land use planning and ecology.

Ministry of Finance Clarifies BET Rate Reduction Impacts to Municipalities

On November 17th, the Ministry of Finance wrote to Treasurers/Clerk-Treasurers across the Province to clarify several announcements related to property tax and assessment measures from the provincial budget.

Of note, the letter addresses recent concerns on reducing Business Education Tax (BET) rates for municipalities that host facilities that fall under the payment in lieu (PIL) category of property taxation with assessed values in commercial and industrial tax classes. The Ministry indicates it will ensure municipalities are not negatively impacted by the BET reductions. To that end, the Province will maintain BET rates at the 2020 BET rate for properties whose PIL of education taxes are permitted to be retained by municipalities.

AMO continues to analyze in conjunction with association partners to evaluate the municipal impacts of these proposed property tax and assessment changes.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Please consider the environment
before printing this.

Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1
905-563-8205

November 17, 2020

SENT VIA EMAIL

Norfolk County
50 Colborne St., S.
Simcoe, ON N3Y 4H3

Attention: Andy Grozelle, County Clerk (andy.grozelle@norfolkcounty.ca)

**RE: SUPPORT RESOLUTION FROM THE MUNICIPALITY OF NORFOLK
COUNTY, ILLICIT CANNABIS OPERATIONS**

Please be advised that Council for the Corporation of the Town of Lincoln at Special Council Meeting held on November 16, 2020, endorsed and passed the following motion in support of Norfolk County's motion (attached) regarding Illicit Cannabis Operations that was passed and ratified on October 20, 2020.

Moved by: Councillor Paul MacPherson; Seconded by: Councillor Dianne Rintjema

THAT Council for the Corporation of the Town of Lincoln support the correspondence item as attached from Norfolk County dated October 26, 2020 regarding Illicit Cannabis Operations.

CARRIED

Regards,

Julie Kirkelos
Town Clerk
jkirkelos@lincoln.ca

cc: Sam Oosterhoff, MPP
Dean Allison, MP
All Ontario Municipalities



Norfolk County Office of the Mayor

October 26, 2020

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Health Canada
Address Locator 0900C2
Ottawa, Ontario
K1A 0K9

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Toronto ON M7A 1A1

Ontario Provincial Police
General Headquarters
Lincoln M. Alexander Queen's Park Building
777 Memorial Avenue
Orillia, ON
L3V 7V3

Dear Right Honourable Prime Minister Trudeau and Premier Ford,

Re: Illicit Cannabis Operations

At their meeting of October 20, 2020 Norfolk County Council approved Resolution No. 6 of the Council-In-Committee meeting of October 13, 2020 which reads as follows:

Res. 6

WHEREAS illicit cannabis grow operations are a significant issue in many municipalities in Ontario;

AND WHEREAS there are often significant negative impacts from illicit cannabis operations upon surrounding communities and residents;

AND WHEREAS the intent of legalizing cannabis was to eliminate the 'black market' not allow it to expand with relative impunity;

AND WHEREAS Norfolk County estimates that there are approximately 70 cannabis operations in our municipality;

○ Governor Simcoe Square | 50 Colborne St., S. • Simcoe ON N3Y 4H3
T: 519.426.5870 Ext. 1220 • F: 519.426.7366
norfolkcounty.ca

Norfolk
COUNTY

THEREFORE BE IT RESOLVED,

THAT the Mayor issue a letter to the Prime Minister of Canada, Premier of Ontario, Health Canada and the Ontario Provincial Police;

AND THAT Norfolk County Council request that solutions to the current crisis which may include but are not limited to; better regulation and tracking of the prescription of cannabis in Canada by doctors, increased regulatory and enforcement presence by Health Canada, increased OPP resources, increased funding to municipalities to deal with complaints and By-Law issues generated by illicit cannabis grow operations;

AND FURTHER THAT a copy of the submission by Debbie France be attached to the Mayor's letter.

Your attention to this important issue is appreciated.

Yours Truly,



Mayor Kristal Chopp
Norfolk County

cc. Toby Barrett- MPP Haldimand-Norfolk
Diane Finley – MP Haldimand-Norfolk
All Ontario Municipalities

Submission Debbie France Cannabis Reference Material

Table of contents

- 1) General knowledge
- 2) Cannabis land use reports
- 3) Municipalities not permitting Cannabis grow ops on Agricultural lands
- 4) Municipal Panel & Roundtable Discussion with Local & Provincial Law Enforcement
- 5) Police Intervention - Massive illegal cannabis operation shut down
- 6) Police Intervention - Cannabis production allegedly fueling synthetic drug production labs
- 7) Police Intervention – raids involving production exceeding limits
- 8) Police Intervention - raids at the US/Canada border
- 9) Federal MP's who are actively requesting Health Canada to solve Cannabis issue
- 10) Municipal guide to Cannabis legislation (by FCM)
- 11) The final report of the task force on Cannabis legalization and regulation
- 12) Municipalities who have refused requests for exceptions to bylaws
- 13) Court cases - Bylaw violation
- 14) Nuisance bylaw amendment - Cannabis Odour
- 15) Municipalities that have requested assistance from Province

Note: The list of links in this document is a small representation of information mostly connected to news articles that show there are significant issues connected to Marijuana Cultivation in Agricultural areas throughout the Province of Ontario. We encourage anyone viewing this document to search and reach out in their municipality to discover how the issues are unfolding in the Municipality they call home. Further investigation is likely to uncover similar issues in areas throughout the Province of Ontario and across the Country. We expect that further investigation is likely to uncover other elected officials who have been actively trying to find solutions for the constituents they were elected to serve. We encourage anyone viewing this information to connect with the author of the letter that accompanies this list or they can email their contact information and concerns to debbiefrance@live.ca and a representative of this group will reply to help address their concerns.

Cannabis Articles

1) *General knowledge*

Article: Gaping hole in pot legislation is hitting Norfolk hard (Ontario Farmer Jan 24, 2020)
(Perhaps best article to understand entire issue)

<https://www.ontariofarmer.com/features/gaping-hole-in-pot-legislation-is-hitting-norfolk-hard/>

Article: Change is in the wind (Ontario Planners June 1, 2018)
(Outlines challenges for Municipalities from a planning perspective)

<https://ontarioplanners.ca/blog/planning-exchange/june-2018/change-is-in-the-wind>

Submission Debbie France Cannabis Reference Material

Article: Stench among concerns as Bradford council hears about cannabis cultivation in Holland Marsh (Barrie Today Jun 14, 2020)

(Outlines common complaints amongst those living nearby grow ops)

<https://www.barrietoday.com/local-news/bradford-council-hears-from-public-about-cannabis-cultivation-in-holland-marsh-2433271>

Article: County council concerned by marijuana licences (Belleville Intelligencer June 25, 2020)

<https://www.intelligencer.ca/news/local-news/county-council-concerned-by-marijuana-licences>

2) Cannabis land use reports

Article: Final Land Use Study on Cannabis Production in The Town of Pelham

(Explains potential issues between Municipal By-laws & Farm & Food Protection Act relating to Cannabis) Review sections... 3.1, 3.2, 3.3, 3.5, 3.7 to understand potential issues

<https://pelham-pub.escribemeetings.com/filestream.ashx?DocumentId=21743>

3) Municipalities not permitting Cannabis grow ops on agricultural lands

Article: Brighton sets limits on where cannabis production facilities can locate (Northumberland news Apr 9, 2019)

<https://www.northumberlandnews.com/news-story/9274359-brighton-sets-limits-on-where-cannabis-production-facilities-can-locate/>

Article: Prime agricultural land no place for cannabis, Oro-Medonte coalition says (Simcoe May 31, 2020)

<https://www.simcoe.com/news-story/10001301-prime-agricultural-land-no-place-for-cannabis-oro-medonte-coalition-says/>

4) Municipal Panel & Roundtable Discussion with Local & Provincial Law Enforcement

Article: East Gwillimbury Cannabis Production Facilities Panel Discussion OPP & YRP discuss organized crime's active involvement in Cannabis production and the risks that it poses to residents (YouTube video)

<https://youtu.be/Oisv7MEIV14>

Article: Hastings-Lennox & Addington Roundtable on Illicit Cannabis Operations – Fed MP Derek Sloan

<https://www.facebook.com/watch/?v=3216967588368948&extId=jTOh8Pn7swAbfXrz>

5) Police Intervention - Police shut down massive illegal cannabis operation, seize more than 100k plants (CBC News Aug 21, 2020)

Article: <https://www.cbc.ca/news/canada/hamilton/project-woolwich-cannabis-niagara-1.5695691>

6) Police Intervention - Cannabis production allegedly fueling synthetic drug production labs (Project Moon)

Article: More than \$45m in drugs and cash seized as twin drug gangs dismantled in York Region
(CP24 Aug 8, 2019)

<https://www.cp24.com/news/more-than-45m-in-drugs-and-cash-seized-as-twin-drug-gangs-dismantled-in-york-region-1.4541063>

7) Police Intervention – raids involving production exceeding limits

St. Catharines

Article: Niagara police bust \$34m illegal cannabis operation (Global News July 1, 2020)

<https://globalnews.ca/news/7128873/niagara-illegal-cannabis-grow-op/>

King Township

Article: Police seize \$4.7m in illegal drugs after search of former Joe’s Garden property in King
(York Region Oct 7, 2019)

<https://www.yorkregion.com/news-story/9633352-police-seize-4-7m-in-illegal-drugs-after-search-of-former-joe-s-garden-property-in-king/>

Article: 8 charged after \$400k worth of ‘excess cannabis’ found on King Township grow-op
(CBC News Oct 2, 2018)

<https://www.cbc.ca/news/canada/toronto/eight-charged-marijuana-trafficking-cannabis-farms-york-region-1.4847114>

Article: Police bust marijuana grow op in King Township worth \$6.5m, seize 4,000 plants
(CTV News Aug 3, 2018)

<https://toronto.ctvnews.ca/police-bust-marijuana-grow-op-in-king-township-worth-6-5m-seize-4-000-plants-1.4039863>

Stouffville

Article: Police bust cannabis grow op in excess of licence limits near Aurora
(YorkRegion Jan 29, 2019)

<https://www.yorkregion.com/news-story/9148816-police-bust-cannabis-grow-op-in-excess-of-licence-limits-near-aurora/>

8) Police Intervention - Cannabis busts at US/Canada border

Article: Canadian resident arrested in relation to massive cannabis bust at U.S. border
(Global News June 16, 2020)

<https://globalnews.ca/news/7070697/canadian-involved-significant-drug-seizure-u-s-border/>

9) Federal MP's mentioned in articles who are actively requesting Health Canada to solve Cannabis issue

Article: MP Finley brings the issue of unlicensed large-scale marijuana producers to Parliament (Norfolk Today July 27, 2020) - Fed MP Diane Finley
<https://www.norfolktoday.ca/2020/07/27/96986/>

Article: Stomp out cannabis criminality: Sloan (Quinte News July 2, 2020) - Fed MP Derek Sloan
<https://www.quintenews.com/2020/07/02/stomp-out-cannabis-criminality-sloan/>

Article: 'Stinks like 10000 skunks': Tottenham residents want more potent restrictions for medical-marijuana growers (Simcoe Feb 11, 2020) - Fed MP Terry Dowdall
<https://www.simcoe.com/news-story/9844540--stinks-like-10-000-skunks-tottenham-residents-want-more-potent-restrictions-for-medical-marijuana-growers/>

10) Municipal guide to Cannabis legislation (by FCM)

<https://fcm.ca/en/resources/municipal-guide-cannabis-legalization>

11) The final report of the task force on Cannabis legalization and regulation

<https://hoban.law/2017/01/the-final-report-of-the-task-force-on-cannabis-legalization-and-regulation/>

12) Municipalities who have refused requests for exceptions to bylaws

Article: Marijuana setback relief denied (Simcoe Reformer May 29, 2019)
<https://www.simcoereformer.ca/news/local-news/marijuana-setback-relief-denied>

Article: Council officially denies the marijuana micro-cultivation facility (NewTecTimes March 6, 2020)
<http://newtectimes.com/?p=24388>

13) Court cases - Bylaw/Zoning violations

Article: Cannabis producer pleads guilty to violating bylaw (Simcoe Reformer Feb 20, 2020)
<https://www.simcoereformer.ca/news/local-news/cannabis-producer-enters-guilty-plea>

Article: East Gwillimbury takes medical marijuana facility to court (York Region Aug 12, 2020)
<https://www.yorkregion.com/news-story/10134439-east-gwillimbury-takes-medical-marijuana-facility-to-court/>

14) Nuisance bylaw amendment - Cannabis odour

Article: Council enacts nuisance by-law addressing cannabis odour concerns
(Bradford Today Jun 19, 2020)

<https://www.bradfordtoday.ca/local-news/council-enacts-nuisance-by-law-addressing-cannabis-odour-concerns-2441245>

Article: Hamilton targets large-scale personal grow operations with nuisance bylaw amendment
(Global News Apr 23, 2020)

<https://globalnews.ca/news/6857506/city-of-hamilton-nuisance-bylaw-amendments-personal-grow-operations-cannabis/>

Article: Nuisance bylaw to deal with cannabis odour coming soon to Lincoln
(Niagara This Week Aug 3, 2020)

<https://www.niagarathisweek.com/news-story/10128119-nuisance-bylaw-to-deal-wlth-cannabis-odour-coming-soon-to-lincoln/>

Article: Pelham gives stamp of approval on odour bylaw to deal with cannabis operations
(Niagara This Week Mar 27, 2020)

<https://www.niagarathisweek.com/news-story/9918340-pelham-gives-stamp-of-approval-on-odour-bylaw-to-deal-with-cannabis-operations/>

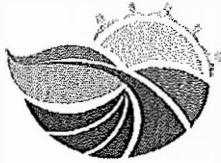
Article: Niagara area town buys \$5,000 device to measure weed smell after repeated complaints from residents (Timmins Today Jul 7, 2020)

<https://www.timminstoday.com/around-ontario/ontario-niagara-area-town-buys-5000-device-to-measure-weed-smell-after-repeated-complaints-from-residents-2545977>

15) Municipalities that have requested assistance from Province

Article: Council supports request for more control over cannabis production in municipalities
(Bradford Today May 22, 2020)

<https://www.bradfordtoday.ca/local-news/council-supports-request-for-more-control-over-cannabis-production-in-municipalities-2366228>



Howick
TOWNSHIP

44816 Harriston Road, RR 1, Gorrie On N0G 1X0
Tel: 519-335-3208 ext 2 Fax: 519-335-6208
www.howick.ca

November 19, 2020

The Honourable Ernie Hardeman
Minister of Agriculture, Food and Rural Affairs

By email only minister.omafra@ontario.ca

Dear Mr. Hardeman:

Please be advised that the following resolution was passed at the November 17, 2020 Howick Council meeting:

Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:

Whereas; installing tile drainage is a common land improvement practice among farmers in Ontario and the benefits of tile drainage for crop productivity, farm efficiency and even for reducing environmental impacts have been studied and are generally well known to farmers; and

Whereas; the Tile Loan Program, authorized by the Tile Drainage Act, provides loans to agricultural property owners to help them finance these tile drainage projects; all tile loans have 10-year terms and repayments are made annually; and

Whereas; the provincial government sets the program interest rate at a competitive level which was reduced from 8% to 6% in the fall of 2004 and the loan limit was also increased from \$20,000.00 to \$50,000.00 at the same time; and
Whereas; interest rates have continued to decline over the years and the cost per acre for tile drainage has increased over the years;

Now therefore; be it resolved that Council request the Ontario Ministry of Agriculture, Food and Rural Affairs to consider lowering the interest rate on Tile Drain Loans to 4% and increasing the yearly loan limit to \$100,000; and that this resolution be forwarded to Ontario Ministry of Agriculture, Food and Rural Affairs; MPP Huron Bruce Lisa Thompson; AMO; Land Improvement Contractors of Ontario and Drainage Superintendents of Ontario Association. Carried.

Resolution No. 276/20

If you require any further information, please contact this office, thank you.

Yours truly,

Carol Watson

Carol Watson, Clerk
Township of Howick

cc MPP Perth Wellington Randy Pettapiece
ROMA

**Ministry of Municipal
Affairs and Housing**

Office of the Deputy Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7100

**Ministère des Affaires
Municipales et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7100



November 18, 2020

Office of the Chief Administrative Officer
Office of the Commissioner of Planning/Commissioner of Public Works
Director's Office – Planning/Public Works Department

**Re: Ontario Rebuilding and Recovery Act: Accelerating Infrastructure Initiatives
Municipal Engagement**

Dear Municipal Partners,

As you may be aware, on October 22, 2020, the Province introduced the Ontario Rebuilding and Recovery Act, 2020: Accelerating Infrastructure Projects – a package of legislative measures, policy changes, and communication opportunities that would accelerate the delivery of major public (infrastructure) projects. The details of the announcement can be found [here](#).

As part of the Ontario Rebuilding and Recovery initiative, the Ministry of Municipal Affairs and Housing is working together with the Ministry of Transportation, Ministry of Infrastructure and other partner ministries to consult with municipalities to better understand the challenges and barriers they are facing in delivering local linear infrastructure projects. We will also explore what new authorities municipalities may need to accelerate the delivery of these projects, considering the accelerating measures recently included in the *Building Transit Faster Act*, the *COVID-19 Economic Recovery Act, 2020*, the proposed Ontario Rebuilding and Recovery legislative package, and other potential authorities and tools.

The anticipated outcomes of the proposed municipal consultation for accelerated delivery of municipal infrastructure projects include, but are not limited to:

1. Improving our understanding of the challenges and barriers to expediting municipal infrastructure delivery;
2. Determining whether the authorities in the *Building Transit Faster Act, 2020* (BTFA) could offer potential solutions if made available to municipalities;
3. Exploring potential additional accelerating authorities that may be of benefit to municipalities;
4. Considering how municipal infrastructure projects could be designated by the province as priorities to support economic recovery.

Additional background material on the overview of the BTFA authorities (see Appendix C) are attached for your reference.

As part of these municipal consultations, my ministry together with partner ministries, is requesting written input from our municipal partners across the province. For your reference, we have attached a copy of the discussion questions and parameters for discussion to guide your submission (see Appendix A and B). We are also reaching out through other municipal forums such as Association of Municipalities of Ontario (AMO-MOU), Toronto-Ontario Cooperation and Consultation Agreement (T-OCCA), the Provincial-Municipal Technical Working Group, Regional Planning Commissioners of Ontario (RPCO) Regional Public Works Commissioners of Ontario (RPWCO) and the Municipal Engineers Association (MEA).

Your invaluable insight and perspectives will help inform any recommendations we will make going forward. We want to hear from you regarding on-the-ground challenges municipalities like yours may be experiencing, and any suggestions you may have that offer potential solutions to help expedite priority local infrastructure projects. Informed by these consultations, my ministry, working with partner ministries, plan to develop proposals to bring forward for Spring 2021.

We have prepared an online survey, available [here](#), with some discussion questions to gather your feedback and perspectives. If you prefer to provide us with a written submission, we encourage you to submit your input to PlanningConsultation@Ontario.ca by December 18, 2020. In the meantime, if you have any questions, please feel to contact Sean Fraser, Director or the Provincial Planning Policy Branch, at Sean.Fraser@Ontario.ca.

Once again, please accept our sincere thanks for your support and we look forward to engaging with you on this important government initiative.

Yours truly,



Kate Manson-Smith
Deputy Minister
Ministry of Municipal Affairs and Housing

Cc: Jonathan Lebi, ADM, Local Government and Planning Policy
Sean Fraser, A/Director Provincial Planning Policy Branch

Appendix A: Questions for Discussion, *Ontario Rebuilding and Recovery Act*: Municipal Consultations

Part 1. Problem Identification

- Q1: What are the challenges/barriers that your municipality is facing in moving funded and planned priority infrastructure forward?
- Q2: Which of these challenges/barriers are best addressed municipally through existing functions?

Part 2. Building Transit Faster Act, 2020 Authorities

- Q3: Can or should the authorities included in the BTFA be made available to support municipal infrastructure?
- Q4: Which authorities should be scoped for municipal application? Are there any limitations to municipal application?
- Q5: Which authorities should/could be used in partnership with the Province?

Part 3. How to Use/Apply Potential New Authorities

- Q6: What types or categories of infrastructure projects should we consider for any new authorities?
- Q7: What key considerations or criteria should be used to assess any proposed new municipal authorities?
- Q8: How might an infrastructure project be identified or designated as being eligible to benefit from the accelerating authorities?
- Q9: What obligations should run with any delegated/granted new authorities (e.g. public consultation)?

Part 4. Other Considerations

- Q10: What other authorities beyond the BTFA would be helpful to meet municipal infrastructure challenges?
- Q11: Can you foresee any challenges or obstacles with potential new authorities for municipalities?
- Q12: With what other parties and/or stakeholders should the province engage on this topic?

Appendix B: Parameters for Discussion, *Ontario Rebuilding and Recovery Act*: Municipal Consultations

The following describes what is in-scope and what is out-of-scope for consideration of accelerating authorities for the delivery of municipal infrastructure projects:

In Scope

- New municipal authorities like the authorities of the BTFA for municipal transportation infrastructure (regional roads, corridors)
- New municipal authorities like the authorities of the BTFA applied to other infrastructure (water, sewer, other linear corridors)
- New authorities that were not included in the BTFA

Out of Scope

- EA modernization is ongoing and is a separate initiative
- Provincial approvals/fast-tracking the land use planning and development approvals (e.g., MZOs) and permitting process— ongoing and involves separate initiatives of a number of different ministries
- Municipal buildings and vertical infrastructure
- Funding, loans and other financial or tax support
- Other aspects of the Ontario Rebuilding and Recovery initiative

Appendix C: Overview of the accelerating authorities provided under the *Building Transit Faster Act, 2020*

The *Building Transit Faster Act, 2020* (BTFA or Bill 171) received Royal Assent on July 8, 2020, and includes several measures designed to address challenges, accelerate timelines, reduce project delivery risk, and enable stronger partnerships in respect of the delivery of four priority transit projects. Many of the Act's provisions are intended as a "back-stop" in their application, with the commitment that the Province would first use a collaborative approach to reach agreements with necessary parties.

These new authorities for accelerating priority transit projects include:

1. Corridor Development Permits

- Require development and construction activities in the transit corridor land to obtain a permit
- Aids in coordinating activities in the corridor and managing timing of construction to reduce impacts to safety, schedule and budget
- Intent is to collaborate with proponents throughout the permit process, allows for the Minister of Transportation to establish a process for proponents to seek a review of permit decisions.
- Includes an escalating enforcement regime to support compliance

2. Ability to Enter Land

- Ability to enter transit corridor lands to conduct preview inspection, obstruction removal and construction danger inspection and elimination work during planning and construction phases, without consent of the property owner
- Limits and obligations include: notice, time of day restrictions, no entry to dwellings, restoration of property, compensation for damages or removals

3. Land Assembly

- Exempt lands from Hearing of Necessity requirements under the *Expropriations Act* for land that is at least partially on the transit corridor land
- Enables the Minister to establish an alternative process for considering comments from landowners about a proposed expropriation and for considering those comments, potentially saving five months from land assembly timelines
- Every effort made to negotiate amicable land purchases before expropriation

4. Utility Company Coordination

- Enhanced process to coordinate utility relocations to support better management of project schedule and costs
- Provides clear process for dispute management, including mechanism to permit the seeking of compensation from utilities when work not completed on time or court order upon failure to comply

5. Municipal Service and Right-of-Way-Access

- Ability of the Minister of Transportation to issue an order outlining conditions for the use or modification of municipal assets where negotiations are unsuccessful
- Provides certainty that transit works can proceed where a negotiated agreement not reached
- Intent to work collaboratively with municipalities and only used as a last measure

NEAR NORTH
CRIME 
STOPPERS

P.O. Box 382
North Bay, ON P1B 8H5
Tel: 705-497-5555 #507
Tipline: 1-800-222-8477(TIPS)
nearnorthcrimestoppers.com

October 20, 2020

Mayor Ian Pennell
Municipality of Calvin
R.R. 2 1355 Peddlers Drive
Mattawa, ON P0H 1V0

RECEIVED

OCT 23 2020

Re: January is "CRIME STOPPERS Month"

Dear Mayor Pennell,

We need your assistance in our continuing effort to promote CRIME STOPPERS in our community. It would be greatly appreciated if you would recognize CRIME STOPPERS by presenting a motion to proclaim January 2021 as 'CRIME STOPPERS Month'.

Crime Stoppers, an internationally recognized program, is a partnership of the public, the police and the media providing citizens with a proactive program to anonymously assist our police partners in the solving of crime, contributing to an improved quality of life in our communities. The program is operated by a volunteer Board of Directors who oversee all phases of the program. Citizens are encouraged to call the anonymous TIP line 1-800-222-8477 or submit a tip online at nearnorthcrimestoppers.com with information about any criminal activity. If the information provided solves or prevents a crime the anonymous caller is eligible for a cash reward.

Since inception, anonymous calls to Near North CRIME STOPPERS have assisted the Police and other investigative agencies in making 1,715 arrests, recovering stolen property valued at over \$4 million and seizing almost \$52 million in illegal drugs.

We hope you will agree to declare January 2021 as Crime Stoppers month and promote it on your social media sites. Please contact 705-497-5555 ext 507 if you would like Crime Stoppers promotional material.

Thank you for your support,

William H. Patterson

William H. (Harry) Patterson, Director

"Fingerprinting, DNA and Crime Stoppers are the top three innovations in modern-day policing."

Thomas B. O'Grady, Retired Canadian Association of Chiefs of Police